



Minutes of the Meeting of Loughton & Great Holm Parish Council Finance and Staffing Committee held at 6.30pm on Monday 14 February 2022 at the Community Centre in Great Holm MK8 9AY

Councillors present: Altieri-Douglas (in the Chair), Bailey, Feeney, Howe and Nayee.
Staff present: Philip Farquharson (Parish Clerk)
Members of the public present: 0

FSC20/22 Apologies: Apologies for absence were received from Nolan and Todd.

FSC21/22 Declarations of interest: None were declared.

FSC22/22 Public participation: There were no members of the public present.

FSC23/22 Minutes of previous meeting held on Monday 08 November 2021: Minutes of the meeting, and confidential minutes, were approved as an accurate record and were signed by the Chair.

Finance Matters

FSC24/22 year to date finance report: The income and expenditure report for the year to end of January 2022 was approved, noting forecast variance to budget for both income and expenditure was very minor, other than the £10k as budgeted for Loughton parking measures, which brought the forecast carry forward at year end to around £75k.

Staffing Matters

FSC25/22 Exclusion of the public: There were no members of the public present.

FSC26/22 Update on staffing matters and forward planning: Confidential minutes refer. The Committee noted the resignation of the Clerk, with regret, and agreed a recruitment strategy, and approved the out-of-budget cost of advertising with NALC for a replacement Clerk.

FSC27/22 Agenda items for next meeting: Councillors were reminded to inform the Clerk in writing and within the required timeframe of any items to be requested to be placed on the agenda.

Date and time of Next Meeting: to be agreed.

The meeting was declared closed at 7:55pm.

Philip Farquharson
3 Feb 2022