



Minutes of the meeting of Loughton & Great Holm Parish Council held on Monday 19/11/8 at 7.30pm at the Moot Hall, MacIntyre, 54 Haddon, Great Holm MK8 9HP

Present: Councillors Todd (Chair), Nolan (Vice-Chair), Howe, Boland, Gray, Dyer, Ballantyne and Dransfield (left early).

Staff present: Parish Clerk

Members of the public present: 2

1 PCSO from Thames Valley Police

FC126/18 Apologies: Apologies were received and accepted from Councillors Sargent and Jones.

FC127/18 Declarations of interest: Councillor Howe declared an interest in agenda item FC149/18 as he is the Chair of Crownhill Cricket Club.

FC128/18 Thames Valley Police: PCSO Harrison gave the following crime statistics report for October:
In total 152 crime reports: 102 of these were crime related incidents (CRI's). 50 relevant reports are below:

- 1 assault (stabbing)
- 3 Threats to life (4 in SCE, 1 in GH&L) (road rage, arguments, threats)
- 10 bike thefts (10 SCE)
- 1 TWOC (bowl) (taking without consent)
- 1 unauthorised encampment
- 11 theft from vehicles (1 Whitehouse Park, 7 GH&L, 3 SCE)
- 2 shoplifting (1 GH&L, 1 SCE)
- 2 robberies (1 GH&L, 1 SCE)
- 4 burglaries (3 SCE, 1 GH&L)
- 7 criminal damage (4GH&L, 3 SCE)
- 1 drink drive (SCE)
- 1 exposure/voyeurism (SCE)
- 2 food bilkings (1 GH&L 1 SCE) (leave without paying)
- 4 public order offences (2 GH&L, SCE)

GH&L = Great Holm and Loughton

SCE = Shenley Church End

There is a current problem with 2 groups on bikes around Sainsburys and the Leisure Centre, mostly causing civic offences. There is a "gangs initiative" and these groups are in the queue for the "investigation hub" at Thames Valley Police. The recent increase in violent incidents is a concern and being monitored. PCSO Harrison was thanked for his help with recent parking issues, and for all the work around the Parish.

Councillor Dransfield left the meeting at 7.55pm

FC129/18 Public participation:

Resident 1: spoke about the application for a grant by Loughton Environmental Group (LEG). The group of local volunteers has raised £125.00 themselves and plan to plant crocus bulbs as soon as possible along Ashpole Furlong, Loughton. They are happy to co-operate with the Neighbourhood Action Group (NAG).

Councillor Nolan thanked the LEG for their work on the weeds in a car park and litter picking near the school in Ashpole Furlong.

Resident 2: spoke about their interest regarding the use of the Pavilion in Loughton. Residents and the Loughton Residents Association (LRA) would like the opportunity to be involved, volunteer and have many ideas for community use of the space.

Councillor Gray replied that the Parish Council shares these concerns and Councillor Howe said that the Parish Council aims to ensure the Pavilion and sports ground benefits the local community and want it to be fully used.

FC130/18 Planning and licensing applications: Representations to be made to Milton Keynes Council were considered for application 18/2707/FUL 2 Badminton View, Great Holm MK8 9HL; a proposed 2 storey front extension.

Resolved: No objection

FC131/18 Planning and licensing applications: No further applications validated since the publication of the agenda.

FC132/18 Minutes: The minutes of the meeting held on 15/10/18 were approved and signed as an accurate record.

FC133/18 Matters arising: None

FC134/18 Minutes of Committee meetings: The draft minutes of the Premises Committee 25/10/18 were received and noted.

FC135/18 Finance: The finance report was received, and it was noted that the general reserves available (including earmarked reserves) were £83,834.00.

FC136/18 Cheques for payment: The cheques were authorised for payment.

FC137/18 Section 137 grant application: A grant application for £300.00 to the Loughton Environmental Group (LEG) to purchase perennial bulbs to plant along Ashpole Furlong in Loughton was considered. Their enthusiasm was welcomed, and a one-off grant considered for the immediate planting of spring bulbs, whilst the organisation of the NAG is under review.

Resolved: that a grant of £300.00 is approved on the condition that the LEG obtains permission/advice from Milton Keynes Council landscaping team for the planting, and either have the purchase directly invoiced to the Parish Council or provide receipts to the Parish Clerk.

FC138/18 Dog Bin Emptying Contract: The increase in price from £2.00 per empty to £2.50 per empty for the service provided by Marcus Young Landscapes Ltd was considered. It is a big increase and more gradual increments would be preferred. There is currently little competition for this contract in Milton Keynes and it was noted that the Marcus Young Landscapes have provided a quick, efficient service this year and been flexible about varying the number of empties each week.

Resolved: To renew the contract with Marcus Young Landscapes Ltd from 01/01/19 for two years to empty the dog bins in Loughton and Great Holm, with winter and summer variations.

FC139/18 CCTV at the Pavilion: Commissioning external CCTV for the Pavilion was considered. There has been damage caused outside the Pavilion while it is empty, residents have raised concerns and PCSO Harrison said it may be useful in identifying the individuals involved. Financial Regulation 11.1.k states the 2 quotes should be obtained for contracts valued between £100.00 and £3,000.00. Only one quote has been received. External cameras that are vandal proof with 2 weeks data retained for viewing remotely would be an effective deterrent.

Resolved:

- a) to commission external CCTV at the Pavilion in Loughton, and to delegate to the Premises Committee the authority to select the quote offering the best value.
- b) To obtain quotes for the phone and internet connection that is required for CCTV.

FC140/18 Radiators at Great Holm Community Centre: The quotes for low surface temperature (LST) radiators at the Great Holm Community Centre were considered. Financial Regulations 11.1.k state that contracts between £3,000.00 and £25,000.00 should have 3 quotes obtained. The radiators function but have unsightly, outdated cages to protect people from direct contact. This style has been replaced by LST radiators as the recommended approach for safety. To change the whole Centre would be costly but changing the radiators in the entrance and main hall is a reasonable safety concern with a Pre-School using the hall.

Resolved (5 in favour 2 against):

- a) To commission 3 replacement LST radiators; for the front entrance and main hall in the Great Holm Community Centre to improve safety for children, be aesthetically sympathetic with the refurbishment and to minimise the expense.
- b) to delegate to the Premises committee the authority to choose the cheapest quote for value once the Parish Clerk has clarified the inclusion of thermostatic valves and a reduced number of radiators for each quote.

FC141/18 Hand dryers at Great Holm Community Centre: Quotes for hand dryers at the Great Holm Community Centre were considered. These will be more environmentally friendly by reducing the use of paper, reduce waste, mess and should not include the need for a push-button for hygiene reasons.

Resolved:

- a) To commission 3 adult hand dryers and 2 children's hand dryers for the Great Holm Community Centre from Initial Washroom Services at a cost of £317.50 per year
- b) To commission CW Electricals to install the electrical spurs at a cost of £450.00+VAT

FC142/18 Maintenance of play equipment: The quote from Serco to inspect and undertake minor maintenance repairs to the play equipment at the Great Holm Community Centre, and litter pick the field 50 weeks per year at an annual cost of £400.00 was considered. Financial Regulations 11.1.a.4 allow for an extension to existing contracts.

Resolved: To commission Serco to inspect and maintain the play equipment at the Great Holm Community Centre playing field, and to litter pick 50 weeks per year at a cost of £400.00 per year.

FC143/18 Repoint the Obelisk: The quotes to repoint the Obelisk in Kensington Drive, Great Holm were considered. The repair is cosmetic, but the cleaning of the efflorescence by See Brilliance deepened the gaps in the mortar in August. As a symbol of Great Holm, it was agreed to maintain the appearance of the obelisk.

Resolved: To commission Remi Willow Ltd to re-point the obelisk in Kensington Drive, Great Holm at a cost of £2500.00+VAT

FC144/18 Milton Keynes Play Association (MKPA) play sessions: the range of play sessions offered by MKPA for 2019 were considered. The sessions are popular with local residents and run to a good standard. There is no other scheme available in the area.

Resolved: To approve the silver package of play sessions (18 sessions @ £330.00 each) to be delivered by Milton Keynes Play Association in the Easter, Whitsun and summer school holidays 2019 at 2 venues in the Parish (Loughton and Great Holm) at a total cost of £5940.00

FC145/18 Outdoor gym equipment: Replacing the outdoor gym equipment at Lodge Lake that is in disrepair/disuse was considered. The Parks Trust were previously concerned about the equipment at the corner of the lake being dangerous and removed it.

Resolved:

- a) The broken balance log near the Kam Tong restaurant off Attingham Hill, Great Holm should be replaced.
- b) To seek permission from the Parks Trust to install new equipment, advice on the equipment that can be considered and check responsibility for maintenance.

FC146/18 Expenditure authorised: Under Financial Regulation 4.2 and 10.3 it was noted that the Parish Clerk authorised as an emergency repair/value for money decision for MMA thermal paint for the car park lines at the Pavilion, Loughton. The Chairman and Chair of the Finance Committee were informed. Highways MKC offered the service (usually priced at £5.20 per foot) at the salvage rate of £1.70 per foot with no labour or machinery charge, to use up leftover paint at the end of a job on the grid roads. They benefitted by avoiding time/petrol travelling to Bedford to dispose of it. Total cost £1275.00

FC147/18 Exclusion of the public:

Resolved: In accordance with the Public Bodies (Admission to Meetings) Act 1960, the public and press were excluded from the meeting for agenda item FC148/18 on the grounds that it could involve the likely disclosure of sensitive personal data and confidential commercial information.

FC148/18 Pavilion and sports facility in Loughton: The recommendation of the Premises Committee on 19/11/18 for the future use of the Pavilion and sports facility was considered. Tattenhoe Youth Football Club (TYFC) have been reliable and easy to deal with and pay an annual fee of £1000.00. This is not an administrative burden and continues the use of the sports pitches with the grounds available for other community use like the MKPA. Local residents will be able to join the team and play locally. 'The Grumpy Cook' cafe proposal works well with the football plan, is the most economically advantageous, is likely to be well used by residents from the feedback received, puts the asset to good use for the Parish and will be a base for community groups. 'The Grumpy Cook' is supportive of sponsoring events on the field.

Resolved:

- a) To enter into discussions to agree heads of terms for a lease of the pavilion to 'The Grumpy Cook'
- b) To continue with the current licence agreement for the ground to TYFC.
- c) To enquire if planning permission is needed from Milton Keynes Council for the change of use.

Councillor Howe did not vote on agenda item FC149/18

FC149/18 Cricket Square: A summary of the review by the Premises Committee of the costs and options for enabling the sports ground to be used for cricket matches was considered. The costs are high, and an intermediate level method could be "koroing"; which is to remove the top surface to level the ground and re-seed it, for the square to be used the following year. The cost is too high for one team to undertake. Crownhill Cricket Club are an inclusive club with 2 players from the Parish, they would contribute financially but cannot meet the costs of renovation. Grants could be explored by the cricket club from the English Cricket Board and England Hockey Foundation.

Resolved (4 in favour 2 abstentions): Councillor Howe to proceed with exploring grants and quotes for re-instating the cricket square at the sports Ground in Loughton and develop a proposal for the Parish Council to consider.

FC150/18 Neighbourhood Action Group (NAG): Concerns were discussed regarding the functioning of the local NAG.

Resolved: Councillor Ballantyne agreed to organise a meeting of the NAG and invite the current Chair, as well as interested residents from the Loughton Environmental Group, to resolve the future organisation of the NAG.

FC151/18 Parish Clerk report: This item was deferred.

FC152/18 Reports from members attending external meetings:

- a) **Loughton and Great Holm NAG** - no meetings held.
- b) **Ward Councillors to report on Milton Keynes Council meetings** – this item was deferred.
- c) **Members to report back on any other meetings that they may have attended** - Councillor Dransfield requested an urgent replacement to represent the Parish Council as a trustee at the Hugh Parke Charity. His elected term ends prior to the single annual meeting planned for December 2018. Councillor Boland is also a trustee.

Resolved: Councillor Ballantyne was elected to represent the Parish Council as a trustee for the Hugh Parke Charity.

FC153/18 Next agenda: No items for the next agenda

Date and time of next meeting: Monday 17/12/18 at 7.30pm at the Moot Hall, MacIntyre, 54 Haddon, Great Holm MK8 9HP

The meeting closed at 10.33pm

Signed



Date:

17.12.18