



**Loughton & Great Holm Parish Council
Full Council**

Minutes of the meeting held on Monday 19th March 2018 at Holmwood School, Kensington Drive, Great Holm MK8 9AB at 7.30pm

Present: Councillors Todd (chair), Sargent, Gray, Nolan, Boland, Dyer and Ballantyne.

Staff present: Bev Field (Parish Clerk)

Members of the public present: 2

FC195/18 Apologies:

Apologies were received and accepted from Councillors Howe, Dransfield and Jones.

FC196/18 Minutes of previous meetings:

The minutes of the meeting held on 19/02/18 were approved and signed as an accurate record

FC 197/18 Matters arising:

None

FC 198/18 Declarations of interest:

None

FC199/18 Public participation:

Concern was raised about parking at school drop-off times across resident's driveways opposite Loughton School, as well as unsafe parking.

Councillor Todd stated that the properties have off-road parking, and that in 7 years there has not been a complaint from any of the residents to the Parish Council about parking.

Councillor Nolan stated that the Headteacher actively patrols the area, notes car registration numbers and contacts the drivers. Any concerned residents can also record the registration details and report them to the school.

FC200/18 The crime statistics report for February 2018 from Thames Valley Police was received

The Neighbourhood Policing team were unable to attend but have a new PC and a PCSO joining the team soon. They hope to introduce the team at the Annual Parish meeting.

It was noted that the crime statistics report did not include any figures for Great Holm, although there have been some arrests recently.

Noted.

FC201/18 Representations to Milton Keynes Council were considered for the following planning applications:

15a Bradwell Rd, Loughton 18/00553/FUL

Resolved: No objection

FC202/18 Representations to Milton Keynes Council were considered for the following planning applications validated since the publication of the agenda:

a) 1 Church Lane, Loughton 18/00045/FUL

Resolved: No objection



- b) 21 Westwood Close, Great Holm 18/00129/FUL

Resolved: To object on the grounds that there are insufficient parking spaces allocated to the property. Despite improvements to the plans, the parking space available only allows for 1.5 cars parked in tandem.

- c) 6 Weldon Rise, Loughton 18/0003/REF for 16/01821/FUL appeal.

Councillor Sargent informed the meeting that the Planning Inspector visited the site last week, including viewing it from the perspective of the neighbouring property. The Inspector commented that the appeal only considers the current building, not the historical reasons for its position or development.

- d) The Rectory, Loughton 18/00373/FUL

This application was published on the planning portal, but subsequently was withdrawn from the portal. Discussion deferred until the plans are validated.

FC203/18 Verbal reports were received from members attending external meetings:

- a) **Loughton and Great Holm Neighbourhood Action Group**

Councillor Dyer attended a meeting at which the line markings at the Hilltops surgery car park were discussed, and the possibility of approaching companies who promote community volunteering for their staff. The next litter-picking activity is planned for 24/3/18.

- b) **Ward Councillors attending Milton Keynes Council meetings**

Councillor Nolan confirmed that Milton Keynes Council passed the budget.

Through the Homelessness Strategy, Milton Keynes Council is working with approximately 1000 people who are in temporary accommodation. There has been an increase in street homelessness and the Severe Weather Emergency Protocol (SWEP) involved the provision of a winter night shelter for around 57 people sleeping rough during the recent snow.

Milton Keynes Council announced that Denbigh School will run the new school in Whitehouse. The funding for a GP surgery has been agreed for Whitehouse, which could take the pressure off the surgeries in Shenley and Great Holm. A surgery is identified in the building plan.

- c) **Members attending other meetings:**

Approved premises - Councillors Nolan and Dyer attended a meeting with the manager and area manager of the Approved Premises, Great Holm. There is a 7pm curfew for residents to be on the premises, but they can use the garden until 9.00pm. The managers were urged to communicate with the neighbours, to ensure that the plans to reduce the impact of the garden use can be effective.

MK50 art installation - Councillor Sargent and Gray have met the artist on site to discuss the MK50 art installation.

It was noted that agenda item FC/185/18 resolved to use the manufacturer of the base in order to have a guarantee of the work and the expertise to understand the materials being used (see the Financial Regulations item 11.1.a. ii). The Parks Trust will be contacted regarding access to the land by the contractors.

Resolved:

Not to pursue 3 quotes for the installation as per FC185/18 in order to use the manufacturer for accountability of the work (Financial Regulations 11.1.a.ii).

Parish Forum – Councillor Sargent will attend the Parishes Forum at Milton Keynes Council on 22/3/18



Landscaping review – Councillor Todd attended a review of the landscaping in Loughton on 15/3/18 with a Landscaping Services officer, Councillor Howe and the Parish Clerk. Great Holm will be reviewed on 22/3/18. The Finance and Staffing committee noted on 12/3/18 that there is approximately £25,000.00 allocated funding for landscaping over the last 3 years that is unspent. The reviews will identify a range of projects and solutions and quotes will then be considered by the full council.

FC204/18 The finance report was discussed

Noted

FC205/18 In order to progress towards compliance with the Data Protection Act 1998 and the General Data Protection (GDPR) Regulations 2018, the National Association of Local Councils (NALC) GDPR Toolkit for Local Councils has been circulated to members electronically. The following policies were adopted with the following amendments:

- Data Protection and the Use of Personal Data Policy
- Retention of Documents and Records Management Policy – amend the “Record Management Table” by replacing “indefinite” with “no limit”
- Privacy Policy – amend the section on employees to include Councillors with the following inclusion “Publicly available information of contact details, acceptance of office and declarations of interest relating to Councillors will be kept electronically and be destroyed when the term of office expires.”

FC206/18 The progress report of the Parish Clerk was received

Noted

FC207/18 The cheques for payment were authorised for payment

Noted

FC208/18 No items were requested for the next agenda

None

Date and time of Next Meeting: Annual Parish Meeting followed by an ordinary meeting of full council on Monday 16th April 2018 at 7.30pm at the Moot Hall, Macintyre, Haddon, Great Holm MK8 9HP

The chair closed the meeting at 9.12pm

16.4.18