



Loughton & Great Holm Parish Council Full Council

Minutes of the meeting held on Monday 18/06/18 Moot Hall, MacIntyre, 54 Haddon, Great Holm MK8 9HP at 7.30pm

Present: Councillors Todd (chair), Sargent, Nolan, Dyer, and Ballantyne.

Staff present: Bev Field (Parish Clerk)

FC31/18 Apologies: Apologies were received and accepted from Councillors Dransfield, Howe, Jones, Boland, and Gray.

FC32/18 Minutes of previous meetings:

The minutes of the meeting held on 21/5/18 were approved as an accurate record

FC33/18 Matters arising

None. This agenda item should not include any debate or discussion of past resolutions. The chairman will accept questions about the implementation of decisions.

FC34/18 Committee meetings:

The minutes of the following committee meetings were approved as an accurate record:

- a) Planning committee for 14/05/18
- b) Planning committee for 04/06/18

FC35/18 Declarations of interest:

None

Councillor Nolan arrived at 7.35pm

FC36/18 Crime Statistics report from Thames Valley Police:

Out of 133 crimes reported in April 2018, the majority were crime related incidents (CRI's e.g. domestic violence, prison, missing people and protection reports). The remainder include the following:

- 2 burglaries; 1 in SCE, 1 in Loughton
- 1 business burglary on Crown Hill industrial estate.
- 5 criminal damage, windows broken - 3 in SCE, 2 in Loughton
- 1 fraud in Loughton
- 1 shop lifting (with menace) in SCE
- 1 in each parish for public order; shouting in the street.
- 5 malicious communications - these are in schools in SCE

The crime statistics combine Loughton and Great Holm and will no longer identify each part of the Parish due to time constraints. Therefore, the description of "Loughton" actually means "Loughton and Great Holm".

Councillor Ballantyne noted that a detailed breakdown by location is available to the public on: www.police.uk/thames-valley/N440/crime

Noted.

FC37/18 Public participation: there were no members of the public present

PT

FC38/18 Members attending external meetings:

Verbal reports were received from members attending the following:

a) Loughton and Great Holm Neighbourhood Action Group (NAG)

The NAG are arranging a "Picnic on the Green" event on 21/07/18 (see agenda item FC47/18). They are seeking prizes from local businesses, having games, competitions and plan to have the MKPA to run a play session for the children with craft, tug-of-war and a bouncy castle.

The NAG has 15 trained litter-pickers with supplies, and the next litter pick is due on 07/07/18. They also noted with concern the problems with parked cars on Common Lane and around the nursery.

b) Ward Councillors present reported on Milton Keynes Council meetings:

Councillor Nolan attended the "Celebrate MK Education Awards" this evening. Two schools from the Parish were nominated for awards, as well as Denbigh School. This includes a nomination for encouraging participation in the creative arts.

Milton Keynes Council will be considering a motion on Wednesday regarding illegal encampments, aiming to work with partners to find new solutions to the recent temporary encampments in the Borough.

Councillor Nolan attended a meeting for MKU (Milton Keynes University). This project is led by Cranfield and Aston Universities and the current year 10 pupils will be the first intake. The University has a STEM (science, technology, engineering and maths) focus and will offer a range of options including undergraduate degrees, apprenticeships and professional training. It is hoped that 25% of the intake will be from the Milton Keynes area. The student halls will be between Loughton and Milton Keynes Centre for pedestrians. *+ open to pedestrians* **PJT**
See the website www.mkfutures2050.com for further information.

FC39/18 Parish Clerk's report

The Parish Clerk's report was noted

Noted

FC40/18 MKPA Easter 2018 play sessions:

A report on the play sessions delivered in Loughton and Great Holm during the Easter school holidays, and a supplementary report for the May half term were received. The play sessions have been well received in the Parish.

Noted.

FC41/18 Finance report

The finance report was received and noted.

Noted

FC42/18 Asset register

The asset register for 2018-19 was approved.

Approved

FC43/18 Annual Governance Statement for 2017-18

The annual governance statement for 2017/18, as recommended by the Finance and Staffing committee meeting on 11/06/18, was approved.

Approved

FC44/18 Annual Accounting Statement 2017-18

The annual accounting statement for 2017/18, as recommended by the Finance and Staffing committee meeting on 11/06/18, was approved.

Approved

FC45/18 Additional expenditure

The Parish Clerk agreed an additional expenditure of £195.75+VAT for repairs to the sand bucket, mats and carousel bearings at the Pirate play-park in Loughton by the Children's Playground Company (Financial Regulation 4.2)

Noted

PJT

Resolved: To request that the Finance and Staffing committee consider adding future playground repairs in to the budget planning process.

FC46/18 Section 137 Grant application

An application for a section 137 grant of £200.00 to the Robins Children's Centre towards the costs of a 10-year anniversary celebration event was considered.

Resolved: To award a section 137 grant of £200.00 to the Robins Children's Centre towards the costs of a 10-year anniversary event.

FC47/18 Neighbourhood Action Group (N.A.G.) funding

Expenditure from the budget for NAG towards the "Picnic on the Green" event on 21/07/18 for a play session from Milton Keynes Play Association (MKPA) costing £387.00 was considered. The 3-hour session would include a tug-of-war, craft, games, bouncy castle with setting up and packing away time. The insurance premium is due shortly prior to the event.

Resolved:

- a) To approve the expenditure of £387.00 for a play session provided by Milton Keynes Play Association at the Picnic on the Green event on 21/07/18
- b) To approve payment of the NAG insurance premium for 2018/19 with an upper limit of £300.00

FC48/18 Cheques for payment:

Approved: The cheques were authorised for payment.

FC49/18 Landscaping

Quotes are not yet completed for benches or for re-instating and maintaining a cricket square. These will be considered at Full Council once they are available. Funding was agreed for the quotes from Milton Keynes Council and Serco for additional landscaping work in Loughton and Great Holm as follows:

Resolved: To fund the following landscaping projects, to be delivered by Serco and Milton Keynes Council as agreed:

- a) Plant a pear tree in the Millennium Meadow near to Paynes Drive, Loughton at a cost of £45.00
- b) Repair and replace 5 posts and bars outside Loughton Manor First School, Paynes Drive, Loughton at a cost of £255.00
- c) Fell 2 trees that are close to the residential properties at a cost of £126.00, supply and plant 2 flowering cherry trees sized 14-16 cm along the pathway of the play area between Specklands and Rushley Close, Loughton at a cost of £175.00 x 2 = £350.00
- d) Remove the trees and overgrown elder bushes that lean dangerously, and plant bulbs on the right-hand side of Pitcher Lane, Loughton when looking down the hill, at a cost of £450.00
- e) Prune back the encroaching bushes, remove the dead trees, and to fire the chippings back into the hedge and leave the site clean, along the footpath directly behind the allotments off Pitcher Lane, Loughton at a cost of £350.00
- f) To weed-kill and over-seed, fertilize and solid tine spike at a cost of £450.00+£140.00+£110.00 = £700.00 the football pitch on Kensington Drive, Great Holm.
- g) To cut back the brambles and weed control the boundaries of the football pitch in Kensington Drive, Great Holm at a cost of £100.00
- h) To increase the grass cutting to a fortnightly cut during July-October at the football pitch on Kensington Drive, Great Holm at a cost of 9 cuts x £75.00 = £675.00
- i) Repair 12 rails and 4 posts and stain the fence outside the front of the Community Centre on Great Holm at a cost of £370.00
- j) Remove the weeds with herbicide, rake and clear the vegetation, then supply and plant 20 plants that are either Lamium Galeobdolan or Vinca Major at the entrance to Horseshoe Walk at the Kensington Drive and Gatcombe junction in Great Holm at a cost of £185.00
- k) Supply and install 6 wooden 4-way weathered posts, and plant flowering shrubs e.g. Rosa Regosa during the winter season at the entrance to Toad Hall play park, Petworth, Great Holm at a cost of £220.00 + £135.00 = £355.00
- l) Weed-kill and over-seed the grass, then fertilize and solid tine spike the grass, edge the shrub bed and add bark chippings, supply and plant daffodil and tulip bulbs, edge, use weed membrane and gravel around the noticeboard at The Village Green, Gatcombe, Great Holm at a cost of £450.00+£140.00+£110.00+£75.00+£1380.00+£150.00 = £2305.00

- m) Increase the grass cutting to a weekly cylinder cut with stripes at the Village Green, Gatcombe, Great Holm at a cost of £1250 for 25 cuts.
- n) Remove the broken bench in the block paved area by the Kam Tong restaurant, between Attingham Hill and Portway, Great Holm at a cost of £50.00

Total cost of funding for the landscaping projects agreed £7566.00

FC50/18 Great Holm Community Centre - paint removal

Consideration was given whether to remove the painted pictures on the outside walls of the Great Holm Community Centre and to decide on a quote if necessary. The educational value of the maths and shapes around the environment was appreciated, and the Parish Council does not wish to upset the pre-school group. However, the re-decoration will restore the Centre to a more neutral, multi-purpose space. Therefore, any decorations will need to be temporary additions to the environment that do not cause any damage, in line with the booking policy.

Resolved: To commission See Brilliance via Aitchison and Raffety to remove the outside paintings on the brickwork at a cost of £880.00 + VAT

FC51/18 Terms of reference

The revised terms of reference for the Loughton Sports Ground Committee were approved. There is 1 vacancy on this committee.

Approved

FC52/18 MK50 sculpture in Lodge Lake park:

- a) Payment of the first instalment of £3500.00 for the MK50 sculpture is due and included in agenda item FC48/18.

Noted

- b) The final designs for the sculpture were approved. Progress has been made on vehicle access via the concrete bridge to the island in Lodge Lake and the engineer has liaised with Anglian Water. Once Landlords Permission is granted, the planning application will be submitted. This may delay the installation of the sculpture.

Approved

FC53/18 Exclusion of the public and press: The public and press were excluded from the meeting due to the confidential nature of the following agenda items (Public Bodies (Admission to Meetings) Act 1960- chapter 67 item 1.2)

FC54/18 Great Holm Community Centre

Resolved: to approve the transition management plan for the Great Holm Community Centre

FC55/18 Parish Clerk's appraisal:

Recommendations from the Finance and Staffing committee were considered.

Resolved:

The Parish Clerk was confirmed in post following a 6-month probation period.

The Parish Clerk will be paid for full time hours (37- hour week) from 18/06/18

FC56/18 The following items were received for the next agenda:

- To obtain quotes for the cleaning of the white stains on the obelisk in Great Holm.
- To consider a resolution regarding parking on the pavement (Councillor Nolan to consider the wording)

Date and time of Next Meeting: 7.30pm on Monday 16th July 2018 Moot Hall, MacIntyre, 54 Haddon, Great Holm MK8 9HP

The chair closed the meeting at 10.02pm

Signed by chair:



Date 16.7.18