



Minutes of the meeting of Loughton & Great Holm Parish Council held on Monday 18/03/19 at 7.30pm at the Moot Hall, MacIntyre, 54 Haddon, Great Holm MK8 9HP

Members present: Councillors Todd (Chair), Nolan (Vice Chair), Sargent, Ballantyne, Dyer, Howe, Gray, Boland and Jones (left early).

Staff present: Bev Field (Parish Clerk)

Members of the public present: None

FC220/19 Apologies: Apologies were received and accepted from Councillor Dransfield.

FC221/19 Declarations of interest: for agenda item FC231/19 Councillor Gray is a member of the Neighbourhood Action Group (NAG).

FC222/19 Thames Valley Police: A report on crime statistics for February 2019 was received from Thames Valley Police as follows:

	Shenley Church End	Loughton Park
Assaults	3	3
Burglary: residential	0	1
Burglary: business	0	1
Criminal damage	5	1
Shoplifting	5	0
Theft	5	0

There was a total of 132 offences and of these 108 were crime related. The assaults were all low level with no named offenders. The burglary was on a building site; entry was gained by snapping the padlock and £4,000.00 worth of tools taken. In the residential burglary, entry was gained through the conservatory and cash was taken; there are no suspects in either case.

FC223/19 Public participation: None

FC224/19 Minutes: The minutes of the meeting held on 18/02/19 were approved and signed as an accurate record, with the correction at FC218b/19 replace "to be filled" with "completed".

FC225/19 Matters arising: Agenda item FC200/19 some of the debris at the Kam Tong restaurant has been removed, but not the debris on Attingham Hill.

Agreed: Councillors Ballantyne and Nolan will speak to the owner of the Kam Tong in person to request that this area is tidied.

FC226/19 Committee minutes: The draft minutes were received and noted from the following committee meetings:

- Planning Committee on 04/03/19
- Finance and Staffing Committee on 11/03/19: Item FSC55/19 an additional copy of the complaint by Great Holm Pre School (GHPS) was sent to Councillor Nolan in her role as a Milton Keynes Councillor. An overview of the rent setting exercise was explained by Councillor Todd, including the 9-month transition period giving notice of the rent increase, the phased implementation of the increase, a review of comparative rents at 7 community halls, consultation with GHPS and consideration of their accounts from the current year and previous year. GHPS is a valued tenant caring for local children and their complaint should be balanced with the long-term sustainability of a shared community resource, that should break-even financially. Councillor Nolan could investigate whether Milton Keynes Council could re-instate the grant that GHPS previously benefitted from. A second transition period or rent reduction was suggested as a motion.

The Parish Clerk advised members that this item on the agenda was to receive the minutes only. A discussion can take place for further clarification, but a new resolution about decisions in those minutes could not be made according to Standing Orders. **Noted**

FC227/19 Finance: The finance report was noted.

FC228/19 Authorising Payments: Payments to be made were authorised.

FC229/19 Section 137 grant application: An application from the Scarecrow Trail Action Group (STAG) for a grant of £500.00 towards a Scarecrow Trail event from 15-23/06/19 was considered. It is based in Loughton and involves people across the community including the Scouts, School, Guides and residents. It attracts thousands of visitors and is a source of community pride.

Resolved:

- a) To award a grant of £500.00 towards to Scarecrow Trail 2019 event
- b) That the grant report includes a copy of the accounts for the 2019 event.

FC230/19 Drains at Great Holm Community Centre: A quote was considered from Read Services/ Dyno-rod for remedial work to dig out and re-line 3 drains which are blocked with tree roots, cracked and fragile. A CCTV assessment was provided alongside emergency work to unblock a drain. The Financial Regulations 11(1)(a)(i) provides that 3 quotes are not required for sewerage works.

Resolved: To pay Read Services/Dyno-rod to cut out the root ball and line the pipework at a cost of £1710.00+VAT

FC231/19 Neighbourhood Action Group (NAG) "Picnic on the Green" event on 07/07/19: Consideration was given to spending the allocated budget for the NAG for an activity session at the event and public liability insurance.

Resolved:

- a) To fund a play session with Milton Keynes Play Association (£330.00) at the "Picnic on the Green" event on 07/07/19
- b) To fund the annual public liability insurance for the NAG, preferably by directly invoicing the Parish Council.

FC232/19 Landscaping: A landscaping review of the work completed in 2018, and an assessment of the landscaping needs in the Parish for 2019 has been undertaken by a working group of Councillors and residents, with advice from the Serco team. The Neighbourhood Action Group (NAG), Loughton Environmental Group (LEG) and Loughton Residents Association (LRA) were invited to suggest areas for improvement and suggestions were invited on social media. The schedule was mostly agreed as described in the report provided, except for the (Great Holm item 10) bushes at the entrance to Swallowfield. Bulbs will not be planted at the Green, Great Holm because tulips are coming through and need assessing to see if more are needed next year. Trees in the Conservation Area may need planning permission, some projects will affect neighbouring properties or need consent and they will be approached prior to the work. Items needing planning permission or further quotes will be considered again at full Council.

Resolved:

- a) To approve the schedule of landscaping works for the Parish for 2019 to be delivered by Serco with the following changes.
- b) To remove the tree blocking the lamp post by the graveyard of All Saints Church in School Lane, Loughton. The vote was 4 in favour, 4 abstained. Motion carried.
- c) Not to prune the alleyway beside 23 Swallowfield, Great Holm.
- d) To completely remove the pine trees near the footbridge in the park by Redland Drive/Kirkham Court (Loughton item 10b). Proposed by Councillor Sargent, seconded by Councillor Todd. 6 in favour, 2 abstained. Motion carried.
- e) The Parish Clerk to make enquiries if planning permission is required for the identified trees in the Conservation Area.
- f) Ownership of the bridge in Horseshoe Walk behind Holmwood School to be established and consent agreed prior to going ahead.
- g) The Parish Clerk to contact the residents of School Lane to clarify consent for the work on the hedgerow.

Councillor Jones left at 9.12pm during the previous item.

FC233/19 Speed restrictions: Information from Milton Keynes Council on reducing speed restrictions to 20mph was deferred.

FC234/19 Traffic management for roadworks on Watling St v4: FC211/19 resolved to write to Highways regarding the Watling St V4 pedestrian crossing roadworks. An e-mail reply with follow up information has been provided by the Highways engineer.

Resolved: To monitor the traffic flow during the road works and to give feedback to the Highways team if any concerns arise.

FC235/19 Parish Clerk: The report of the Parish Clerk was received. It was confirmed that the annual Parish Meeting will be held on 08/04/19 at the Great Holm Community Centre with a focus on the two premises. Secondly, the Clerk reported that the provision of a phone line is delaying the CCTV installation. The equipment can be installed when the Grumpy Cook business provides a phone connection.

FC236/19 Reports from members: This item was deferred.

FC237/19 Items for the next agenda: None

Date and time of Next Meeting: Monday 15/04/19 2018 at 7.30pm at the Moot Hall, MacIntyre, 54 Haddon, Great Holm MK8 9HP

The meeting closed at 10.37pm

Signed



Date: 15.4.19