



Notice of Meeting

Members of the public and press are invited to attend a meeting of Loughton and Great Holm Parish Council Finance and Staffing Committee at 7.30pm on Monday 11/06/18 at the Memorial Hall, Bradwell Rd, Loughton MK5 6JE

Following the public participation item, the formal meeting will resume, and members of the public may not participate further in the discussion other than to bear witness.

Bev Field
Clerk to the Parish Council

Agenda

FSC01/18 Election of a chair for 2018-19

FSC02/18 Election of a vice-chair for 2018-19

FSC03/18 Apologies:

To receive and accept apologies from members unable to attend the meeting

FSC04/18 Minutes of previous meetings:

To approve as an accurate record the minutes of the meeting held on 12/03/18

FSC05/18 Matters arising - from the previous minutes that are not on the agenda

FSC06/18 Declarations of interest: Councillors to declare any personal or pecuniary interest they may have in respect of any items on the agenda.

FSC07/18 Public participation:

For any resident of the parish to raise any issue, petition, question or concern (10 minutes or by consent of the chair)

Finance Issues

FSC08/18 To note the finance report (attached)

FSC09/18 Annual Governance Statement 2017/18 - To recommend the annual governance statement be approved by full council (see attached)

FSC10/18 Annual Accounting Statement 2017/18- To recommend that the accounting statement for 2017/18 be approved by full council (see attached)

FSC11/18 To consider the financial arrangements for the management for the Great Holm Community Centre

- a) Insurance
- b) Banking
- c) Accounting
- d) Contract cleaning (attached)

Staffing Issues

FSC12/18 Exclusion of the public - in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded, and they are instructed to withdraw.

FSC13/18 Method of salary payment

FSC14/18 Pay review – to approve the new pay scales agreed by The National Council for Joint Government Services for 2018/19 (see attached)

FSC15/18 Appraisal – recommendations from the 6-month probation appraisal for the Parish Clerk (verbal report by chairman of the Council)

Date and time of Next Meeting: 7.30pm on Monday 10/09/18 at the Memorial Hall, Bradwell Rd, Loughton MK5 6JE