



**Minutes of the Meeting of Loughton & Great Holm Parish Council held at the Memorial Hall in Loughton on Monday 18 October 2021 at 7.30pm**

**Councillors present:** Councillors Nayee (in the Chair), Altieri-Douglas, Bailey, Dyer, Feeney, Howe, Hoyle (from 8:30pm), Nolan, Sargent and Todd.

**Staff :** Philip Farquharson (Parish Clerk)

**Members of the public present: 5**

It was noted the Clerk had changed his name from Compton to Farquharson.

**FC104/21 Apologies:** Apologies for late arrival had been received from Cllr Hoyle, and this was approved.

**FC105/21 Declarations of interest:** There were no declarations of interest.

**FC106/21 Public participation:** Members of the public present were invited to speak.

The first matter which was brought to the Council's attention by a member of the public was on trees in the Parish, and there were two items on the agenda FC110/21 e and f, where the intention was to fell trees. The member of the public was concerned that MKC was losing trees.

Councillors responded noting the Town was designed with densely planted trees in some areas, which would need to be thinned at a later date and that the time had come to do the thinning. It was also noted the Parish Council was planting an oak tree beside the new bench at Leys Road in Loughton.

The second member of the public to speak was the owner of 8 The Green and commented on the planning application where the Parish Council had supported the comments of the Conservation Officer from MKC, wishing to draw to the Council's attention the recently published report from the SPAB (Society for the Protection of Ancient Buildings) officer, which supported the application rather than objecting to it, and also the incorrect comment from the Conservation Officer about the development being visible.

The third member of the public to speak commented on the litter problem at the Underpass to Shenley Church End, between London Road and Shenley Road, and requested the Parish Council to consider placing a litter bin there. It was agreed this should go as an agenda item for the November Full Council meeting.

The fourth member of the public was the owner of 3 School Lane and was there at the meeting to explain why the Walnut tree should be felled, in that it was causing cracking to the concrete at the base of the barn.

The fifth member of the public raised the matter over the car park at the Pavilion, noting that on Saturdays the footballing teams, both home and away, used the café to purchase drinks and refreshments there, and that it should be used by both footballers and customers of the café alike.

In the interest of expediency, the Chair moved to discuss those planning items on the agenda, items FC124/21, FC125/21 and FC106/21 next:

**FC124/21 Special motion to reverse a previous resolution on account of new information having come to light:** To consider reversing FC89/21c.

A vote was held:

Those in favour of reversing the previous resolution in order to reconsider the matter in light of new information: 8

Against: 1

**Action: the previous resolution was reversed, allowing the matter to be reconsidered.**

**FC125/21 Planning application no: 21/02433/LBC Proposal:** Listed building consent for the erection of a single storey rear extension to use as an external enclosed walkway At: 8 The Green Loughton Milton Keynes MK5 8AW: to consider making representation to MKC on the application.

A vote was held as to whether to object to the planning application:

Those in favour of objecting: 1

Those against: 8

**Action: it was resolved not to object to the planning application.**

**FC110/21e and d were taken, as they involved members of the public present.**

A vote was held as to whether to object to item FC110/21(e):

Those in favour of objecting: 1

Those against: 8

**Action: it was resolved not to object to the planning application.**

A vote was held as to whether to object to the planning application FC110/21d:

Those in favour of objecting: 1

Those against: 8

**Action: it was resolved not to object to this planning application.**

Two members of the public left the meeting at this time.

**FC107/21 Thames Valley Police:**

**Action: The crime statistics report was noted.**

**FC108/21 Minutes of the previous meeting:** Minutes of the last meeting held on 20 September 2021 were approved as an accurate record of the proceedings of that meeting and were signed by the Chair, with the amendment of spelling from licensing to licencing on p.4.

**FC109/21 Committee and Working Party meetings:**

**Action:** Minutes of the Planning Working Party, held on 04 October 2021, which had happened since the last Full Parish Council meeting, were **noted**. The draft minutes had been uploaded to the website.

**FC110/21 Planning applications:** To consider any representations to be made to Milton Keynes Council on recommendations made by the Planning Working Party (see draft minutes attached), and planning applications received since the Planning Working Party meeting:

- a) Application no: 21/02798/FULTN Proposal: Replacement of existing 15m monopole with proposed 20.0m high streetworks pole on a new root foundation and ancillary development works At: Telecommunications Site East of Loughton Roundabout Portway V4 To A5 Milton Keynes

Discussion: The Planning Working Party had considered this application and had written a draft objection letter, considering it would protrude over the tree tops and therefore would be an eyesore to the residents living at Greenhill Close.

A vote was held as to whether to object to the planning application on the grounds that it would be an eyesore and should be moved further towards Watling Street, away from the residents at Greenhill Close, and that it should be built to resemble a tree.

Those in favour: 5

Against: 4

**Action: The motion was carried and the Clerk would send in the objection letter to MKC with minor amendments to represent the abovementioned comments.**

- b) Application no: 21/03019/CLUP Proposal: Certificate of lawfulness for a proposed loft conversion with three pitched dormers to the rear and one roof light to front roof slope At: 7 Ebbsgrove Loughton Milton Keynes MK5 8BD

**Action: it was resolved not to object to this planning application.**

- c) Application no: 21/02994/CLUP Proposal: Certificate of Lawfulness for proposed garage conversion into living accommodation with window, new rear double doors and obscure-glazed window including associated internal alterations At: 75 London Road Loughton Milton Keynes MK5 8AF

**Action: it was resolved not to object to this planning application.**

- d) Application no: 21/02972/LBC Proposal: Listed Building Consent for Internal & External alterations to a Grade-II Listed building. At: 3 School Lane Loughton Milton Keynes MK5 8AT

**Action: it was resolved not to object to this planning application (matter discussed earlier in the meeting see above)**

- e) Application no: 21/03003/TCA Proposal: - Walnut Tree - Fell due to visible disease on tree, leaning dangerously close to listed buildings. At: 3 School Lane Loughton Milton Keynes MK5 8AT

**Action: it was resolved not to object to this planning application (matter discussed earlier in the meeting see above)**

- f) Application no: 21/03038/TCA Proposal: Works to Sycamore (T1) - Fell; & Beech (T2) – Prune At: 3 Leys Road Loughton Milton Keynes MK5 8AZ

**Action: it was resolved not to object to this planning application.**

- g) Proposal: Approval of details required by condition 4 (External Boarding Sample) of permission ref. 20/02742/LBC At: 8 The Green Loughton Milton Keynes MK5 8AW

**Action: it was resolved not to object to this planning application.**

- h) Application no: 21/03067/FUL Proposal: The erection of a single storey rear extension At: 5 Chalcot Place Great Holm Milton Keynes MK8 9BZ

**Action: it was resolved not to object to this planning application.**

- i) Application no: 21/03068/FUL Proposal: The erection of first floor side extension above existing garage At: 25 Gatcombe Great Holm Milton Keynes MK8 9EA

**Action: it was resolved not to object to this planning application.**

Cllr Hoyle arrived at this point in the meeting, at 8:30pm.

#### **FC111/21 Plinth and information board at Whitworth Lane:**

Discussion: It was on the agenda to consider whether to install plinth and information board at Whitworth Lane in Loughton. There was broad agreement that either an information board or a conservation board could go somewhere in Loughton, it being a large area with sufficient historic points of interest. However comparing this project to the one recently accomplished, which entailed replacing a noticeboard on a pre-existing plinth, Councillors noted the Parks Trust did not make stone plinths anymore, and that the location proposed, being at the bottom of Whitworth Lane, would not attract sufficient public interest.

**Action: The Clerk would enquire about the practicalities and costs of installing the metal-type modern plinths, for Councillors to consider at a later date.**

**FC112/21 Defibrillators:** To consider installation of defibrillators on the outside of the two premises the Parish Council owns (the Community Centre and the Pavilion in Loughton).

**Action: the project was agreed in principle, and the Clerk would seek to acquire costs for both hire purchase and buying them outright.**

**FC113/21 Payments:** To authorise monthly payments to be made for October and note current bank balance of £129k. Monthly payment schedule and Clerk's expenditure for the month had been included in the paperwork for the meeting.

**Action: It was resolved to approve the monthly costs.**

**FC114/21 Loughton Landscape Autumn review:** It was on the agenda and a report included in the meeting paperwork to consider options for further landscaping work, further to the September Landscape Review:

For item 29, a vote was held:  
Those in favour: 9  
Abstained: 1

For item 36 (£1,100 quote), a vote was held:  
Those in favour: 6  
Against: 4

For item 37, a vote was held:  
Those in favour: 4  
Against: 6

Unanimous approval was received for the remaining numbers on the Serco report.

**Action: Accordingly all new items were approved, except 37.**

**FC115/21 Great Holm Landscape Autumn Review:** It was on the agenda and a report included in the meeting paperwork to consider options for further landscaping work, further to the September Landscape Review.

**Action: All new items were approved.**

**FC116/21 Electric Vehicle (EV) charging stations in the Parish:** Councillors were requested to consider for approval sites for EV charging stations in the Parish.

Action: There was unanimous agreement to four of the proposed locations (outside the Pavilion, outside Loughton Manor School, at the Lodge Lake car park, and opposite the bus stop between the Kensington pub and the surgery). For the fifth location, outside the Community Centre, Councillors were concerned about the fact that the car park was fairly small and that residents may leave their cars to charge there thereby reducing the available car parking further. A vote was held:

Those in favour of installing an EV charging station there: 6  
Those against: 2  
Those abstained from voting: 2

**Action: It was resolved all five potential locations were agreed, and the Clerk would report back on BP's progress.**

**FC117/21 Hot water cylinders at the Pavilion in Loughton:** It was on the agenda to consider replacing the cylinders with newer, more energy efficient cylinders.

**Action: It was resolved the Clerk would acquire quotes for replacing the existing cylinders, as well as installing heating to the showers direct and isolating them.**

Cllr Bailey left the meeting at this time (9:30pm).

**FC118/21 Business plan:** It was on the agenda to agree a business plan for the forthcoming financial year and the Clerk recommended agreeing to projects prior to setting the budget.

**Action: it was agreed to defer this.**

**FC119/21 Community drop-in sessions:** to consider whether to re-initiate these.

Discussion: Councillors were concerned with the recent spike in covid cases and the risk of attendees catching covid.

A vote was held as to whether to continue these:  
Those in favour of continuing the sessions: 3  
Those against: 4  
Those who abstained from voting: 2

**Action:** It was resolved to discontinue the sessions for the time being (noting this decision would not be affected by the 6-month rule as laid out in standing order 7a).

Cllr Sargent left the meeting at this time (9:30pm).

**FC120/21 Freestanding batting practice cage:**

**Action:** item deferred in the interest of time.

**FC121/21 Consultation on traffic regulation order for parking space in Loughton:**

**Action:** item deferred in the interest of time.

**FC122/21 Rialtas RBS support and end of year closedown package:** It was on the agenda to consider for approval end of year closedown cost of £400/annum and support of £129/annum for three years.

**Action:** It was resolved to agree to these costs for annual closedown and support.

**FC123/21 Parish Council representation on the Shenley Leisure Centre (SLC) Board of Trustees:** There was a motion on the agenda for the clerk to write to the SLC to replace the nomination for trustees with a current Parish Councillor.

A vote was held:  
Those in favour: 6  
Those against: 2

**Action:** It was resolved the Clerk would write to the Secretary of the Shenley Leisure Centre requesting previous nominations for trustees to be replaced by a Parish Councillor.

**FC124/21 Special motion to reverse a previous resolution on account of new information having come to light:** discussed at the beginning of the meeting.

**FC125/21 Planning application no: 21/02433/LBC Proposal:** Listed building consent for the erection of a single storey rear extension to use as an external enclosed walkway At: 8 The Green Loughton Milton Keynes MK5 8AW: to consider making representation to MKC on the application. Discussed at the beginning of the meeting.

**FC126/21 Reports from members:** This item was deferred in the interest of time.

**FC127/21 Items for the next agenda:** all members were reminded to notify the Clerk of any items for the agenda in accordance with the Parish Council's standing orders.

**Date and time of Next Meeting:** Monday 15 November 2021 at 7.30pm, at the Community Centre in Great Holm, 87 Kensington Drive MK8 9AY

The meeting was declared **closed** at 9:45pm.