



Minutes of the Meeting of Loughton & Great Holm Parish Council held at the Community Centre in Great Holm on Monday 20 September 2021 at 7.30pm

Councillors present: Councillors Nayee (in the Chair), Altieri-Douglas, Dyer, Feeney, Howe, Nolan, Sargent and Todd.

Staff : Philip Compton (Parish Clerk)

Members of the public present: 7

FC84/21 Apologies: Apologies for absence had been received from Cllrs Bailey and Hoyle, both on account of work obligations, and were approved.

FC85/21 Declarations of interest: Cllr Todd declared an interest in item FC89/21a, in that he lived at 18 Church Lane, and stated he would abstain from commenting or voting for that part of the meeting.

In the interest of expediency, and as PCSO Capstick was present, the Chair moved to discuss item FC91/21 next:

FC91/21 Thames Valley Police:

Action: Crime statistics report was noted.

Discussion: An update was provided on crime in the Parish, and those present noted the main issues were around stealing and joyriding motorcycles, but also there was an incident of an exposure from a male on a pushbike. Also the use of scooters, and that perpetrators were getting away on scooters, where the police, on foot, couldn't catch them; the scooter companies had been contacted but the police couldn't do anything about how they were being used. It was noted that under-age children using the scooters was illegal, there were many left lying around which was a trip hazard, and that on the redways they were a hazard as well.

The PCSO was thanked for her attendance and left the meeting at this point (7:50pm)

FC86/21 Public participation:

Members of the public present were invited to speak. The first matter which was brought to the Council's attention by members of the public was the planning application at 1A the Meadway, 21/02635/FUL, see agenda item FC89/21e. members of the public commented to the effect that; the planned building extension would affect the amenity and privacy and enjoyment over neighbours' gardens, there was a willow tree at the bottom of the garden and the roots would likely affect the foundations of the house, and that the driveway appeared narrow.

Another member of the public was present to raise the matter of the lost information board at the bottom of Whitworth Lane. It was noted there was no plinth there anymore, and that the board had been lost alongside the information contained.

The Clerk explained that in order for him to be instructed to instigate the replacement of a noticeboard and plinth, he would need Councillor direction. Cllr Altieri-Douglas agreed to request the matter be on the agenda for the October Parish Council meeting.

A further request from members of the public was into drink-related debris left at the underpass in Great Holm near the probation hostel, and loitering in the area which residents found to be intimidating. Cllr Nolan and the Clerk agreed to communicate with the hostel over this matter, and the resident was also encouraged to communicate with the hostel, who were understood to be generally receptive to dealing with these matters.

Two members of the public left the meeting at this time.

FC87/21 Minutes of the previous meeting: Minutes of the last meeting held on 28 July 2021 were approved as an accurate record of the proceedings of that meeting and were signed by the Chair.

FC88/21 Committee and Working Party meetings:

Action: Minutes of the three meetings (see below), which had happened since the last Full Parish Council meeting, were **noted**. All draft minutes had been uploaded to the website.

- a) Premises Committee meeting held on 12 July 2021
- b) Planning Working Party meeting on 06 September 2021
- c) Finance and Staffing Committee meeting 13 September 2021

FC89/21 Planning applications: To consider any representations to be made to Milton Keynes Council on recommendations made by the Planning Working Party (see draft minutes attached), and planning applications received since the Planning Working Party meeting:

- a) Appeal Mr Andrew Gordge against non-determination for retrospective application for a replacement boundary fence to highway and attached garden shed AT 17 Church Lane, Loughton, Milton Keynes, MK5 8AS

Action: Councillors noted they had already objected to this retrospective planning application.

- b) The Grumpy Cook, The Pavilion, Lincslade Grove, Loughton, Milton Keynes, MK5 8DL New Premises Licence LICENCING ACT 2003 The above application for a premises, in your area was received by Milton Keynes Licensing Authority on 17/08/2021. Brief details of the application are as follows: Application Details Supply of Alcohol (on and off supply) Monday to Sunday 09:00 to 23:00

Action: Councillors were concerned about the hours mentioned in the application. A motion was tabled to request that conditions be attached to the granting of the application to the effect that alcohol could only be served alongside a meal.

Those in favour: 5

Against: 3

The Clerk would write to the licensing officer and request the alcohol license be restricted to the sale of food.

- c) Application no: 21/02433/LBC Proposal: Listed building consent for the erection of a single storey rear extension to use as an external enclosed walkway At: 8 The Green Loughton Milton Keynes MK5 8AW

Action: A motion was tabled to object to this application by way of supporting the comments of the Milton Keynes Conservation officer.

Those in favour: 5

Against: 3

Accordingly the motion passed and the Clerk would comment on the MKC portal and write to the relevant planning officer accordingly.

- d) Application no: 21/02731/FUL Proposal: Construction of a single storey rear extension; garage conversion; and front porch. At: 4 Anglesey Court Great Holm Milton Keynes MK8 9EH

Action: It was resolved not to object to this application.

- e) Application no: 21/02635/FUL Proposal: Single storey rear extension; erection of front porch extension; loft conversion with installation of new roof and rear dormer; demolition of existing garage and erection of new detached garage At: 1A The Meadway Loughton Milton Keynes MK5 8AN

Action: It was resolved not to object to this application.

- f) Re:21/02556/CLUP | Certificate of Lawfulness for proposed use as a clinical facility (Class E) | 16 Davy Avenue Knowlhill Milton Keynes MK5 8PL

Action: A motion was tabled to object based on a lack of information.

Those in favour of objecting: 4

Against: 3

Abstained: 1

The motion passed and accordingly the Clerk would write to the relevant MKC official with this objection.

The remaining members of the public left the meeting at this point.

FC90/21 Payments:

Action: monthly payments were noted for the month of August and approved for the month of September and Councillors noted the current bank balance of £136k, and that this included the second instalment of the precept for the current financial year. The Clerk estimated the carry forward at the end of the year would be in the region of £70k.

FC92/21 funding application to PWLC projects through MKC:

Action: receipt of bike stands was noted, and that they have been added to the asset register.

FC93/21 accessibility improvement fund application for dropping kerbs:

Action: Councillors noted the funding application had been successful, for dropping the kerbs at Lincslade Grove and Leys Road.

FC94/21 theme update on wordpress website:

Action: It was resolved the Chair was delegated the power to do this and Clerk to buy the package providing it was within the budget line for that class of expenditure.

FC95/21 Autumn landscape review dates:

Action: Dates and times for autumn landscape reviews with Serco were confirmed as:
Tuesday 28 September 2021 at 10:00am for Loughton
Thursday 30 September 2021 at 10:00am for Great Holm.

FC96/21 Oxford-Cambridge Arc public consultation:

Action: It was agreed not to respond.

FC97/21 external audit:

Action: The external audit report from the last financial year and recommendation was formally noted, and the Chair thanked the Clerk for a clean audit, barring one minor error in filling in the AGAR form, considering it was a more in-depth annual assessment than the usual basic one as the Parish Council had been selected as part of the 5% chosen annually.

FC98/21 allotment rent:

Action: The level of allotment rent was considered for the forthcoming year. Councillors noted that at 17.5p/metre, this was at the low end of allotment rents across the borough. **It was resolved to increase the level of rent to £15/half plot and £30/plot and those who lived out of the Parish would continue to pay double the level of rent to those who live within the Parish.**

FC99/21 Great Holm Pre-School level of rent:

Action: The pre-schools' finances for the last academic year were presented. **It was resolved there would be no movement in the level of rent for the forthcoming financial year and the Clerk would inform the Pre-School.**

FC100/21 contract of the waste removal officer:

Action: It was resolved to make it a permanent role.

FC101/21 Reports from members: It was on the agenda to receive verbal reports from members attending external meetings:

- a) No members reported on meetings they had attended.
- b) There was no report from Ward Councillors present.

FC102/21 Meeting locations: It was on the agenda to agree on locations for meetings, Memorial Hall in Loughton or Community Centre in Great Holm, and amend the meeting schedule accordingly.

Councillors discussed whether or not they could meet in the Pavilion café or the Memorial Hall in Loughton, without breaching any local governance guidelines. The Clerk read out Sched. 12, s.10 (1) of the Local Government Act 1972, which was:

“Meetings of a parish council shall be held at such place, either within or without their area, as they may direct, but shall not be held in [premises which at the time of such a meeting may, by virtue of a premises licence or temporary event notice under the Licensing Act 2003, be used for the supply of alcohol (within the meaning of section 14 of that Act) unless no other suitable room is available either free of charge or at a reasonable cost”.

It was noted the Grumpy Cook café had applied for an alcohol license, which would cover the time of the meetings, and that the Memorial Hall incurred a very minor cost (£22/evening). It was agreed this precluded the Pavilion as a meeting place. It was noted that historically the Parish Council had met in Loughton, and that the Council had always strived to retain equal membership from across the two areas of the Parish.

Action: No vote was held but broad agreement was reached that Councillors would meet every other month at the Memorial Hall in Loughton, when not at the Community Centre in Great Holm. Cllr Altieri-Douglas wished it noted she did not agree that the Parish Council should be meeting in a venue which incurred an unnecessary cost.

FC103/21 Items for the next agenda: all members were reminded to notify the Clerk of any items for the agenda in accordance with the Parish Council’s standing orders.

Date and time of Next Meeting: Monday 18 October 2021 at 7.30pm, at the Memorial Hall in Loughton, if this could be organized in time by the Clerk.

The meeting was declared **closed** at 9:25pm.