



**Minutes of the Meeting of Loughton & Great Holm Parish Council held remotely on Monday  
15 June 2020 at 7.30pm**

Location: held virtually by zoom technology.

**Councillors present:** Councillors Todd (in the Chair), Altieri-Douglas, Bailey, Dyer, Feeney, Howe, Hoyle, Nayee, Nolan, Sargent.

**Staff :** Philip Compton (Parish Clerk)

**Members of the public present: 0**

**FC22/20 Apologies:** There were no apologies for absence.

**FC23/20 Declarations of interest:** Cllr Sargent declared an interest in item FC26/20 c, and did not take part in decision-making or discussion at that agenda item.

**FC24/20 Public participation:** There were no members of the public present

**FC25/20 Thames Valley Police:** Crime statistics report for the month from Thames Valley Police was received.

There were a total of 153 Reported Crimes on the area of Loughton Park Policing area which includes the parishes of Shenley Church End and Loughton & Great Holm. There were 27 crimes in in Shenley Church End and 7 crimes in Loughton (1 drug offence, 2 emergency covid offences, 2 drink/drug driving, and 2 malicious communications). The remainder were of no interest to the public (Domestics, Domestic Assaults, Reported incidents in the prison and the young Offender Unit, missing people reports, adult and child protection reports etc.).

**FC26/20 Planning and licensing applications:** To consider any representations to be made to Milton Keynes Council on the following planning applications:

- a) Application no: 20/01260/FUL Proposal: Extension to front of garage At: 35 Petworth Great Holm, Milton Keynes, MK8 9BG

**Action: It was resolved not to object to this application, and the Clerk would comment on the MKC portal accordingly.**

- b) Shenley Kebabs, Street Trading Consent – An application was received by MKC on the 02/06/2020 from the above. To sell: Hot takeaway food

**Action: A vote was held on whether to object:**

**Those in favour of objecting to the application: 9**

**Those against objecting: 0**

**Abstain: 1**

**It was resolved to object to the application on the grounds that the street trader had been complained about by businesses within the vicinity for litter around the van and that the hours the van traded meant that it didn't benefit local businesses rather attracted heavy**

**goods vehicles who stayed overnight, and the Clerk would write to object to Licensing at MKC accordingly.**

- c) 20/01193/FUL | Proposed Front Porch Extension To Bungalow | 88 Bradwell Road  
Loughton Milton Keynes MK5 8AL

**Action: It was resolved not to object to this application, and the Clerk would comment on the MKC portal accordingly.**

**FC27/20 Planning Applications since publication of the agenda:** The following representations had been made to Milton Keynes Council since the publication of the agenda:

- a) Ref. No: 20/01222/CLUE Study come utility room and stores my mobile hairdressing equipment. Make the room into a home salon 3-4 days a week. Use will be Wed eve/ thursday / friday all day and sat 9-4 9 Hutchings Close Loughton Milton Keynes MK5 8DS

**Action: A vote was held on whether to object on the grounds that there would be increased traffic which would affect neighbours:**

**Those in favour of objecting to the application: 1**

**Those against objecting: 8**

**Abstain: 1**

**Action: It was resolved the Council held no objections to the application, and the Clerk would comment accordingly.**

**FC28/20 Minutes of the previous Full Council meeting: Minutes of the meeting on 18 May 2020 were read and signed by the Chair and approved as an accurate record of the proceedings of that meeting.**

**FC29/20 Committee Minutes since the last Full Parish Council meeting:**

- a) Minutes of the Planning Committee on 1 June 2020 were noted.  
b) Minutes of The Finance and Staffing Committee meeting on 8 June 2020 were noted.

**FC30/20 Payments:** Payment schedule for the Parish's monthly bills had been provided prior to the meeting.

**Action: All payments were approved.** Councillors expressed concern over the increased payments to Marcus Young for Dog Litter bin collections, and the Clerk explained these were on account of increased amounts of dog litter, and complaints from members of the public. The Clerk explained the current agreement allowed for Marcus Young to empty dog litter bins at an increased frequency for summer months as they became full. Upon request, **the Clerk agreed** to research the historical agreement with Marcus Young and clarify for the purpose of transparency the agreement whereby dog litter bins were emptied, and report back at the July Full Council meeting.

The Clerk explained the multiple payments to him and the caretaker were instead of using the petty cash system, on account of the complexities involved in following government guidelines in social distancing whilst double-signing and cashing cheques in to banks for cash to refill petty cash.

**FC31/20 Pavilion Tenant:** A proposal was on the agenda to re-initiate charging the tenant a rent.

**Action: A vote was held on whether to approve the re-initiation of rent to the tenant, along the lines proposed by Cllr Bailey (which was to pay back the arrears over sixteen months until December 2021):**

**Those in favour of the proposal: 4**

**Those against the proposal: 5**

**Abstain: 1**

**Action:** It was resolved the Council would not request rent payment along the lines suggested in the proposal, at the current time, and the Clerk would communicate this to the tenant accordingly.

**FC32/20 Clerk's Report:**

**Actions:** The report was noted. Councillors noted the email agreement that had been made with the Great Holm Pre-School, whereby the rent would be reduced in line with reduced opening of the business. The Clerk explained rental negotiations for the forthcoming financial year would begin in October, by which time the Pre-School would be able to estimate their income for that academic year beginning September 2020. Under Other Planning Matters – Councillors noted there had been a van trading coffee primarily in the Parish, and the Clerk and Cllr Nolan had investigated the requirement for cafe2u to have a trading license and been informed by the street trading license officer at MKC that because the van took pre-orders it did not need a street trading license, and the company owners of cafe2u had modified their business model accordingly.

A proposal in principle had been submitted to the Clerk after the agenda had been published, whereby a team rented the football fields, excluding the Pavilion changing rooms and toilets, for the months of July and August. Councillors expressed concern at the lack of toilet provision, and held a vote:

**Action:** A vote was held on whether to rent the pitches through the months of July and August along the lines proposed in the email which had been circulated beforehand:

Those in favour of the short-term lease: 9

Those against: 0

Abstain: 1

**Action:** It was resolved in principle to rent the pitches to 'wemakefootballers', for ratification at the next Full Council meeting in July.

**FC33/20 Reports from members:**

- a) Cllr Nolan informed the Board she had been in meetings with the Chair of the NAG. The Clerk was requested to host a zoom meeting with Cllr Nolan and the Chair of the NAG.
- b) Cllr Hoyle informed the Board he had attended a meeting of the Shenley Leisure Centre and provided an update on staffing matters and the floor spacing arrangements that were being implemented.

**FC34/20 Items for the next agenda. Discussion:** Councillors were reminded to follow the Parish's Standing Orders for items to be requested on the agenda for the next meeting.

**Date and time of Next Meeting:** Monday 20 July 2020 at 7.30pm

The Meeting was declared closed at 9:40pm.