



Minutes of the meeting of Loughton & Great Holm Parish Council held on Monday 20/01/20 at 7.30pm at the Community Centre, 87 Kensington Drive, Great Holm MK8 9AY.

Councillors present: Councillors Todd (in the Chair), Altieri-Douglas, Bailey, Dyer, Feeney, Howe, Hoyle, Nayee, Nolan and Sargent

Staff present: Philip Compton (Parish Clerk)

Members of the public present: 6

FC168/20 Apologies: There were no apologies for absence, Cllr Nayee arrived at 7:33pm.

FC169/20 Declarations of interest: None were given.

FC170/20 Public participation: Members of the public were present to comment on agenda item FC172/20, and so in order to facilitate this, and with consent of the Council, that item was brought forward for discussion. Members of the public all left the meeting after that item had been concluded, which happened by 8:15pm (see below).

FC172/20 Planning and licensing applications: Councillors considered the following planning applications:

- a) Ref: no: 19/03353/FUL, Proposal: Remodelling and extensions to existing dwelling and the removal of the garage and conservatory at: 3 Pinks Close, Loughton, Milton Keynes, MK5 8FF

Discussion: Chair of the Planning Committee, Cllr Sargent, recapped the history of recent applications by the owners of 3 Pinks Close, in that this was the third application over the past twelve months. The first and second were in the summer of 2019. The Planning Committee met on 6 January 2020 and discussed the application, recommending to Full Council that the application be objected to primarily on the grounds of massing and bulk, and incongruity with the neighbourhood. Both parties present, owners of 3 Pinks Close and neighbours who held objections, were provided with time to speak their opinions, and Councillors asked questions pertinent to the application. Councillors noted the owners of 3 Pinks Close had commissioned new plans, which were distributed in hard copy but which had not yet been submitted to MKC.

Councillors held a vote:

Those who wished to object to the application: 1

Those who wished to support the application: 9

It was agreed therefore the Council held no objections and the Clerk would respond on the MKC portal accordingly.

FC171/20 Thames Valley Police: The December crime statistics report for Loughton Park had been received from PCSO Capstick as follows:

<u>Offence</u>	<u>Shenley Church End</u>	<u>Loughton</u>
Action Fraud	1	1
Arson	1	1

ASB	0	0
Assault with injury	2	1
Assault without injury	3	0
Bilking	0	2
Burglary	0	1
Attempted Burglary	0	0
Business Burglary	1	1
Criminal Damage to cars	2	3
Criminal Damage to Property	5	5
Dangerous dog	0	0
Drink/drug driving	0	1
Drug offences	3	2
Fire Arms Offences	0	0
Garage Break in/attempt	0	0
Homicide	1	0
Malicious Communications	2	1
Offensive weapons	0	0
Public Order	2	0
Road Traffic Incident	3	5
Robbery	0	3
Shoplifting	5	0
Suspicious Circumstances	0	0
Theft from Motor Vehicle	7	6
Theft of Bicycle	0	0
Theft of Property	1	1
Theft of Vehicle	1	0
Unauthorised Encampment.	1	0
Total	41	34

There were a total of 190 Reported Crimes on the area of Loughton Park Policing area which included the parishes of Shenley Church End and Loughton & Great Holm. Councillors noted the increase in the number of cases of youths throwing stones at property in Loughton. It was noted Cllr Feeney had been assaulted by a gang of youths, likely the same group, and had provided descriptions of them to the police. Councillors noted there was a lack of coordination among organisations in assimilating data and acting upon it, partly because of the trend to avoid criminalizing youths in their early teens, and partly on account of concerns over the risk of breaching GDPR legislature, as recently passed in May 2018.

Action: Councillors discussed what the Parish Council could do to help, and agreed the Clerk would communicate with PC Chapstick on this matter.

FC172/20 Planning and licensing applications: Councillors considered the following planning applications:

- b) Application no: 20/00017/TPO Proposal: Tree 1 - Pollard or remove overhang from Willow tree by main entrance gate. Much of the weight of the branches is hanging over the pavement and above the road. The tree is growing at such an angle that it is leaning past the fenced boundary and over the main road (Bradwell Road). Tree 2 & 3 - Crown raise Willows overhanging footpath fence (to left hand side of property) Tree 4 - Remove deadwood from Ash tree overhanging footpath fence (to left hand side of property) and remove overhanging limb. There are dead branches that need to be removed as a matter of urgency. At: Phoenix Lodge 91 Bradwell Road, Loughton Milton Keynes MK5 8BS
Councillors agreed they held no objections and the Clerk would comment on the MKC portal to that effect.

FC173/20 Planning Applications: Councillors considered further applications validated since the publication of the agenda:

- a) Application no: 20/00089/TCA Proposal: T1 Unknown- fell to ground level due to main stem rubbing against the guttering on the property. G1 Malus spp.- to fell to ground level.
At: 19 Bradwell Road Loughton Milton Keynes MK5 8AP

Councillors agreed they had no objections.

- b) **Chair of the Planning Committee notified the Council the Clerk had been instructed by the Planning Committee, who had agreed electronically, to write and submit a letter of complaint to Planning Enforcement at MKC, over the construction of a building facing the road at 17 Church Lane, where no planning application had been submitted.**

FC174/20 Minutes: Minutes of the meeting held on 16/12/19 were approved and signed by the Chair as an accurate record of the proceedings of that meeting, subject to the amendment that Cllr Sargent was present and Cllr Feeney was not.

FC175/20 Committee Minutes: Draft minutes from the Planning committee held on 06/01/20 were received and noted.

FC176/20 Payments:

Action: Payments for the month of January were authorised, Councillors noting three of the four online bank accounts had been closed and the contents assimilated into one bank account, which held £69,814 as at the date the agenda was published (15 January 2020). Councillors approved to new Tesco's mobile contracts for Clerk and Premises Assistant.

FC177/20 Premises Update: The Clerk informed Councillors a Premises Committee meeting had been scheduled for 10 February 2020, at which premises matters would be considered in more detail. As a matter of more immediate concern, the Clerk informed Councillors rent was nearly two months in arrears from the Grumpy Cook café, and the Clerk was in communication with the tenant. Councillors noted the winter months would likely be less busy than summer months.

Action: It was resolved the Clerk would continue to pursue the arrears in rent, and keep Councillors informed via email.

FC178/20 Business Plan as amended for 2020-2021: The Council discussed the two proposed plans, as compiled by Cllrs Bailey and Todd. It was noted Cllr Bailey's plan was a condensed version of the previous plan.

Action: A vote was held:

Those voted in favour of Cllr Bailey's plan: 4

Those voted in favour of adopting Cllr Todd's plan: 6

Cllr Todd's version was adopted for the year.

FC179/20 Community Infrastructure Fund (CIF) for Parish and Town Councils: Councillors considered whether to apply for a grant under the programme, noting the deadline for applications was on 7 February 2020. Councillors noted that they did not have any projects that were costed up, that were budgeted for in the current or forthcoming year, and considered

nonetheless a worthy project would be to help ameliorate parking outside Loughton Manor School.

A vote was held as to application for improved parking outside Loughton Manor School:

For making an application: 5

Against making an application: 5

The Chair declared the vote failed on lack of a majority.

FC180/20 Allotment management system: The Chair and Clerk informed the Council that communications had been escalating over management matters and cleanliness of the allotments at Greenhill Close. It was noted there had not been an election for a Site Agent for several years.

Action: The Clerk agreed to hold an election for an Allotment Representative before Easter.

FC181/20 Review of provision of documents for meetings: Councillors noted the move to paperless or paperlight had been swift, and feedback was sought.

Discussion: Mixed feedback was provided on Dropbox, but Wetransfer.com was considered a viable alternative to those who wished for it.

Action: The Clerk agreed to use both methods of information communication, with hard copy to be sent to Cllrs Todd and Dyer.

FC182/20 MKPA fee increase:

Action: Councillors noted the 10% increase in fees for the year, considered it against budgeted spend of £6,500, and resolved to pay for the equivalent number of meetings as the year before (19), as well as an extra session hosted by the NAG.

FC183/20 MKdons request: Paperwork in the form of communication from the Community Football Development Officer was provided, which detailed the cost per session and the likely historical uptake in numbers of sessions.

Action: Councillors resolved to pay for five sessions for the year, and the Clerk would communicate with the MKDons Development Officer accordingly.

FC184/20 Reports from members: The following reports were received from members attending external meetings:

- a) Cllr Hoyle provided a summary of the recent Shenley Leisure Centre Trust Meeting which had happened on 8 January 2020, and Councillors noted their support in the form of a Councillor being a representative on the Board of Trustees.
- b) Cllr Sargent brought to Council's attention the forthcoming meeting that would be attended by himself and the Clerk at Civic Offices of MKC on Neighbourhood Planning in March.

FC185/20 Items for the next agenda

Date and time of Next Meeting: Monday 17/02/20 at 7.30pm at the Community Centre, 87 Kensington Drive, Great Holm MK8 9AY

The Meeting was declared closed at 9:52pm.