



Loughton & Great Holm Parish Council Extraordinary Meeting of Full Council

Minutes of the meeting held on Monday 06/08/18 at the Memorial Hall, Bradwell Rd, Loughton, MK5 6JE at 7.30pm

Present: Councillors Todd (chair), Sargent, Boland, Dyer (late), Dransfield (left early), Howe, and Ballantyne (late).

Staff present: Bev Field (Parish Clerk)

Members of the public present: 1

FC79/18 Apologies:

Apologies were received and accepted from Councillors Gray, Nolan and Jones.

FC80/18 Declarations of interest:

None

Councillor Ballantyne arrived at 7.33pm

FC81/18 Exclusion of the public and press:

Resolved: Not to exclude the public and press from the meeting

Councillor Dyer arrived at 7.38pm

Councillor Howe left the meeting at 7.56pm to obtain advice.

Councillor Howe re-joined the meeting at 8.02pm

FC82/18 Loughton Sports and Social Club:

- a) **Landlords' rights to re-entry and forfeiture:** The Parish Clerk met with the director of LSSC Ltd and has received the keys to the premises. It was noted that LSSC Ltd have breached the leasehold agreement since the rent remains unpaid after 21 days of being due, that LSSC Ltd have advised the Parish Council that they have declared voluntary insolvency and have not delivered a copy of the annual accounts to the Parish Clerk (under paragraphs 37.1 (a), (b) and (c) and schedule no.5). The Parish Council is therefore entitled to re-enter the property and the lease ends immediately without prejudice.

Resolved: that legal action for repossession is not required.

- b) **Maintenance:** The maintenance of the Sports Ground and Pavilion was considered.

Resolved: To include the maintenance of the sports pitch and changing room facilities in an agreement with the football team selected to be the main user for the 2018/19 season.

- c) **Short Term Use of Pitches:** The current availability of the sports facilities to the community and local football teams was considered. The Parish Clerk gave feedback from Sports Ground Services, LSSC Ltd, and Shenley Church End Parish Clerk along with requests from Tattenhoe Youth FC, Santander FC and MK Gallactico FC. Roman Rangers Youth FC had contacted the Chair, and Councillor Howe gave information from Water Eaton FC. How the

changing facilities have been used, good practice with pitch management, keeping ownership and control of the pitch and the numbers of Parish residents playing for the teams were discussed.

Resolved: To delegate to the Parish Clerk, in consultation with the Chair, to negotiate with Tattenhoe Youth FC to play on the Loughton Sports Ground for the 2018/19 season only and to manage the pitches and changing facilities. This will include a £1000.00 fee, plus maintenance and marking of the pitch and cleaning of the changing rooms. Tattenhoe Youth FC will not have exclusive use of the pitch.

To liaise that a second club can play on the sports pitches, taking into account good pitch management. Initial enquiries to be made with Roman Rangers.

d) **Long term plan:** The future management and use of the Sports Ground and Pavilion was considered.

Resolved: to delegate to the Loughton Sports Ground Committee consideration of proposals for the future use of the sports ground and pavilion. To expand the membership of the committee to include Councillor Howe. Absent members can also be added to the committee if they wish.

e) **Other issues:** issues arising since the publication of the agenda relating to the sports ground and pavilion were discussed as follows:

Security:

(i) **Resolved:** Not to board-up the premises as this will attract attention.

(ii) **Resolved:** To commission GPM Locksmiths to change the locks immediately. They are completing work on the Great Holm Community Centre, have been satisfactory and will be able to respond quickly as an extension to the current work.

(iii) **Resolved:** To change the pin-code and continue to use the key-safe system for the football clubs to be able to access the changing rooms, goalposts and gate.

(iv) **Resolved:** To delegate to the Parish Clerk to commission the current security company, or make alternative arrangements if necessary, to provide an intruder alarm system with call-out service. This is an urgent, temporary measure.

(v) **Resolved:** Not to contact Companies House about the outstanding rent and insurance owed at this stage, as this will incur administration costs that would exceed the debt.

Repairs:

(vi) The Parish Clerk authorised an emergency repair by "Heatus Heating and Plumbing" on a dripping pipe next to the electricity circuit boards.

Noted

Councillor Dransfield left the meeting at 9.40pm

Date and time of Next Meeting: Monday 17th September 2018 at 7.30pm at the Moot Hall, Macintyre, 54 Haddon, Great Holm MK8 9HP

The Chair closed the meeting at 9.53pm

Signed by Chair:

Date: