



## **Minutes of the meeting of the Premises Committee of Loughton & Great Holm Parish Council held on Wednesday 02 September 2020 at 7.30pm.**

**Location:** the meeting was held remotely, via zoom technology.

**Councillors present:** Councillors Nayee (in the Chair), Altieri-Douglas, Nolan and Todd.

**Staff present:** Philip Compton (Parish Clerk)

**Members of the public present:** 0

**PRC30/20 Apologies:** Apologies for absence had been received from Cllr Howe.

**PRC31/20 Minutes of the previous meetings:** Minutes of the meeting held on 23 September 2019, and inquorate meeting of 10 February 2020, were agreed as accurate records of the proceedings of those meetings, and the Chair agreed to sign them at the next Premises Committee meeting in October.

**PRC32/20 Declarations of interest:** There were none.

**PRC33/20 Election of Chair of the Committee:** nominations were sought, **Cllr Nayee self-nominated and was unanimously elected as Chair for the period of one year**, until the first meeting after the annual meeting in 2021.

### **Great Holm Community Centre**

**PRC34/20 Re-initiation of hall hire:** The Committee considered the paper compiled by the Clerk on practicalities with regard to cleaning and anti-covid measures reletting the Community Centre to groups.

**Action:** It was unanimously resolved to re-initiate hiring of the Community Centre to regular groups, whilst following covid-19 guidance. The Clerk would contact at first instance the existing groups, and the Committee noted it had the delegated power to spend up to £1,000, which would cover the additional cost of cleaning up until next Finance Committee or Full Council approval of the extra cleaning cost. The Clerk agreed to inform the governors of the Pre-School.

### **Loughton Pavilion and Sports Ground**

**FC35/20 Tenant update:** The Clerk reported on the Grumpy Cook café, and Councillors noted electrical compliancy work that was happening. The Clerk reported there were blocked storm drains outside the Pavilion, which would be worked upon by a drainage company the following day. The Committee noted the increased use of sports pitches throughout the summer period, and that football teams were up and running again. There had been a significant number of teams contacting the Parish throughout the summer, looking for sports pitches. The two

regular football teams, Loughton Athletic and Tattenhoe Youth Football Club, were occupying the pitches throughout the winter season, and the pitches were therefore full to capacity.

### **Allotments**

**PRC36/20: Allotments Update:** the Clerk provided a verbal update; some asbestos had been removed from a site at pitcher lane, a certificate had been provided to demonstrate it was safe again, there had also been repairs conducted to the fence at the Greenhill Close site, and moving forwards these repairs would be allocated to the allotments expenditure line in the accounts. Rent-setting for the 2020-2021 year ahead would be considered by the Finance Committee on Monday 14 September, and the Clerk would compile a report with a recommendation. There was a significant number of interested people requesting a plot over the summer, and the Clerk was continuing to pursue investigations into a new site, to report back to Full Council by the October meeting.

**Date and time of Next Meeting:** Monday 26 October at the earlier time of 6.30pm

The Meeting was declared closed at 8:15pm.