



To all members of Loughton & Great Holm Parish Council, you are hereby **summoned** to attend the Parish Council Meeting to be held on **Friday 01 April 2022 at 3.30pm at the Community Centre in Great Holm**. Members of the public and press are welcome to attend.

*Philip Farquharson*

Philip Farquharson, Clerk.

### **Agenda**

**FC202/22 Apologies:** To receive and note apologies from members unable to attend the meeting.

**FC203/22 Declarations of interest:** Councillors to declare any personal or pecuniary interest they may have in respect of any items on the agenda.

**FC204/22 Public participation:** For any resident of the parish to raise any issue, petition, question or concern (10 minutes or by consent of the Chair).

**FC205/22 Minutes:** To approve as an accurate record minutes of the last meeting held on 21 March 2022.

**FC206/22 Exclusion of the public -** in view of the confidential nature of the business about to be transacted, and in accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public to be temporarily excluded, at the request of the Chair.

**FC207/22 Staffing:** to approve the recommendation of the Finance and Staffing Committee selection panel for the appointment of a Parish Clerk.

**FC208/22 Policies for 2022:** to approve policy and procedure documents as updated for the 2022-2023 financial year as follows; Financial Regulations, code of conduct, Councillor Dispensation, Disciplinary and Grievance, Equality, Freedom of information and publication scheme, Health and Safety, Privacy, Protocol on Officer Member Relations, Risk Management, Sickness and Absence, Risk Management Scheme, the Asset Register and the Standing Orders.

**FC209/22 Items for the next agenda:** To note that all members must notify the Clerk of any items for the agenda in accordance with the Parish Council's standing orders.

**Date, time and Location of Next Meeting:** Monday 16 May 2022 at 7.30pm at the Community Centre in Great Holm.