



To all members of Loughton & Great Holm Parish Council, you are hereby **Summoned** to attend the Parish Council Meeting to be held on **Tuesday 18 May 2021 at 5.00pm**. Members of the public and press are welcome to attend.

Location: to be held at the Community Centre in Great Holm, MK8 9AY. All restrictions against the spread of coronavirus to be adhered to, as provided in public health guidance.

Philip Compton, Clerk to the Parish Council

Agenda

FC01/21 Election of Chair for the council year 2021-2022

FC02/21 Declaration of office - newly elected Chair to sign the Declaration of Office form (p.1).

FC03/21 Election of Vice-Chair for the council year 2021-2022

FC04/21 Declaration of office – newly elected Vice-Chair to sign the Declaration of Office (p.1).

FC05/21 Apologies: To receive and note apologies from members unable to attend the meeting.

FC06/21 Declarations of interest: Councillors to declare any personal or pecuniary interest they may have in respect of any items on the agenda.

FC07/21 Public participation: For any resident of the parish to raise any issue, petition, question or concern (10 minutes or by consent of the Chair).

FC08/21 Minutes: To approve as an accurate record minutes of the last meeting held on 19 April 2021 (see documents, pages 2-5).

FC09/21 Thames Valley Police: To receive crime statistics report (report attached, pages 6-7).

FC10/21 Committee meetings: to note meetings and resolutions of the Committees held since the last FC meeting in October. All draft minutes uploaded to the website (pages 8-9).

a) Planning Committee Meeting 05 May 2021.

FC11/21 Planning applications: To consider any representations to be made to Milton Keynes Council on the following planning applications (pages 10-15):

- a) Application no: 21/01122/FUL Proposal: Retrospective application for replacement boundary fence to highway and attached garden shed: 17 Church Lane Loughton Milton Keynes MK5 8AS.
- b) Application no: 21/01206/FUL Proposal: Replacement of existing high threshold upvc sliding door and other upvc windows and outward opening doors will be replaced with aluminium doors and windows of a similar style to the sliding doors, also to the rear of property. 2 Holt Grove Loughton Milton Keynes MK5 8EZ

FC12/21 Reversal of previous resolution: Councillors to reverse previous motion in order to reconsider revised quotes as at agenda item FC13/21 below.

FC13/21 Wheelie bin service providers outside Great Holm Community Centre: To consider revised tenders for work and agree which ones to proceed with (pages 16-17).

FC14/21 Financial assistance to the Grumpy Cook Cafe: To consider re-initiating rent to the Grumpy Cook café, at budgeted levels of rent.

FC15/21 Parish Council Annual Return and audit report: Council to note audit report, approve annual governance statement, Chair to sign the form for Clerk to submit to external auditors (pages 18-28).

FC16/21 Payments: To authorise monthly payments to be made and note current bank balance of £115k (see monthly payment schedule, p.30).

FC17/21 tree planting, plaque and bench on corner of Leys Road, School Lane and Loughton Brook: motion to plant an English Oak, with a bench nearby, and a plaque explaining that the tree was planted by the Parish Council to commemorate the life of the Duke of Edinburgh.

FC18/21 Security measures at allotments in Loughton: Councillors to consider implementing additional security measures at the allotment site at Greenhill Close in Loughton (see Clerk's report, pages 31-34).

FC19/21 Parks Trust and information noticeboards: to note design for one noticeboard, as provided by The Parks Trust, and agree design of replacement to existing information board on the plinth (see paperwork, pages 35-37).

FC20/21 Calendar of meetings revision: To decide dates for Full Council meetings from May 2021 to April 2022 (third Monday of the month, except August), and the Parish Meeting (pages 38-39).

FC21/21 Football teams rent consideration: To consider reducing level of rent for 2021-2022 season by 50% noting restrictions on playing which happened the previous year.

FC22/21 Representation to MKC on use of herbicide spray: To consider making representation to MKC on use of herbicide at the base of objects other than street signs (p.40).

FC23/21 Review of monthly management accounts: To note expenditure and income against budget (pages 41-42).

FC24/21 Accessibility Fund application to drop kerbs: To authorize the Clerk to apply to MKC for the Accessibility Fund at two locations (Leys Road where footpaths meet pavement and Lincslade Grove by the brook where there is a path towards the lake).

FC25/21 Review and agree the appointment of members and substitute members (see standing order 4.d.v) to existing committees and working groups for 2021/22 (summary attached), and consider dissolving any committees and working groups (see standing order 4.d.xii) as follows:

- a) Planning committee
- b) Finance and Staffing committee
- c) Premises committee

FC26/21 Review and agree Parish Council representation on external bodies for the council year 2021/22 (summary attached), or to discontinue representation, for the following:

- a) Jubilee Graveyard committee
- b) Milton Keynes Parish forum
- c) Loughton and Great Holm Neighbourhood Action group
- d) Milton Keynes Association of Local Councils
- e) Shenley Leisure Centre Trust

- f) Hugh Parke Charitable Trust

FC27/21 Section 137 funding - To note that the Ministry of Housing, Communities and Local Government has advised that the appropriate sum for the purpose of section 137(4)(a) of the Local Government Act 1972 for parish and town councils in England for 2021-2022 is £8.41 per elector.

FC28/21 Review and agree the following subscriptions to other bodies 2021/22 including:

- a) National Association of Local Councils (NALC)
- b) Bucks and Milton Keynes Association of Local Councils (B&MKALC)
- c) Society for Local Council Clerks (SLCC)
- d) MKALC

FC29/21 Reports from members: To receive verbal reports from members attending external meetings:

- a) Members to report back on any meetings that they may have attended
- b) Any ward Councillors present to report on Milton Keynes Council meetings

FC30/21 Items for the next agenda: To note that all members must notify the Clerk of any items for the agenda in accordance with the Parish Council's standing orders.

Date and time of Next Meeting: Monday 21 June 2021 at 7.30pm, at the Community Centre in Great Holm.