



To all members of Loughton & Great Holm Parish Council, you are hereby **Summoned** to attend the Parish Council Meeting to be held on **Monday 21 September 2020 at 7.30pm**. Members of the public and press are welcome to attend.

Location: to be held via zoom technology: contact the Clerk for login details at:

[parish.clerk@loughtonandgreatholm-pc.gov.uk](mailto:parish.clerk@loughtonandgreatholm-pc.gov.uk)

Philip Compton, Clerk to the Parish Council

### **Agenda**

**FC61/20 Apologies:** To receive and note apologies from members unable to attend the meeting.

**FC62/20 Declarations of interest:** Councillors to declare any personal or pecuniary interest they may have in respect of any items on the agenda, not already having been declared.

**FC63/20 Public participation:** For any resident of the parish to raise any issue, petition, question or concern (10 minutes or by consent of the Chair). Once this agenda item is closed, there can be no further public participation in the meeting.

**FC64/20 Thames Valley Police:** To receive crime statistics report from Thames Valley Police (report attached – see pages 1-2).

**FC65/20 Minutes:** To approve as an accurate record minutes of the meeting held on 20 July 2020 (see documents, pages 3-7).

**FC66/20 Committee meetings:** to note meetings and resolutions of the Committees held since the last FC meeting in July. All draft minutes uploaded to the website (see attached, pages 8-14)

- a) Premises Committee Meeting 02 September 2020
- b) Planning Committee Meeting 07 September 2020
- c) Finance and Staffing Committee Meeting 14 September 2020

**FC67/20 Allotment Hops Structure:** Councillors to agree whether to support the Clerk's recommendation to reduce hops structure to a maximum height of 8 feet (see pages 15-18)

**FC68/20 Payments:** To authorise monthly payments to be made and note current bank balance (see documents p.19). Councillors to note all core payments made in August, and expenditure on Pavilion drains - £996 (under the Parish's Financial Regulation 4.5), and electricity (£3,300).

**FC69/20 Small Business Grant Scheme:** To ratify electronic approval of small business grant scheme application

**FC70/20 skip at allotments:** to consider approving unbudgeted cost of a skip at the Greenhill Close Allotment Site (cost c. £280), and agree which line (in the accounts) it is to be allocated.

**FC71/20 Allotment Rent for 2020-2021 and Allotment Rules:** to consider the level of rent for 2020-2021 (see allotment report), and allotment rules (see papers, pages 20-27)

**FC72/20 Accountability and Openness in Ashpole Furlong play area project application by the Chair:** motion to consider whether principles of accountability and openness as specified in the code of conduct policy have been breached (see application, pages 28-74)

**FC73/20 Ashpole Furlong Play Area:** To consider;

- 1) approval of the Ashpole Furlong Play Area project in Loughton and associated cost (£7,391)
- 2) retrospective approval of the Chair's application to grant scheme (FCC Communities Foundation for £50,000).

**FC74/20 Premises risk assessment:** to approve draft premises risk assessment in light of covid-19 (see attached)

**FC75/20 Website Compliance:** To note the Clerk and Cllr Nayee had completed website compliance measures as requested by domain management at cabinet-office.gov.uk.

**FC76/20 Restoration of Interpretation boards at the Green, Loughton:** to consider requesting approval from Parks Trust to restore interpretation board at The Green, Loughton, and to obtain quotes for work.

**FC77/20 Millennium Meadow benches:** To consider whether to agree to removal of benches to deter anti-social behaviour in the area (£150 each + vat)

**FC78/20 Autumn landscape review:** To note there will be an autumn landscape review with SERCO official in attendance, Clerk, one Councillor and one member of the public.

**FC79/20 Railing around Sports Pitches in Loughton:** To authorize Clerk expenditure on replacing rotten posts (50x posts, £25/each to replace = £1,250)

**FC80/20 Cycling on the Redways:** Councillors to consider dangerous cycling on the Redways, and what actions to be taken to mitigate against it, including possible patrol from CPSO's.

**FC81/20 Reports from members:** To receive verbal reports from members attending external meetings:

- a) Members to report back on any meetings that they may have attended
- b) Any ward Councillors present to report on Milton Keynes Council meetings

**FC82/20 Items for the next agenda:** To note that all members must notify the Clerk of any items for the agenda in accordance with the Parish Council's standing orders.

**Date and time of Next Meeting:** Monday 19 October 2020 at 7.30pm.