



To all members of Loughton & Great Holm Parish Council, you are hereby **summoned** to attend a Full Council meeting to be held on **Monday 16 March 2020 at 7.30pm** at the Community Centre, 87 Kensington Drive, Great Holm MK8 9AY. Members of the public and press are welcome to attend.



Philip Compton  
Clerk to the Parish Council

### **Agenda**

**FC203/20 Apologies:** To receive and note apologies from members unable to attend the meeting

**FC204/20 Declarations of interest:** Councillors to declare any personal or pecuniary interest they may have in respect of any items on the agenda, not already having been declared.

**FC205/20 Public participation:** For any resident of the parish to raise any issue, petition, question or concern (10 minutes or by consent of the Chair). Once this agenda item is closed, there can be no further public participation in the meeting.

**FC206/20 Allotment Plot 12b:** To consider an appeal to the resolution passed at the last FC meeting to cut back the hops structure from 10 feet to 6 feet (see papers attached).

**FC207/20 Thames Valley Police:** To receive crime statistics report from Thames Valley Police (report attached).

**FC208/20 Planning and licensing applications:** To consider any representations to be made to Milton Keynes Council on the following planning applications:

- a) Application no: 20/00396/FUL, Proposal: Replacement boundary fence to highway and attached garden shed, at: 17 Church Lane, Loughton, Milton Keynes, MK5 8AS
- b) Application no: 20/00427/FUL Proposal: Extension to rear wing by 2.5m in depth and 1m in width to allow additional foundations to cure subsidence fault. At: 38 Gatcombe, Great Holm, Milton Keynes, MK8 9ET
- c) Application no: 20/00454/OUT, Proposal: Outline planning for area to be divided into 2 sites with 1 dwelling on each approx 2000 sq ft with parking, at: 1A The Meadway, Loughton, Milton Keynes, MK5 8AN

**FC209/20 Planning Applications:** To consider any representations to be made to Milton Keynes Council on any applications validated since the publication of the agenda

**FC210/20 Minutes:** To approve as an accurate record minutes of the meeting held on 17 February 2020 (see documents).

**FC211/20 Committee Minutes:** To receive and note draft committee minutes (see paperwork attached) of:

- 1) Finance and Staffing Committee held on 09 March 2020.
- 2) Graveyard Committee meeting 08 March 2020

**FC212/20 Payments:** To authorise payments to be made (see documents).

**FC213/20 RFO update:** Clerk to inform Council of the current bank balance and provide an up to date income and expenditure report.

**FC214/20 Internal audit report:** Councillors to note report and recommended actions.

**FC215/20 Financial Risk Assessment:** to adopt updated financial risk assessment (paper attached).

**FS216/20 Clerk appraisal:** to delegate to two Councillors the responsibility to conduct an appraisal of the Clerk before 25 May, end date for his probationary period.

**FC217/20 Allotment Maintenance:** To consider agreeing to the cost of repairing 'sleepers' which were inserted as boundary to the car park (approximate cost £1-2k)

**FC218/20 Pavilion Garden:** To discuss and agree on a proposal subject to agreement of the tenant to remove the dilapidated smoking area on the side of the Loughton Pavilion, to remove collapsed fence, dispose of deposited rubbish, to transfer shed to the NAG, and to return to open grass. Also to receive a report from the Clerk on the management of all premises.

**FC219/20 Pavilion Tenant:** Councillors to consider and approve a plan of action regarding rent in arrears, and instruct the Clerk accordingly.

**FC220/20 Landscape Serco costs to be approved:** To review potential landscaping works identified during landscaping reviews undertaken in Loughton on 4 February 2020 and in Great Holm on 26 February 2020 and to consider estimates for works subsequently produced by SERCO and to determine which items of works to commission for forthcoming financial year.

**FC221/20 NAG expenditure approval:** Councillors to approve Neighbourhood Action Group expenditure up to £150 in March 2020 for ten litter pick hoops and one litter-picker.

**FC222/20 Annual Parish Meeting:** To decide date, venue and format of the Annual Parish Meeting (which must by law take place between 1 March and 1 June 2020).

**FC223/20 Calendar of meetings revision:** To decide dates for meetings from May 2020 to April 2021

**FC224/20 Reports from members:** To receive reports from members attending external meetings:

- a) Members to report back on any meetings that they may have attended
- b) Any ward Councillors present to report on Milton Keynes Council meetings

**FC225/20 Items for the next agenda**

**Date and time of Next Meeting:** Monday 20/04/20 at 7.30pm at the Community Centre, 87 Kensington Drive, Great Holm MK8 9AY