



## Notice of Meeting

Members of the public and press are invited to attend a meeting of Loughton & Great Holm Parish Council Premises Committee on Thursday 25/10/18 at **7.45pm** at the Community Centre, 87 Kensington Drive, Great Holm MK8 9AY

Following the public participation in the meeting, members of the public may not participate further in the evening discussion (except by permission of the chair) other than to bear witness.

Bev Field  
Clerk to the Parish Council

### Agenda

**PRC15/18 Apologies:** To receive and accept apologies from members unable to attend the meeting

**PRC16/18 Minutes of previous meetings:** To approve as an accurate record the minutes of the meeting held on 06/09/18

**PRC17/18 Matters arising** - from the previous minutes that are not on the agenda

**PRC18/18 Declarations of interest:** Councillors to declare any personal or pecuniary interest they may have in respect of any items on the agenda.

**PRC19/18 Public participation:** For any resident of the parish to raise any issue, petition, question or concern (10 minutes or by consent of the chair)

**PRC20/18 Information from Shenley Church End Parish Council:** To note the report relating to managing Council assets relevant to all premises (attached)

### Loughton Pavilion and Sports Ground

**PRC21/18 Exclusion of the public:** To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for agenda item PRC22/18 on the grounds that it could involve the likely disclosure of private and confidential information.

**PRC22/18 Future use of the Pavilion:** To approve the evaluation of the proposals, and recommend to the full Council a proposal, or combination of proposals, for the future use of the Pavilion and sports facility (attached)

**PRC23/18 Cricket Square:** To consider the quotes and further information on spike tolerance for the restoration of the cricket square from 3 providers for recommendation to full Council (attached)

**PRC24/18 Improvement Notice:** To consider the Water Improvement notice for the Pavilion and agree a plan to rectify the issues identified.

**PRC25/18 Removal of broken seating and repairs to the fencing:** to consider the quotes for the removal of the broken tables and chairs, and repair the wooden pole fencing around the pitches and car park (quotes to follow)

**PRC26/18 Bollards:** To approve payment for 2 security bollards between the car park and the sports field, to prevent unauthorised access (quotes to follow)

**PRC27/18 CCTV:** to consider the quote for CCTV and resolve to obtain 2 more quotes to provide external CCTV as a security measure. (Financial Regulations 11.1.k state that contracts between £3,000.00 and £25,000.00 should have 3 quotes obtained) (attached) .

#### Community Centre in Great Holm

**PRC28/18 To consider the quotes/prices for the following items and approve payment.** (Financial Regulation 11.1.k states the 2 quotes should be obtained for contracts valued between £100.00 and £3,000.00)

- a) Wall art (attached)
- b) LET radiators (to follow)
- c) Blinds (attached)
- d) Mugs, cutlery, bowls, saucepans and baking trays for 30 people (attached)
- e) Locksmith (to follow)
- f) Hand dryers (to follow)
- g) Sanitary service (to follow)

**PRC 29/18 Refuse collection:** To note the report on refuse collection for community halls and approve the quote for commercial recycling and nappy disposal (to follow). To attribute the direct cost of nappy disposal to the service users, to be collected with the rent.

**PRC30/18 Bank account:** To note that the Great Holm Community Centre Committee has closed their bank account and transferred the closing balance of £2,058.67 to the Parish Council on 24/09/18 along with a petty cash sum of £125.00

**PRC31/18 Landscaping:** To approve the quote from Serco for landscape maintenance to the grass, bushes, ball area and field (Financial Regulations 11.1.a.4 allow for an extension to existing contracts) (to follow)

**Any other issues:** To discuss any other issues arising relating to the Pavilion and sports facilities in Loughton or the Great Holm Community Centre.

**Date and time of next meeting:** To be arranged