



## **Minutes of the Meeting of Loughton & Great Holm Parish Council held remotely on Monday 20 July 2020 at 7.30pm**

Location: held virtually by zoom technology.

**Councillors present:** Councillors Todd (in the Chair), Altieri-Douglas, Bailey, Dyer, Feeney, Howe, Hoyle, Nayee, Nolan, Sargent.

**Staff :** Philip Compton (Parish Clerk)

**Members of the public present: 2**

Cllrs were reminded all the rules about code of conduct at meetings applied to virtual meetings, and the Clerk was requested to record the meeting.

**FC35/20 Apologies:** There were no apologies for absence.

**FC36/20 Declarations of interest:** There were no declarations of interest and those present confirmed they did not consider Cllr Sargent to hold a potential conflict of interest regarding item FC44/20.

**FC37/20 Public participation:** Members of the public were invited to speak on agenda items they considered pertinent to their particular interests. In order to facilitate public participation agenda item FC39/20 (e) and (f) were taken first.

**FC39/20 Planning and licensing applications:** To consider any representations to be made to Milton Keynes Council on the following planning applications:

- e) no: 20/01619/TCA Proposal: Notification of intention to: T1 - Hybrid black poplar - framework pollard at 12 metres. At: Ride High Equestrian Centre, Redland Drive, Loughton, Milton Keynes, MK5 8EJ (pp pages 42-48)
- f) no: 20/01620/TCA Proposal: Notification of intention to: TG1 - Conifers x20 - Removal to ground level, TG2 - removal of S Acer spp. to ground level, H1/H2/H3/H5 - Hedgerow reduction of sucker growth, H4 - removal of Holly trees to ground level At: Ride High Equestrian Centre Redland Drive Loughton Milton Keynes MK5 8EJ (pp pages 49-61)

**Action: It was resolved not to object to these applications, and the Clerk would comment on the MKC portal accordingly.**

Agenda items were taken in the following order.

Members of the public left the meeting at this point (8:10pm).

**FC46/20 Reversal of previous resolution:** The Clerk had advised that in order to re-initiate rent, the previous meeting's resolution would have to be reversed, as the same resolution could not happen at two consecutive meetings without the former being reversed. It was confirmed that protocol was followed, in order to have this special resolution on the agenda. Councillors considered that they had intended to keep the matter under monthly review, and so wished to amend the June Minutes (see item FC42/20 below), so as to enable re-initiation of rent.

**FC42/20 Minutes of the previous Full Council meeting:** A motion to alter and then adopt the Minutes of the meeting of 15 June 2020 was proposed by the Chair. The amendment was under item FC31-20 that (see underlined wording):

'It was resolved the Council would not request rent payment along the lines suggested in the proposal, at the current time, but that the matter of rent re-initiation would be considered on a monthly basis, and the Clerk would communicate this to the tenant accordingly.

A vote was held.

Those in favour of amending the minutes: 8

**Action:** It was resolved to adopted the June 2020 minutes subject to the abovementioned amendment.

**FC47/20 Pavilion review of rent:** It was resolved this item was closed to members of the public, as the matter was confidential. Councillors considered tenant management and levels of possible rent requested of the tenant.

A vote was held:

Those in favour of Cllr Bailey's proposal: 5

Those in favour of Cllr Nayee's proposal: 5

**Resolution:** The Chair used his casting vote in favour of Cllr Nayee's rental notion, and the Clerk agreed to communicate to the tenant the level of rent requested. The rent reduction was conditional on the tenant providing a key to the tenanted part of the building to the Clerk, and all other existing terms of the lease would remain in place.

**FC48/20 Pavilion Tenant Management:** Other matters relating to management of the tenant had been discussed under agenda item FC46/20 above.

**FC45/20 Pavilion Electrics:** Councillors considered quotes for renewing boilers and updating electrical connections to reduce electricity consumption at the Pavilion.

A vote was held:

Those in favour of the cheapest option, which was to replace boilers at cost of £3,350 (ex vat), (part (a) of All Energy Ltd quote): 3

Those against replacing the boilers at that cost: 6

Abstain: 1

**Action:** It was resolved not to replace the boilers as quoted in part (a) of the All Energy Ltd above at this time.

The Clerk confirmed there would be costs to be incurred in any event on making the current system compliant with regulations (that part of the property excluded from the tenancy agreement), and would report back accordingly.

**FC44/20 Allotment Report:** it was an agenda item to consider report of the Clerk on potential allotment sites, and agree which one to move forward with.

**Action:** It was resolved to move forward with the pony paddock as currently managed by the Parks Trust, and the Clerk confirmed the next stage was to seek quotes for a feasibility design. This would provide more detailed outlay of potential cost, which could then be included in budgetary discussions in the autumn. After that the next stage would be public consultation and liaising with various agencies (Planning and Highways at MKC, regarding provision of a packed-earth or hardcore car parking space).

**FC54/20 Payments:** Payment schedule for the Parish's monthly bills had been provided prior to the meeting, and all payments were authorized except the cost of a skip at the allotments, which would be discussed again in the September Full Council meeting. The Clerk had followed Regulation 4.5 of the Council's Financial Regulations to authorize electrical repair work to the system at the Community Centre, which Cllrs noted. As the boiler work at the Pavilion café was not approved (see item FC45/20 above), the Clerk informed Councillors an electrical compliancy cost would shortly be forthcoming. The Clerk also informed Councillors all non-core expenditure would be approved electronically in August and (for transparency) provided at the September Full Council meeting.

**FC39/20 Planning and licensing applications:** To consider any representations to be made to Milton Keynes Council on the following planning applications:

- a) Application no: 20/01510/PANOTH Proposal: Prior Approval for erection of 18m high telecommunications monopole and associated antennae and cabinets. At: Telecommunication Mast, Crownhill Roundabout Milton Keynes

**Action:** A vote was held on whether to object:

**Those in favour of objecting: 4**

**Those against objecting: 5**

**Abstain: 1**

**It was resolved therefore not to object to this application, and the Clerk would comment on the MKC portal accordingly.**

- b) no: 20/01503/FUL Proposal: Single storey rear infill extension & alteration to existing roofs. At: 117 London Road, Loughton, Milton Keynes, MK5 8AG

**Action:** It was resolved not to object to this application, and the Clerk would comment on the MKC portal accordingly.

- c) National Bowl, The National Bowl, Watling Street H7 To H8, Elfield Park, Milton Keynes, MK9 1PF New licence application

**Action:** It was noted the application was withdrawn and the events had been cancelled and so the Council did not need to comment.

- d) no: 20/01609/FUL Proposal: Garage Conversion & First Floor extension above the Existing Garage At: 19 Wilmin Grove, Loughton, Milton Keynes, MK5 8EU

**Action:** It was resolved not to object to this application, and the Clerk would comment on the MKC portal accordingly.

**FC40/20 Planning Applications since publication of the agenda:** The following representations had been made to Milton Keynes Council since the publication of the agenda:

- a) 20/01664/FUL, 46 Ashpole Furlong Loughton Milton Keynes MK5 8EF Proposed single storey rear extension with grey powder coated doorset, internal alterations & new boundary wall

**Action: A vote was held, it was unanimously agreed to object upon the grounds of insufficient provision of information or accompanying documentation on the MKC planning portal.**

*Postmeeting note: the Clerk was informed by Planning Officer at MKC that deadline for comments would be extended, plans would be uploaded and so the matter would come before the Planning Committee on 3 August 2020. The objection was therefore not made by the Clerk.*

- b) Application no: 20/01658/DISCON Proposal: Details submitted pursuant to the discharge of condition 3 (External Materials) attached to application 17/02907/FUL At: Land At Pitcher Lane, Loughton, Milton Keynes

**Action: It was resolved not to object to this application, and the Clerk would comment on the MKC portal accordingly.**

**FC41/20 Article 4 Direction for Central MK Consultation:**

**Action: Councillors agreed to support the article 4 Direction which removes the Permitted Development Rights to convert office space to residential units without the need for planning permission, and the Clerk would comment to Development at MKC accordingly.**

**FC43/20 Website Compliance:** It was noted the Clerk and Cllr Nayee had completed website compliance measures as requested by domain management at cabinet-office.gov.uk.

**FC50/20 Ratify decisions made in principle since last meeting: Councillors ratified formally those decisions which were made over email prior to the last meeting, which were:**

- a) Rent agreement with GHPS (reduced rent for June and July, no rent April and May)
- b) To rent the football pitches in Loughton to 'wemakefootballers' and
- c) Roman Rangers for the months of July and August, in liaison with the Clerk and existing pitch hirers.

The Chair left the meeting at this point (10:10pm), and Cllr Nolan Chaired the remainder of the meeting.

**FC38/20 Thames Valley Police:** The monthly crime report was noted.

**FC51/20 Scheme of Delegation:** Deferred to the next meeting.

**FC52/20 Financial Regulations:** Deferred to the next meeting

**FC53/20 Skip at allotments:** Deferred to the next meeting.

**FC55/20 RFO report:** Deferred to the next meeting.

**FC56/20 Allotment at Pitcher Lane:**

**Action: Councillors approved the unbudgeted expense for asbestos removal at Pitcher Lane in Loughton, of £450 + vat.**

**FC57/20 Knowl Gate/Childs Way/Ashpole Furlong Junction:** Deferred to the next meeting.

**FC58/50 Railing around Sports Pitches in Loughton:** Deferred to the next meeting.

**FC49/20 Marcus Young contract review:** The contract until the end of the current year, terminating in December 2020, was approved (which was the emptying of 27 bins at the same rate).

**FC59/20 Reports from members:** deferred to the next meeting.

**FC60/20 Items for the next agenda.** Councillors were reminded to contact the Clerk and follow the rules as set out in the Parish's Standing Orders for items to be requested on the agenda for the next meeting.

**Date and time of Next Meeting:** Monday 21 September 2020 at 7.30pm

The Meeting was declared closed at 10:30pm.