

LOUGHTON PARISH COUNCIL

Clerk: Mrs J. Wilcox
55 London Road, Loughton, Milton Keynes MK5 8AF
Tel: 01908 662823

Action
Action to be
taken by:

MINUTES OF THE MEETINGS HELD MONDAY 17th September 2012

Councillors Present:

Peter Todd (Chair)
Simon Kirkman
Andy Dransfield (left the meeting early)
Hilary Dyer
Peter Ballantyne

Also Attending:

Jen Wilcox, Clerk to the Council
Andy Grout, CEO, MKPA
Steve Harrison Community Play Officer, MKPA
David Thom – Church Warden, All Saints Church Loughton
Reverend Bell – All Saints Church Loughton
Marcus Young – Director Marcus Landscapes
Barry Barrington, parishioner from Great Holm

01. APOLOGIES Apologies received from Cllrs Andy Lovett, Andy Sargant and Dennis Blackburn. A letter of resignation had been received; the Chair was aware and would write to thank Cllr Blackburn for his service to the community. PC Albert Bernard also sent apologies – on his honeymoon.

PT

02. DECLARATION OF INTEREST

Cllr Hilary Dyer – Member of All Saints Church and member of the NAG
Cllr Ballantyne - Stratfield Park LC shareholder and NAG Chairman
Cllr Ballantyne also wished it to be recorded that the meeting started 15 minutes later than scheduled at 1945.

03. MINUTES of the previous meeting and actions

The Minutes of the 16th & 23rd July 2012, copies of which had been previously circulated to Members were confirmed as a true record and signed by the Chairman.

PT

04. Marcus Landscapes Ltd - overview of the dog hygiene and litter bin service

Marcus attended at the Chairmans request to provide an update and overview on the service provided to the Parish since 1.04.12. Marcus presented the Council with an analysis and photographs of problems encountered. A discussion followed with questions and answers.

It was resolved that the Chairman would contact the Parks Trust regarding litter at Lodge Lake car park bin and also establish who else is emptying it. Litter dumping at the dog bin at the Kam Tong also to be addressed by the PC. Marcus was requested to provide a quote for a third litter bin empty.

PT/
MY

05. All Saints Church – David Thom and Rev. Bell attended re the extension to the graveyard

The Chairman requested that Council Resolve to the accept the amendments to the contract he had circulated to all. Cllr Dyer raised an objection to clause 10 which were discussed and two amendments agreed. These were that the rate paid by any non-residents of the Parish would be not less than the rate applying to publically available facilities such as at Crownhill and also to make clear that the initial regulations referred to are not fixed but can be amended by the management committee as required and apply initially only due to the good practice they contain for graveyard management. The Chair proposed himself plus Cllr Kirkman execute the agreement and it was resolved, subject to the agreed amendments that they had authority to do so.

PT/
SK

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06. To adopt MK Council model Code of Conduct

Following discussions it was resolved the Code of Conduct be adopted.

07. To hear from Milton Keynes Play Association, CEO, re children's play sessions provided to Parishes during school holidays

Andy Grout and Steve Harrison gave an overview of the charity. They receive no LA funding and generate their own income, MKPA work to "Make Play Happen" and work with many schools and run courses. The cost of play sessions were discussed and it was resolved that the Chairman would look into this further and seek quotes from other companies. Councillor Dransfield is to supply a list of other suitable suppliers. It was suggested that a pilot function/event be held.

PT

08. To discuss and Review of the Parish Clerk's Contracted Hours

It was agreed not to exclude Members of the public from this item.

The Chairman proposed and it was resolved to increase the Clerk's hours to 28 a week. The current Clerk is not able to commit to this many hours. The Chair proposed a working party to advertise and seek a new Clerk.

PT/
SK/
PB

10b. The Parish Conservation Area Review

Requests for quotes sent by the Clerk had been declined by all except one architect. The Chair having spoken to MKC Simon Peart and Nick Fenwick had been promised a letter to confirm they would work constructively towards acceptance of the review should the PC engage the architect to carry it out on their behalf.

PT

12. To receive reports from Councillors attending External Meetings

Cllr Andy Dransfield reported on meetings he had attended. The planning meeting for the McIntyre development - planning permission granted (roof height reduced by 250 ft). A meeting with the CEO of the Badminton Association (as ward Cllr) regarding the plans to develop the existing site for residential use and build a new site at the Bowl. The Ward Review - following discussion regarding the Boundary Commission's proposals it was resolved the Chairman write to them - Loughton Civil Parish stay together for the purpose of the ward boundaries.

PT

13. To confirm the date for the next meeting

The meeting was adjourned at 2225. It was agreed to continue with the Agenda on the 1st of October, Loughton 730pm. Clerk to book the Memorial Hall and advise the Chair what time access could be from. Clerk to advertise the meeting on the boards and with the Agenda. The Chair to book, locum, Ian Reed to Clerk for the meeting.

PT/
JW

Signed by the Chair: Peter Todd

Dated:

Signed by the Clerk: J Wilcox

Dated: