

Loughton & Great Holm Parish Council

Loughton Sports Ground Committee

Minutes of the meeting held on Sunday 21st June 2015, 10:00am at the Loughton Sports & Social Club Pavilion, Linceslade Grove, Loughton, Milton Keynes

Present: Cllrs Peter Todd (Chair), Sandra Boland (Vice-Chair)

Also present: Brian Barton (Parish Clerk)

In attendance: Neil Cairns (Secretary of the Loughton Sports and Social Club Management Committee), Simon Kirkman (Member of the Loughton Sports and Social Club Management Committee), Tom McCreadie (Treasurer of the Loughton Sports and Social Club Management Committee)

LG 11/15 Apologies:

None received

NOTED

LG 12/15 Minutes of previous meetings:

The minutes of the meeting held on Sunday 24th May 2015, were **AGREED** and signed by the Chair as true and correct record.

LG 13/15 Matters arising from the Minutes of the previous meeting not on the agenda:

There were no matters arising from the minutes of the previous meeting not on the agenda.

NOTED

LG 14/15 Declarations of Interest:

There were no declarations of interest

NOTED

LG 15/15 Review of costs for roof and update on grant application:

Three (3) quotes have now been received.

The committee felt that two (2) WREN Grant applications should be made, one (1) for the roof, the other for the refurbishment of the pavilion building.

That Milton Keynes Council should be approached for a financial contribution for the repair of the roof, if the WREN grant was unsuccessful.

The Parish Clerk will circulate the draft WREN grant application(s) once completed.

The Chair will take photographs of the building which will be included within the WREN Grant submission.

RESOLVED

1. To submit two (2) WREN Grant applications, one (1) for the roof the other for the refurbishment of the pavilion building.
2. That Milton Keynes Council should be approached for a financial contribution for the repair of the roof, if the WREN grant was unsuccessful.
3. That the Parish Clerk will circulate the draft WREN grant application(s) once completed.
4. That the Chair to take photographs of the building which will be included within the WREN Grant submission.

LG 16/15 Update on the appointment of the Parish Council Youth development programme officer and work in partnership with LSSC:

Interviews took place at the Loughton Sports & Social Club Pavilion building.

Jessica Katsinas was appointed, and her contract was approved at the last Parish Council meeting.

The Parish Clerk will be undertaking an induction with the post holder shortly, and arranging a date and time to meet with members of the Management Committee.

A meeting will be arranged with the new appointee to discuss her work programme.

RESOLVED

That the Parish Clerk to undertake an induction with the newly appointed Parish Youth Programme Development Officer, and to arrange a date and time to meet with members of the Management Committee

LG 17/15 To discuss the closing of the footpath and costs for the gate and fencing to expedite:

The matter was discussed at the last Parish Council meeting and was deferred for further information.

The Parish Clerk was asked to ensure that the proposed closing of the footpath and costs for the gate and fencing is put on the agenda for the next Parish Council meeting.

Mr Simon Kirkman will seek advice from Milton Keynes Council's Development Control Directorate as to whether the proposed scheme will need planning permission.

Mr Kirkman will also ask DW Bodley to submit a formal quote.

RESOLVED

1. That the Parish Clerk to ensure that the proposed closing of the footpath and costs for the gate and fencing is put on the agenda for the next Parish Council meeting.
2. That Mr Simon Kirkman will seek advice from Milton Keynes Council's Development Control Directorate as to whether the proposed scheme will need planning permission.

LG 18/15 To discuss maintenance issues regarding the pavilion, car park and sports ground:

Ian Saunders Groundworks LTD has painted the end gable and doors; Mr Kirkman has sought another quote for the whole exterior painting to the window frames, doors and all of the boarding, as Mr Saunders does not have the time to undertake the work.

It was suggested that three (3) quotes in total would be needed to be sought, and contractors submitting their quote, would need to show that they have the appropriate risk assessments, and the successful contractor to provide a sample of the paint to be used to ensure it will be sympathetic to the surroundings.

The outside covered area in the Beer Garden needs the timber to be repainted and the corrugated roof replaced with polycarbonate sheets, and the guttering attended too, the cost would be £800 for the materials and fittings, members of the Social Club have offered to do the work.

A resident living nearby has volunteered to cut the grass in the Beer Garden area.

Residents near to the building have been informed that an event will be taking place on the 4th July, and that there may be more noise than usual.

Mr Kirkman said that he will source the three (3) quotes needed.

RESOLVED

- 1. That Mr. Simon Kirkman to source the three (3) quotes for the whole exterior painting to the window frames, doors and all of the boarding.**
- 2. That the three (3) quotes indicate that contractors have the appropriate risk assessments.**
- 3. That the successful contractor to provide a sample of the paint to be used to ensure it will be sympathetic to the surroundings.**

LG 19/15 To discuss any other outstanding matters relating to the pavilion and sports ground:

The Committee was informed that the cricket pitch area has been cut, but the contractor said the ground needs to be harder, and won't be suitable for hard ball cricket, only soft balls can be used.

SGS will ensure the cricket pitch is up to match standard.

It was suggested that the Parish Youth Programme Development Officer could look into setting up soft ball cricket match sessions; the club has various pieces of equipment that could be used.

Mr Cairns informed the meeting that he has recently spoken to the Headteacher at Loughton Manor First School, Mr Cairns has given permission for two (2) sports activities to take place on the sports ground, and has advised that the Headteacher must apply in writing for future events.

The Committee felt that the Headteacher needs to meet with Mr Cairns to agree the location of any event on the sports ground.

RESOLVED

- 1. That the Parish Youth Programme Development Officer looks into setting up soft ball cricket match sessions.**
- 2. That Mr. Neil Cairns to inform the Headteacher that she needs to meet with Mr. Cairns to agree the location of any school event on the sports ground.**

LG 20/15 Date and time of the next meeting:

Sunday 26th July 2015 at 10:00am

THE CHAIRMAN CLOSED THE MEETING AT 11:10AM

Signed _____ Chair Date _____