

**Loughton & Great Holm Parish Council**

**Loughton Sports Ground Committee**

**Minutes of the meeting held on Sunday 27<sup>th</sup> September 2015, 10:30am at the Loughton Sports & Social Club Pavilion, Linceslade Grove, Loughton, Milton Keynes**

**Present: Cllr Peter Todd (Chair), Cllr Sandra Boland (Vice-Chair)**

**Also present:** Brian Barton (Parish Clerk)

**In attendance:** Dave Clark (Secretary of the Loughton Sports and Social Club Management Committee), Tom McCreadie (Treasurer of the Loughton Sports and Social Club Management Committee), Peter Rockell (Chair of the Loughton Sports and Social Club Management Committee)

**LG 21/15 Apologies:**

There were no apologies given.

**NOTED**

**LG 22/15 Minutes of previous meetings:**

The Chair signed the minutes of the previous meeting, held on Sunday 21<sup>st</sup> June 2015, as a true and correct record.

**AGREED**

**LG 23/15 Matters arising from the Minutes of the previous meeting not on the agenda:**

There were no matters arising from the previous minutes not on the agenda.

**NOTED**

**LG 24/15 Declarations of Interest:**

There were no declarations of interest.

**NOTED**

**LG 25/15 To discuss the costs for the gate and fencing to expedite:**

The Chair informed the meeting that the Parish Council has agreed to finance the costs for the installation of the gate and fencing.

The Chair was concerned about the appearance of the outside seating area, and sought assurances that it would be kept tidy and well maintained.

Mr Rockell said that the roofing sheets will be put up and the gables painted in the smoking area, which would improve the look to the outside of the building.

The Chair made the observation that the proposed plans would increase the footprint.

The Chair was also concerned about the ease of access to the outside seating area in the evenings, once the fence has been removed.

Cllr Sandra Boland suggested undertaking the work in stages, by firstly removing the picket fence and seeing then how the area is used.

The Chair asked Mr Rockell to progress the works with the Parish Clerk.

**RESOLVED**

**That Mr Rockell to progress with the Parish Clerk the installation of the gate and fencing**

**LG 26/15 To discuss maintenance issues regarding the pavilion, car park and sports ground:**

(a) To review the costs and requirement for building regulations for repairs to the pavilion building's roof

The meeting was told that water is still penetrating the roof just above the exit doors and is damaging the floor.

The Chair suggested that Parish Council might be willing to finance the replacement of the roof, the three (3) quotes have been provided, and so can be presented to the next Full Council meeting to approve the costs, if this is agreed then the matter could come to a meeting of this committee to be progressed.

Mr Dave Clark said that he could attend as a representative of the Management Committee at the next Full Council meeting.

(b) Update on the application to WREN for a grant towards repair costs to the pavilion building's roof.

The Chair informed the meeting that a WREN Grant application has already been submitted to refurbish the Great Holm Play Area on Petworth, the criteria states that any additional applications cannot be submitted for another twelve (12) months.

**RESOLVED**

- 1. To present to the next Full Council meeting a request for approval of the costs for the replacement of the Pavilion Roof.**
- 2. If the Parish Council agrees to the costs for the replacement of the Pavilion roof, then to bring this matter back to the next meeting of the committee to progress.**
- 3. That Mr Dave Clark will attend the next meeting of the Parish Council to represent the Management Committee.**

**LG 27/15 To discuss any other outstanding matters relating to the pavilion and sports ground:**

Mr Rockell informed the meeting that the letter received from the Parish Clerk regarding matters relating to the behaviour of some team members has been dealt with, and hopefully will not recur again.

The Chair had received a letter of complaint from the Manager of the Roman Rangers, that his Childrens team had been given notice to quit and was upset to learn of this.

Mr Rockell replied that there had been some changes to their management team, which had prevented any matches taking place, and was eventually informed that the team would not be coming back to play any matches.

This was discussed at a meeting of the Management Committee, as more senior teams wanted to use the sports ground the committee could not allocate any space at the ground for use by the Rangers, it was admitted there had been in a breakdown in communications but the football pitch has been completely booked up.

The use of the pitch by youth teams has been revised and provision could be made for a slot on a Saturday morning or Sunday afternoon, but the Football League has rules about the use of adult pitches by youth teams, Mr Rockell said that he could approach Sports Ground Services to re measure the pitch for a provision for a youth pitch.

The Chair said that he will write back to the Manager of the Roman Rangers with the reasons given as to why the team was given a notice to quit the use of the sports ground.

Mr Rockell brought to the meetings attention, that the boiler which serves all areas of the building does not seem to regulate the water temperature, and that this needs to be looked into.

The Chair suggested that Mr Rockell gets a plumber or electrician out to look into the matter, and to bring back to a future meeting of the committee to discuss what needs to be done to rectify the problem.

Mr Rockell also highlighted that the car park is still prone to flooding, and suggested that a road sweeping company is approached to arrange the clearance of the gullies.

Cllr Boland proposed that approval is given for Mr Rockell to spend up to £200 when appointing a road sweeping company to undertake the work.

The Chair said that it would be good practise to get a drain clearing company such as DynoRod or other such company out on an annual basis and have the drains cleared.

The Chair also enquired about progress of the painting to the external areas following on from the quotes that were supplied, Mr Rockell suggested that the work is carried out after the roof has been replaced, preferably next spring; the wood work has enough of a coat on at present to ensure protection through the winter months.

#### **RESOLVED**

- 1. That the Chair to write back to the Manager of the Roman Rangers with the reasons given as to why the team was given a notice to quit the use of the sports ground.**
- 2. That Mr Rockell to get a plumber or electrician to look into why the boiler is not regulating the water temperature, and to bring back to a future meeting of the committee to discuss what needs to be done to rectify the problem.**

3. That approval is given for Mr Rockell to spend up to £200 when appointing a road sweeping company to undertake the work of cleaning out the gullies in the car park.
4. To carry out the painting work to the external areas of the building next spring after the work to replace the pavilion roof has been completed.

**LG 28/15 Update on the new membership of the Management Committee:**

The meeting was informed that Mr Neil Cairns has resigned as the Secretary and has been replaced by Mr Dave Clark; Mr Simon Kirkman has also resigned.

Each Officer of the Management Committee has been assigned an area of responsibility, Mr Rockell will cover matters relating to the sports ground and car park, Mr Tom McCredie constitutional issues, Mr Clark all matters to do with the pavilion building.

The Management Committee is now up to full strength.

**NOTED**

**LG 29/15 To discuss joint working arrangements with Jessica Katsinas Parish Youth Programme Development Officer and the Loughton Sports & Social Club and the use of the pavilion building for her activities with young people:**

The Chair said that he would like Jessica Katsinas to meet with the Management Committee.

Mr Rockell raised the issue of access, the changing rooms can be used from the outside, but due to the alarm system, she would need to access to all areas of the building.

The Chair said that the Parish Council could if necessary undertake to ensure any potential damage and or losses would be indemnified when she is undertaking any activities in the building.

The Parish Clerk will liaise with Mr Rockell for the Parish Youth Programme Development Officer to meet with the Management Committee on either a Saturday or Sunday morning.

**RESOLVED**

**That the Parish Clerk will liaise with Mr Rockell for the Parish Youth Programme Development Officer to meet with the Management Committee on either a Saturday or Sunday morning.**

**LG 30/15 Date and time of the next meeting:**

Sunday 25<sup>th</sup> October 2015 10:30am at the Loughton Sports & Social Club Pavilion, Linceslade Grove, Loughton, Milton Keynes

**THE CHAIRMAN CLOSED THE MEETING AT 12:00PM**

Signed \_\_\_\_\_ Chair Date \_\_\_\_\_