

## **Loughton & Great Holm Parish Council**

### **Full Council**

**Minutes of the meeting held on Monday 17<sup>th</sup> July 2017, 7:30pm at Holmwood School, Kensington Drive, Great Holm, Milton Keynes**

**PRESENT: Cllrs Zoe Nolan (Vice-Chair), Peter Ballantyne, Andy Dransfield (until 8:50pm), Hilary Dyer, John Howe, Claire Jones, Andy Sargent**

**Also present:** Brian Barton (Parish Clerk)

**In attendance:** Five (5) members of the public

**Also in attendance:** PCSO Christine Capstick (Thames Valley Police).

#### **FC 46/17 Apologies:**

Received from Cllrs Sandra Boland, Thomas Gray and **Peter Todd (Chair)**

**NOTED**

#### **FC 47/17 Minutes of previous meetings:**

The minutes of the meeting held on Monday 19th June 2017, were approved and signed by the Vice-Chair as a true and correct record.

**AGREED**

#### **FC 48/17 Matters arising from the previous minutes not on the agenda:**

##### **FC 34/17 To receive the crime statistics report and figures for April 2017 from Thames Valley Police:**

Concern was expressed that the interim Manager of the Approved Premises on Great Holm is based in Reading.

The Parish Clerk was asked to send the contact details of the interim Manager to Cllrs Hilary Dyer and Zoe Nolan.

##### **FC 36/17 To discuss possible ways in which to improve and expand the use of the Loughton Sports pavilion building:**

Cllr Dyer said that she was concerned about the outstanding rent arrears, and had not seen any accounts.

The Parish Clerk said that he would supply Cllr Dyer with a set of up to date accounts.

##### **FC 39/17 Update on the Community Asset Transfer process for the Great Holm Community Centre:**

The Parish Clerk was asked to put this item on the next meeting's agenda.

##### **FC 41/17 Ward matters:**

Cllr John Howe will write a letter to Milton Keynes Council this week, on the issue of parking outside the Fountain Public House, London Road, Loughton, which had

been raised by a local resident who had requested the installation of double yellow lines.

**RESOLVED**

1. That the Parish Clerk to send the contact details of the interim Manager of the Approved Premises on Great Holm to Cllrs Hilary Dyer and Zoe Nolan.
2. That the Parish Clerk to supply Cllr Dyer with a set of up to date accounts of the Loughton Sports Pavilion and ground.
3. That the Parish Clerk to put on the next meeting's agenda an update on the Community Asset Transfer process for the Great Holm Community Centre.
4. That Cllr John Howe to write a letter to Milton Keynes Council this week, on the issue of parking outside the Fountain Public House, London Road, Loughton, which had been raised by a local resident who had requested the installation of double yellow lines.

**FC 49/17 Questions from Members of the Public:**

A number of residents were present from Porchester Close on Great Holm raising the issue of parking at drop off and collection times from Holmwood School.

Residents cannot park in their own driveway as they are blocked by parked cars.

Often vehicles are parking on the pavements, and when individuals are challenged they have become abusive, and because of this parents and children have to walk in the road to access the School.

It was pointed out that Loughton Manor School have a parking initiative that Holmwood School could adopt.

Residents were concerned that emergency vehicles would not be able to access their street.

PCSO Capstick informed the meeting that the Police can deal with obstruction issues, but since the decriminalisation of parking, Milton Keynes Council are now responsible for enforcement and get the revenue for parking fines.

There is a leaflet provided by the Parish Council that the Police can use and leave on car windscreens advising motorists how to park safely and in a considerate manner.

After taking into account the comments made by the Parish Councillors and residents the Vice-Chair summed up the following suggested actions:

- To write a letter to Holmwood School expressing concerns about the parking problems during school drop off and collection times, and to seek a solution to the parking problems.
- To write a letter to Milton Keynes Council about the parking on the pavement and driveways being obstructed and to inform them that parents have to walk with their children in the road to access the School from Porchester Close,

Great Holm, and to highlight the difficulty if a fire appliance had to access the Holmwood School gate entrance in an emergency.

- That Loughton & Great Holm Parish Council to approach Loughton Manor School to find out the details of their park smart scheme and see if it can be replicated at Holmwood School.
- That Loughton & Great Holm Parish Council to write to the Buckinghamshire & Milton Keynes Fire Authority for their views on the parking situation on Porchester Close, Great Holm and to request that they survey the area between 8:30am - 9:45am and 2:30pm - 3:30pm.
- That Loughton & Great Holm Parish Council to write to Thames Valley Police to request that more enforcement action is taken during the school drop off and collection times.
- That Loughton & Great Holm Parish Council to write to Thames Valley Police and Milton Keynes Council to ask how many parking tickets were issued in the Parish over the last twelve (12) months.

#### **RESOLVED**

- 1. To write a letter to Holmwood School expressing concerns about the parking problems during school drop off and collection times, and to seek a solution to the parking problems.**
- 2. To write a letter to Milton Keynes Council about the parking on the pavement and driveways being obstructed and to inform them that parents have to walk with their children in the road to access the School from Porchester Close, Great Holm, and to highlight the difficulty if a fire appliance had to access the Holmwood School gate entrance in an emergency.**
- 3. That Loughton & Great Holm Parish Council to approach Loughton Manor School to find out the details of their park smart scheme and see if it can be replicated at Holmwood School.**
- 4. That Loughton & Great Holm Parish Council to write to the Buckinghamshire & Milton Keynes Fire Authority for their views on the parking situation on Porchester Close, Great Holm and to request that they survey the area between 8:30am - 9:45am and 2:30pm - 3:30pm.**
- 5. That Loughton & Great Holm Parish Council to write to Thames Valley Police to request that more enforcement action is taken during the school drop off and collection times.**
- 6. That Loughton & Great Holm Parish Council to write to Thames Valley Police and Milton Keynes Council to ask how many parking tickets were issued in the Parish over the last twelve (12) months.**

#### **FC 50/17 Declarations of interest:**

There were no declarations of interest.

#### **NOTED**

**FC 51/17 To present a certificate to Mrs Sharon Kelly for her outstanding work in the community who has for many years been the Chair of the Great Holm Community Centre Management Committee:**

The Vice-Chair presented a certificate to Mrs Sharon Kelly for her outstanding work in the community, who has for many years been the Chair of the Great Holm Community Centre Management Committee.

**NOTED**

**FC 52/17 To receive the crime statistics report and figures for April 2017 from Thames Valley Police:**

PCSO Christine Capstick informed the meeting that due to internal staffing structures, it will no longer be possible to provide the monthly crime report and statistics, and for an officer to regularly attend meetings of the Parish Council to present them.

The crime figures can still be obtained from the Thames Valley Police website.

Members than asked questions about burglaries that had taken place in Milton Keynes in which properties had been targeted for gold jewellery, and the recent increase of assaults in the area.

PCSO Capstick responded that patrols had been stepped up, there had been one (1) burglary in Loughton due to an insecure property, now a Police hub deals with the investigations, although there had not been any burglaries this week.

The sexual assaults referred to were domestic situations.

There are at present two (2) area beat officers down from seven (7).

The policing area covers Great Holm, Loughton and Shenley Church End.

Cllr Andy Dransfield moved and Cllr Claire Jones seconded “that Loughton & Great Holm Parish Council is concerned about the lack of and the level of policing personnel in the area, which has dropped from seven (7) to two (2) officers, and that the Parish Council should write to the Chief Constable to say that this is not acceptable”

**RESOLVED**

**That Loughton & Great Holm Parish Council is concerned about the lack of and the level of policing personnel in the area, which has dropped from seven (7) to two (2) officers, and that the Parish Council will write to the Chief Constable to say that this is not acceptable.**

**FC 53/17 To report on Members attending external meetings:**

(a) Loughton and Great Holm Neighbourhood Action Group - **Cllr Peter Ballantyne**

The picnic on the green event will now be held on Sunday 3<sup>rd</sup> September, 2:00pm - 4:00pm.

The Parish Clerk was asked to circulate the date to all Parish Councillors.

The Environmental Visual Audits (EVAs) will be taking place soon on Loughton and Great Holm.

The Litter picks on Loughton and Great Holm have recently taken place and were very successful.

### **Cllr Andy Dransfield left the meeting at 8:50pm**

(b) Any Ward Councillors present to report on Milton Keynes Council meetings

Cllr Zoe Nolan said that she had attended a meeting to discuss the possibility of a Milton Keynes University being launched, which has cross party support, at the moment work is taking place on how the university will operate, and a document has been produced.

The Milton Keynes Council Cabinet discussed the draft Economic Development Strategy document.

OFSTED had recently judged in their report that 94% of Schools in Milton Keynes were good or outstanding.

(c) Members to report back on any other meetings that they may have attended

Cllr Peter Ballantyne reported that he had attended along with Cllr Hilary Dyer and the Parish Clerk, the Community Drop in on Tuesday 4<sup>th</sup> July; there were thirteen (13) residents in attendance. None of the residents had brought up any ward issues.

Cllr Ballantyne said that he had attended the MKALC meeting at the Shenley Brook End & Tattenhoe Parish Council offices; the Parish Clerk takes the minutes of that meeting, and has already circulated to attendees the presentation from one of the speakers.

Cllr Andy Sargent said that he had attended the Annual General Meeting of the Milton Keynes Parks Trust, and informed the meeting that a case of ash die back had been discovered at Shenley Wood, Ride High will be signing a new lease on Thursday 6<sup>th</sup> July and will become the new tenants of the Equestrian Centre on Loughton.

### **RESOLVED**

**That the Parish Clerk to circulate the date of the picnic on the green event to be held on Sunday 3rd September, 2:00pm - 4:00pm to all Parish Councillors.**

### **FC 54/17 Update on the artists brief for the MK50 celebrations proposed art piece:**

An advert had been placed with Arts MK in their magazine, so far there has been six (6) responses, the Parish Clerk has forwarded on the artist briefing document to all artists, the deadline for submissions is the end of July.

Cllr Sargent proposed to hold a meeting with the artists at the Badminton Centre.

The meeting agreed to cover up to £50 per artist for travel expenses of over 50 miles subject to receipts being submitted, this expense would be covered from the allocated budget for the MK50 celebrations.

**RESOLVED**

- 1. To hold a meeting with the artists at the Badminton Centre.**
- 2. To cover up to £50 per artist for travel expenses of over 50 miles subject to receipts being submitted.**
- 3. That the travel expenses to be covered from the allocated budget for the MK50 celebrations.**

**FC 55/17 To agree the funding and content for either one or two interpretation boards to be installed at Lodge Lake:**

Members discussed the matter and looked in detail at the drawing of the interpretation board as presented by the Milton Keynes Parks Trust, and agreed that the Parish Council logo should be moved to the top of the interpretation board and be a lot bigger.

It was felt that there should be less text but more on the different species of birds and plants at Lodge Lake.

It was agreed to purchase two (2) interpretation boards from the Milton Keynes Parks Trust at a cost of £1,980 plus VAT.

Discussion then took place on the location for the two (2) interpretation boards, and it was agreed that (1) should be located next to the weir where the bird feeder is installed, and the landing stage at the half moon on the Gatcombe, Great Holm side of the lake.

**RESOLVED**

- 1. To purchase two (2) interpretation boards from the Milton Keynes Parks Trust at a cost of £1,980 plus VAT.**
- 2. That the Parish Council logo should be moved to the top of the interpretation board and be a lot bigger.**
- 3. That there should be less text on the interpretation boards but more on the different species of birds and plants at Lodge Lake.**
- 4. That the locations for the two (2) interpretation boards, should be next to the weir where the bird feeder is installed, and the landing stage at the half moon on the Gatcombe, Great Holm side of the lake.**

**FC 56/17 Membership for the Council Year 2017/2018:**

The meeting agreed to the Parish Council renewing its membership of the Buckinghamshire and Milton Keynes Association of Local Councils (B&MKALC), for the Council Year 2017/2018 at a cost of £861.90p.

**RESOLVED**

**That Loughton & Great Holm Parish Council to renew its membership of the Buckinghamshire and Milton Keynes Association of Local Councils (B&MKALC), for the Council Year 2017/2018 at a cost of £861.90p.**

**FC 57/17 To discuss and consider a motion proposed by Cllr John Howe that Loughton & Great Holm Parish Council does not support the proposed introduction of a fee for the residential parking permit scheme on Loughton:**

The Vice-Chair said that she would abstain from voting on this agenda item as she is a member of the Milton Keynes Cabinet.

The proposed fees by Milton Keynes Council are £25 per parking permit and £1.00p per visitors parking permit.

The parking contractor has informed the Loughton Residents Association that a patrol to enforce the parking restrictions takes place daily between 4:00pm – 6:00pm.

Cllr John Howe moved “that Loughton & Great Holm Parish Council supports the residents of Loughton in their campaign to stop the introduction by Milton Keynes Council of the £25 parking permit fee and the £1.00p visitors parking permit fee.”

**RESOLVED**

**That Loughton & Great Holm Parish Council supports the residents of Loughton in their campaign to stop the introduction by Milton Keynes Council of the £25 parking permit fee and the £1.00p visitors parking permit fee.**

**FC 58/17 To discuss and consider to make arrangements to cover the next community drop in session to be held on Tuesday 1st August, 10am-12pm at the MacIntyre Coffee Shop, 54, Haddon, Great Holm:**

The meeting agreed to cancel the next Community Drop in session.

The Parish Clerk was asked to put up posters in all of the seven (7) notice boards throughout the Parish.

To arrange for a poster to be put up in the MacIntyre Coffee Shop, along with uploading a poster on to the website, and the Parish Council’s Facebook and Twitter accounts, to inform residents of the cancellation of the August community drop in.

**RESOLVED**

**To cancel the next Community Drop in session, and that the Parish Clerk to put up posters in all of the seven (7) notice boards throughout the Parish, and to arrange for a poster to be put up in the MacIntyre Coffee Shop, along with uploading a poster on to the website, and the Parish Council’s Facebook and Twitter accounts informing residents of the cancellation of the August community drop in.**

**FC 59/17 Planning and Licensing Applications:**

17/01384/FUL Part retrospective application for the regularisation of alterations to dwelling previously approved under application 12/01141/FUL, and further proposed alterations (Resubmission of application 16/01821/FUL) 6, Weldon Rise, Loughton, Milton Keynes, MK5 8BW.

Cllr Andy Sargent moved and Cllr Hilary Dyer seconded “that Loughton & Great Holm Parish Council will accept the alterations proposed in the resubmitted plan, as a considered solution to resolving the ongoing objections to the original construction of the present property, and that by accepting this solution as a fair and reasonable

resolution this does not alter the Parish Council's position to be an objector in any further debates and discussions."

The motion was put to the vote and was carried.

**RESOLVED**

**That Loughton & Great Holm Parish Council will accept the alterations proposed in the resubmitted plan, as a considered solution to resolving the ongoing objections to the original construction of the present property, and that by accepting this solution as a fair and reasonable resolution this does not alter the Parish Council's position to be an objector in any further debates and discussions.**

Boutique French Wine Limited, Redbrick Barn, 18b Church Lane, Loughton, Milton Keynes, MK5 8AS - New Premises Licence Application.

Cllr Sargent informed the meeting that the submission by the Parish Council was rejected by the Licensing Directorate at Milton Keynes Council, as the reasons for the objection were not valid as regards to the licensing law.

Cllr John Howe moved and Cllr Zoe Nolan seconded "That Loughton & Great Holm Parish Council believes that the applicant would be in breach of planning law by trading from the premises and opposes the change of use to the property"

The motion was put to the vote and was carried.

**RESOLVED**

**That Loughton & Great Holm Parish Council believes that the applicant would be in breach of planning law by trading from the premises and opposes the change of use to the property.**

**FC 60/17 To consider a complaint and any possible solutions from a resident regarding the parking bays for the disabled outside the Hilltops Surgery on Kensington Drive, Great Holm, the yellow lines that mark out the bays are very faded and people are parking there without authorisation:**

Milton Keynes Council has replied to the resident that faded markings are considered as non-safety repairs and are put into a programme of works.

All types of faded lining work are picked up by Highways Inspectors on inspections and passed back to Milton Keynes Council as the client, who then prioritises which ones will be refreshed, budgets permitting.

At the moment there is no budget for lining works so they are unable to give timescales of when they will be refreshed.

Milton Keynes Council has confirmed that there are no Traffic Regulation Orders (TRO) for this particular location.

To set one up and install the appropriate signs and repaint the lines would cost in the region of £2,500 with a time frame of about ten (10) – twelve (12) weeks to complete the works.



It was agreed by the meeting to conduct a survey of the whole of the Parish, to see if there are any other disabled parking bays that need the lines re painting.

That Milton Keynes Council should provide the signs and enact a Traffic Reduction Order (TRO), and repaint the lines at their own cost.

If however they are not willing to do so then the Parish Council should consider the matter at its next meeting, and to seek permission for the work to be carried out as Milton Keynes Council are the landowners.

**RESOLVED**

- 1. To conduct a survey of the whole of the Parish, to see if there are any other disabled parking bays that need re painting.**
- 2. That Milton Keynes Council should provide the signs and enact a Traffic Reduction Order (TRO), and repaint the lines at their own cost.**
- 3. If however they are not willing to do so then the Parish Council should consider the matter at its next meeting and to seek permission for the work to be carried as Milton Keynes Council are the landowners.**

**FC 61/17 To note the update list of projects and other work:**

**NOTED**

**FC 62/17 Cheques for Payment:**

All cheques as presented for payment were authorised.

**AGREED**

**Date and time of Next Meeting:**

Monday 18th September 2017, 7:30pm at The Loughton Memorial Hall, Bradwell Road, Loughton, Milton Keynes

**THE VICE-CHAIR CLOSED THE MEETING AT 10:00PM**

Signed \_\_\_\_\_ Chair Date \_\_\_\_\_