

Loughton & Great Holm Parish Council

Full Council

Minutes of the meeting held on Monday 20th June 2016, 7:30pm at Holmwood School, Kensington Drive, Great Holm, Milton Keynes

Present: Cllrs Peter Todd (Chair), Peter Ballantyne, Sandra Boland, Hilary Dyer, Thomas Gray, John Howe, Claire Jones, Andy Sargent

Also present: Brian Barton (Parish Clerk)

In attendance: Four (4) members of the public

Also in attendance: Gemma Gibbs (PCSO – Thames Valley Police – Loughton Park), Paul Sharp (Managing Director of Kids Play).

FC 23/16 The Chair to sign the Declaration of Office Form:

The Chair signed his declaration of office form.

NOTED

FC 24/16 The Vice-Chair to sign the Declaration of Office Form:

The Vice-Chair was not in attendance, and therefore was not able to sign the declaration of office form.

NOTED

FC 25/16 Apologies:

Received from Cllrs Andy Dransfield and Zoe Nolan (Vice-Chair)

NOTED

FC 26/16 Minutes of previous meetings:

FC 15/16 To report on Members attending external meetings:

(a) Loughton and Great Holm Neighbourhood Action Group - **Cllr Peter Ballantyne**

To delete “Loughton” and replace with “Lodge Lake”

To delete “have” and replace with “are planning to place restrictions”

With those amendments the Chair signed the minutes of the Annual Meeting held on Monday 16th May 2016, as a true and correct record.

AGREED

FC 27/16 Matters arising from the previous minutes not on the agenda:

FC 11/16 Matters arising from the previous minutes not on the agenda:

13/02030/FUL and 15/00034/DISCON Stratfield Park Leisure Centre 53 Gatcombe Great Holm Milton Keynes MK8 9EA Demolition of existing leisure centre and erection of 5 detached houses

Cllr Hilary Dyer informed the meeting that a site visit has taken place, but has not had a response from Mr Peter Goff Planning Enforcement Officer at Milton Keynes Council, on the various outstanding matters raised, Mr Goff was going to speak to his Line Manager Mr Richard Proctor, and report back to the Parish Clerk.

The four (4) post and boarded fencing around the green has been installed, but the closed boarded fencing by the new owners of a property on the site, next to the redway, has still not been removed.

FC 18/16 To update members on the proposed refurbishment of the Petworth Park play area on Great Holm:

The Chair informed the meeting that he had passed on to Mr Phil Snell Play Officer at Milton Keynes Council, the Parish Councils views on seating to be installed near to the play equipment.

FC 20/16 To discuss and review the expenditure on the Spring 2016 Parish Newsletter:

Cllr Andy Sargent said that residents had told him that they enjoyed reading the recent newsletter and thought it was very good, especially the interviews with Cllr Peter Marland Leader of Milton Keynes Council, and Carole Mills Chief Executive Officer of Milton Keynes Council.

Cllr Sargent felt that the criticisms towards the Chair were unjustified.

Cllr Dyer said that she would like to see a copy of the newsletter before it was distributed.

The Chair responded that there was a tight deadline to produce the newsletter due to advertising the Annual Parish Meeting.

NOTED

FC 28/16 Questions from Members of the Public:

A resident living in Loughton brought up the lack of lightening to the footpath from Redland Drive, Loughton that leads to Milton Keynes Central Rail Station; Cllr Sargent suggested fluorescent paint to the steps, Cllr Sargent had attended a site visit with an Officer from Milton Keynes Council who informed him that the installation of a light would too expensive.

Cllr Sargent said that the Officer was not keen to take too much of the planting out, but the bench will be removed, to stop any future anti-social behaviour.

The Parish Clerk was asked to get in contact with Milton Keynes Council to seek other alternatives relating to making the area more user friendly at night including obtaining a cost from Milton Keynes Council to add fluorescent paint to the steps.

Another resident living in Loughton spoke in connection with an apparent serious breach of planning control involving the development adjoining her property permitted in Weldon Rise, within the Loughton Conservation Area.

The new Weldon Rise development has been built about 2.5m higher than permitted.

This causes the residents garden to be substantially overlooked by the new development.

This is particularly exacerbated by the windows across the new development overlooking the neighbouring garden, which is also not in accordance with the planning permission.

The original planning application was subsequently amended to include a basement but this basement is above the ground level.

The resident asked if the Parish Council would write to the Milton Keynes Councils Planning Enforcement Officer to call for vigorous enforcement action to be taken to ensure this breach of planning control is immediately tackled.

RESOLVED

- 1. That the Parish Clerk to contact with Milton Keynes Council to seek other alternatives relating to making the pathway on Redland Drive, Loughton more user friendly at night including obtaining a cost for Milton Keynes Council to add fluorescent paint to the steps.**
- 2. That the Chair to write to Milton Keynes Councils Planning Enforcement Officer to call for vigorous enforcement action to be taken to ensure a breach of planning control is immediately tackled, involving the development adjoining a residents property permitted in Weldon Rise, Loughton, which includes a basement which has been built above the ground level.**

FC 29/16 Declarations of interest:

There were no declarations of interest:

NOTED

FC 30/16 To receive a Crime Statistics Report from Thames Valley Police:

PCSO Gemma Gibbs informed the meeting that the format of the crime statistics report has changed, and priorities for the area will shortly be set.

PCSO Gibbs said that she will produce a report for the next meeting on the priorities, so that Members will be aware of what they will be.

PCSO Gibbs then went through the crime statistics report for May 2016, which were followed by questions from Members.

Loughton

Burglary in a Dwelling (attempt Only)	One (1)
Criminal damage to vehicle	Two (2)
Theft from Vehicle	Two (2)
Theft in a Dwelling	One (1)
Theft of Pedal Cycle	One (1)
Vehicle Interference	One (1)
Other Crime	Two (2)
Total May 2016	Ten (10)

Total May 2015 Eight (8)

Great Holm

Assault occasioning ABH/GBH	One (1)
Theft of a Vehicle	One (1)
Theft from Person	One (1)
Other Crime	One (1)

Total May 2016 Four (4)

Total May 2015 Six (6)

The National Bowl

Theft from Vehicle	One (1)
Theft from Person	One (1)
Other Crime	One (1)

Total May 2016 Three (3)

Total May 2015 Zero (0)

FC 31/16 Presentations:

(a) Mr Graham Freer Station Commander and Mr Paul Holland Area Commander to discuss with the Parish Council the future for the Great Holm Fire Station site

The Parish Clerk informed the meeting that due to a family emergency Mr Freer could not attend the meeting to make his presentation, and will now be deferred to the next meeting of the Parish Council.

RESOLVED

To defer the presentation to the next meeting of the Parish Council

(b) Mr Paul Sharp Managing Director of Kids Play to discuss planning application:

16/01030/FUL Land To The South West of 1, Roebuck Way, Knowlhill, Milton Keynes Replacement of existing temporary building with the erection of two storey building for a children's nursery / after school club (use class D1) with roof-top and external play space, ancillary office and kitchen facilities, also floor space for a ladies only gymnasium (use class D2) including an elevated bridge link to Unit One, Knowlhill, and associated access, landscaping, engineering works and car parking.

Mr Sharp gave a background into the planning application, and wanted to address any of the concerns that the Parish Council had.

At present Kids Play has a temporary planning permission at Unit 11 for a seventy five (75) place nursery for term time and after school activities, but now wants to combine the two (2) units and have the one (1) building, designed with eight (8) drop off points, with six (6) additional car parking spaces.

Members were concerned about the one way system for the drop off areas, as they could cause queues; Mr Sharp said that there will be a fifteenth (15) maximum time limit.

The Chair thanked Mr Sharp for his presentation and proposed a vote on whether to withdraw the Parish Council's opposition to this planning application.

RESOLVED

That the Parish Council to withdraw its opposition to this planning application

FC 32/16 To discuss the future of the Loughton Pavilion and Sports Ground:

(a) 2015/2016 accounts

Were **NOTED**

(b) List of bookings for the pavilion and groups using the sports ground

Members wondered what the hourly rate was for bookings, a profit has been achieved this financial year, and the Management Committee is paying back a loan that had been taken out.

(c) Figures for the amount of registered members and of those who are local residents

The number of residents of the Parish who are club members is eighty five (85), which includes single, senior and family members.

NOTED

FC 33/16 To consider and agree the following expenditure relating to the Loughton sports pavilion/and or other action:

(a) Quotes for the replacement of the roof

Members felt that this matter needed to be dealt with after the appointment of the Project Manager.

Members also felt that the financial situation of the sports and social club needs to be put on a sounder basis, along with better community use, the Parish Council should be engaging regularly with the Management Committee.

The Chair said that he will be meeting with the Management Committee along with Cllr Sandra Boland, and will tackle with them the community benefit aspect and if it was felt that there was no engagement, then to bring the matter back to the next Parish Council meeting.

Members said there were two (2) models of running the sports and social club, either it is a private members club or is run with support from the Parish Council to work with them to ensure there is the maximum community/public benefit.

(b) Quote for the appointment of a Project Manager to oversee the work to be undertaken for the replacement of the roof

Members agreed to appoint Mr Richard Petty as the Project Manager, and to appoint a subcommittee, which Mr Petty can meet and liaise with.

It was **AGREED** to appoint a sub committee consisting of Cllrs Thomas Gray, John Howe and Peter Todd.

FC 34/16 Committee appointments:

(a) To agree to appoint Cllr Thomas Gray to the committee(s) of his choice

It was **AGREED** that Cllr Gray is appointed onto the Loughton Sports Ground Committee.

(b) To agree the membership of the Newsletter Editorial Board

It was **AGREED** to appoint Cllrs Andy Dransfield, Thomas Gray, Claire Jones, Zoe Nolan and Peter Todd.

FC 35/16 To report on Members attending external meetings:

(a) Loughton and Great Holm Neighbourhood Action Group - **Cllr Andy Sargent**

Cllr Sargent informed the meeting that the Loughton & Great Holm Neighbourhood Action Group had met on Thursday 2nd June 2016; twelve (12) members were in attendance.

The crime report was discussed, and the leaflets on considerate parking are to be reprinted and distributed.

PC Tony Deeble spoke on Thames Valley Police's new priorities on tackling crime.

Doris Kimm is leading on the twenty is plenty initiative looking at reducing speed limits to 20 MPH on local roads.

An Environmental Valuation Assessment (EVA) was undertaken on the 9th and 10th July 2016.

The Picnic on the Green will be taking place on Sunday 3rd July; Cllr Sargent thanked the Parish Council for their help regarding the insurance for the event.

(b) Any Ward Councillors present to report on Milton Keynes Council meetings

There were no ward members present to make a report.

(c) Members to report back on any other meetings that they may have attended

Cllr Peter Ballantyne reported that he had attended the community drop in along with the Parish Clerk, five (5) members of the public were in attendance, Cllr Ballantyne said that chatting with the residents he learnt a lot about the local issues that they were concerned about.

Cllr John Howe reported on a meeting he had attended regarding the Electric Daisy Chain event, to be held at the National Bowl, with representatives from Milton Keynes Council and Thames Valley Police.

There will be no road closures in Loughton, the phone number for the public to report any concerns is 03333213129 and will be operational on the days that the event takes place on, the Parish Clerk was asked to publicise the number.

The phone number is to deal with parking and anti social behaviour problems only.

Cllr Howe said that if any resident gets in contact regarding parking issues, to advise them to take photographs, and report the incident to Thames Valley Police and obtain a crime number.

Cllr Gray informed the meeting that he had attended a community emergency planning conference organised by Campbell Park Parish Council, and requested, that this is further discussed at the next Parish Council meeting.

The Chair said that he had attended a meeting with Cllr Sargent about proposals for the Badminton Centre site.

The Milton Keynes Parks Trust at their next board meeting will discuss the financial aspects relating to their land and the offer by Milton Keynes Council.

A feasibility study will be undertaken by Badminton England, it is proposed to redevelop the present building, rather than moving to another site.

Most of the monies to redevelop the facilities will come from residential development.

Developers are being approached to ascertain any levels of interest.

NOTED

FC 36/16 Update on the proposed Lodge Lake - interpretation boards by the Milton Keynes Parks Trust:

RESOLVED

To refer this agenda item to the next Parish Council meeting

FC 37/16 To agree to write to Milton Keynes Council regarding the abuse of the Loughton residents parking scheme:

The Chair said that a resident had informed him that cars have been parked with residents parking permits, but these vehicles do not belong to local residents.

The car owners have been parking there to access the railway station and then returning to their cars to drive away.

This is causing the road to become congested.

Members agreed to write to Milton Keynes Council on this issue and to ask that the situation is reviewed and appropriate action taken.

RESOLVED

That the Chair will write to Milton Keynes Council on this issue regarding the abuse of the Loughton residents car parking scheme and to ask that the situation is reviewed and appropriate action taken.

FC 38/16 To consider the Home Working Risk Assessment and to agree any items that need to be actioned:

Members considered the items identified to be actioned, following on from an independent home working risk assessment that had recently taken place.

RESOLVED

- 1. To look into a homeworking risk policy and bring back to a future meeting of the Parish Council for consideration and adoption.**
- 2. To arrange for the laptop to be PAC tested.**
- 3. To check if the household insurance covers the Parish Clerk to work from home.**
- 4. To purchase a desk top lamp.**

FC 39/16 Grant Aid applications:

(a) Loughton Scout Group - £800 for camping equipment

RESOLVED

To award a grant of £800 for camping equipment

(b) Food Bank - £500 running costs

RESOLVED

To award a grant of £500 towards running costs

FC 40/16 Finance – 2015/2016 budget:

(a) 2015/2016 Annual Return

RESOLVED

To adopt the 2015/2016 Annual Return

(b) Internal Auditors report and recommendations

RESOLVED

To adopt and action the recommendations of the internal auditors report.

FC 41/16 To note the updated list of projects and other work:

NOTED

FC 42/16 Cheques for Payment:

The cheques as listed for payment were authorised.

AGREED

Date and time of Next Meeting:

Monday 18th July, 7:30pm at the Loughton Memorial Hall, Bradwell Road, Loughton, Milton Keynes

THE CHAIRMAN CLOSED THE MEETING AT 10:14PM

Signed _____ Chair Date _____