

Loughton & Great Holm Parish Council

Full Council

Minutes of the Meeting held on Monday 19th January 2015 7:30pm at Holmwood School, Kensington Drive, Great Holm

Present: Cllrs Peter Todd (Chair), Barry Barrington (Vice-Chair), Peter Ballantyne, Sandra Boland, Andy Dransfield (until 9:11pm), Hilary Dyer, Zoe Nolan, Isobel Procter, Andy Sargent (from 7:53pm)

Also present: Brian Barton (Parish Clerk)

In attendance: Marcus Young (Director of Marcus Young Landscaping LTD), Rachel Brain (Energy Specialist - National Energy Centre), PC John Hayle (Thames Valley Police), Sharon Kelly (Treasurer and Director of the Great Holm Community Centre Management Company)

Also in attendance: Five (5) members of the public

FC 105/15 Apologies:

Received from Cllr Andy Sargent for being late to the meeting

NOTED

FC 106/15 Declarations of interest:

There were no declarations of interest

NOTED

FC 107/15 Minutes of previous meetings:

FC 95/14 To report on Members attending external meetings:

To add and amend after the sentence after A Forensic "A Forensic Psychologist is working to support staff at the Approved Premises, there is funding for her placement for the next 18 months. The Operational Manager has met with MIND and they have agreed that he can refer residents that are felt to be in need of counselling".

To add "That the Loughton and Great Holm Neighbourhood Action Group have cleared the bramble bushes behind the goal posts outside the Great Holm Community Centre"

With those amendments the Chair signed the Minutes of the last meeting held on Monday 22nd December 2015 as a true and correct record.

AGREED

FC 108/15 Matters arising from the previous minutes not on the agenda:

FC 101/14 To discuss a proposal to hold a regular social event for elderly people in the Parish to drop in for tea/coffee/biscuits as a way of countering isolation and loneliness in elderly people in the community:

Cllr Peter Ballantyne has spoken to the Manager Mr Luke Cox of Petworth House in Great Holm regarding the proposal to hold a drop in session, Mr Cox would need to seek permission with his Manager and residents, he was concerned about security, access and monitoring those accessing the building, Cllr Ballantyne suggested that a Security Guard is hired for two (2) hours at each session to sign people in and give them a name badge and then escort them to the lounge area.

Cllr Hilary Dyer felt that the Moot Hall at the MacIntyre Centre on Great Holm would be a more suitable venue, and that the drop should be open to people of all age ranges.

The Parish Clerk has met with Mr Paul Griffiths from Age UK who will be working up a proposal, which the Parish Clerk can adopt and circulate to all the groups and agencies in the Parish area to help facilitate a drop in.

NOTED

FC 97/14 Membership of Outside Bodies for the Council Year 2014/2015:

To agree the appointment of an additional representative for the Council Year 2014/2015 to the Shenley Leisure Trust.

Cllr Peter Ballantyne had approached Mr Mike Jones about being nominated by the Parish Council to be appointed onto the Shenley Leisure Trust, which he declined.

Cllr Andy Dransfield proposed Mr Barry Connell a resident of Loughton who has been the Parish Council's representative on the trust until recently.

Members were happy for Mr Connell's nomination provided he submits regular reports to the Parish Council after attending meetings of the trust.

RESOLVED

- 1. To nominate Mr Barry Connell as the Parish Council's representative on the Shenley Leisure Trust.**
- 2. That Mr Connell to be informed that the Parish Council would like regular reports after attendance at a meeting.**

FC 109/15 Questions from Members of the Public:

Several residents from Loughton spoke about the dangerous condition of the footpath between the sports ground and the pavilion and the play area, that floods and is inaccessible, very uneven and full of potholes, making it impossible to walk to and from the nearby Loughton School with their Children and grandchildren, concern was also expressed about elderly residents using the footpath, it would appear that the section of footpath owned by the Milton Keynes Parks Trust is well maintained, residents did indicate that they would be willing to obtain signatures for a petition to Milton Keynes Council.

Some residents have used the online My Milton Keynes system to report the matter to Milton Keynes Council, and have had responses to the effect that the matter has been resolved, or not had any feedback at all, although they had been a promise to drain the footpath to remedy the instances of flooding but nothing has happened.

Cllr Peter Todd said that he had contacted an Officer from Milton Keynes Council who came out to look at the condition of the footpath, and implied that the footpath was not part of the highways repair programme, and so would need to be included as part of the capital bid fund, a quote was supplied of £100,000, the Officer concerned left Milton Keynes Council and when Cllr Todd chased the matter up was told there was no record of the bid, and so the process had to be started all over again. Cllr Todd also had logged the matter on the My Milton Keynes website, and received a response in September indicating that the issue was resolved; he wanted to exhaust that process before embarking on setting up a petition.

Cllr Todd had after the local elections asked Cllr Zoe Nolan and Cllr Matt Clifton to pursue the repairs to the footpath, Cllr Andy Dransfield said that he would do so, Cllr Zoe Nolan informed the Meeting that Officers from Milton Keynes Council had told her that there was not a budget to undertake the work, Cllr Todd thought it might be easier to repair just one side of the footpath, Cllr Zoe Nolan has arranged a site visit with Mr Rob Ward from Milton Keynes Council, and is awaiting confirmation that he will be able to attend on Friday 30th January at 9:00am to meet outside the Loughton Sports Ground Pavilion. The Parish Clerk was asked to circulate the date and time to all Members once Mr Rob Ward has confirmed that he can attend. Following on from the site visits outcome then a decision can be made on what further action may be necessary.

A resident brought up the issue of parking outside Loughton School, it would appear that cars when they are being reversed into a space are mounting the footpath, and could injure a child walking past, the Headteacher has already emailed parents asking them to be careful when parking, Cllr Peter Ballantyne suggested that a note is put onto windscreens to this effect, the resident suggested that bollards could be installed along the footpath to prevent cars reversing on to the footpath. Cllr Todd said that it may be possible to apply to Milton Keynes Council for a Parish Partnership Fund by obtaining quotes for the supply and installation of bollards.

RESOLVED

That the Parish Clerk to circulate the date and time to all Members of the proposed site visit with Mr Rob Ward of Milton Keynes Council regarding the condition of the footpath at the Loughton Sports Ground.

FC 110/15 To receive a Crime Statistics Report from Thames Valley Police:

PC John Hayle from Thames Valley Police introduced himself, who is a new Officer to the beat area and works closely with PC Tony Deeble, although he has been in the Police Force for eight (8) years and lives locally.

An arrest has been made relating to the recent spate of vehicle thefts in Loughton, it is not thought that all the crimes were committed by one (1) person, since the arrest has been made there have been no further thefts but it is unlikely that the suspect was operating alone, it would appear that Land Rover Defenders are being targeted as this model is no longer produced, all seven (7) thefts were in Loughton and one (1) in Great Holm, it would seem that Loughton had been targeted, at one (1) property the window was smashed to gain access but the potential intruders were scared off by the owners dog.

Cllr Zoe Nolan enquired about a burglary in Gatcombe on Great Holm, PC Hayle did not have the information to hand to be able to supply any more information.

Two (2) burglaries were reported last month in Loughton, one (1) offence of Cannabis possession, one (1) drug related offence, one (1) offence of non-payment, two (2) offences of theft from a person, on Great Holm there was one (1) offence of a theft from a vehicle.

Cllr Andy Dransfield said that there is a need for more Police support on Loughton due to the recent rise in burglaries in the area; PC Hailes replied that he will report back the comment to his Line Manager.

Cllr Dransfield also said that he is concerned that Loughton appeared to be targeted and that more Police intelligence was required, especially as an arrest was made in Oxford relating to the vehicle thefts, as offenders were often living locally to where a burglary had taken place.

Cllr Isobel Procter felt that more feedback by Officers was needed who had attended the crime scene especially relating to a domestic burglary, as to the progress of apprehending the offender(s), as it is very upsetting to the victims who have gone through that experience. PC Hailes replied that he agreed and that Officers should follow through and be more proactive in keeping in touch with the victims who have reported such an incident.

PC Hayle further informed the meeting that a new Police Community Support Officer will be in post shortly who will be working in the Loughton and Great Holm area.

Cllr Isobel Procter proposed that Loughton & Great Holm Parish Council formally writes to PC Tony Deeble to request an enhanced Police presence on Loughton following the recent increase of thefts of vehicles and domestic burglaries Members agreed to the proposal.

Cllr Peter Ballantyne informed the meeting that the local area Police Officers and PCSO's have been invited to attend the next meeting of the Loughton & Great Holm Neighbourhood Action Group, to be held on Thursday 5th February 2014.

The Chair thanked PC John Hayle for attending the Meeting.

RESOLVED

That the Parish Clerk formally writes to PC Tony Deeble to request an enhanced Police presence on Loughton following the recent increase of thefts of vehicles and domestic burglaries.

Cllr Andy Sargent entered the meeting at 7:53pm.

FC 111/15 The Less is More project on Loughton:

The Chair introduced Rachael Brain Energy Specialist at The National Energy Foundation who was invited to attend the meeting; regarding the outcome of the Less is More project on Loughton, and to discuss how the sum raised of £3,936.32 should be spent in the local community.

There were only four (4) to five (5) responses out of one hundred and eighty (180) Loughton residents who had been sent questionnaires for feedback on ideas on how the money should be spent, out of the responses received ideas ranged from educational activities on energy saving, to a summer fete that could engage residents on how to save energy, and an anti-fuel poverty scheme to help those residents struggling to keep their homes warm and or pay for their energy costs, and money towards the Loughton & Great Holm Neighbourhood Action Group.

Members were asked for their suggestions, as there was such little response from the questionnaires to residents, it was thought that the monies could contribute towards the repair to the footpath at the Loughton Sports Ground, the refurbishment of the Petworth Play Area at Great Holm, increase energy saving measures and a fund against fuel poverty, that the monies should benefit the whole of the Loughton area, and raise awareness of the potential of energy savings, the installation of technology to save energy for residents particularly the elderly, Rachel Brain has distributed energy saving meters, there are about thirty (30) to forty (40) still available, a Summer Fete could assist with giving the meters away to residents, to ask the local Loughton Schools to come up with proposals to educate pupils on energy matters, a discount for residents to purchase energy saving light bulbs. It was agreed by Members that the monies should be spent on Energy Saving Projects for residents on Loughton.

RESOLVED

That the £3,936.32 raised from the Less is More Project should be spent on Energy Saving Projects for residents residing in Loughton.

FC 112/15 Great Holm Community Centre – Community Asset Transfer:

Sharon Kelly a Director and Treasurer of the Great Holm Community Centre Management Committee was introduced to Members by the Chair.

Cllr Todd gave a brief update on process so far, Milton Keynes Council has indicated that the Parish Council has successfully completed stage one (1), and so will go through to stage two (2).

A more detailed proposal will need to be worked up which will involve engagement with the Directors of the Community Centre, the Chair requested that a letter is sent to the Parish Council from the Management Committee to confirm that they are happy with the Parish Council applying for the Freehold of the Community Centre, Ms Kelly said she will speak with the Management Committee to get their views, and would like to see the Parish Councils proposals for the Community Centre.

Cllr Todd said that he had approached an Architect to advise on the condition of the building, who confirmed that it was structurally sound, but pointed out that maintenance was needed, Ms Kelly pointed out that Milton Keynes Council had been given money to the Management Committee to refurbish the toilets, and have put in a capital bid to replace the windows and safety improvements to the external play area, Cllr Todd said that Milton Keynes Council may give a lump sum to the Parish Council when it takes over the Freehold which would go towards the maintenance of the building although further grants would be sought, Ms Kelly felt that the decorating internally needs to be kept up.

Cllr Zoe Nolan asked if there were a wide range of groups that used the Community Centre, Ms Kelly replied that the Centre was booked every night of the week.

Cllr Nolan was concerned about the mural on the wall outside of the Community Centre, Ms Kelly said that the Management Committee had given the Play Group permission, as they were the main users of the building, but was unaware they should have sought permission from Milton Keynes Council beforehand, the Play Group have been the main users as there has not been any approaches for many parties.

Sharon Kelly asked how long it will take to get through the stage two (2) process, Cllr Barry Barrington replied that there was not a definite timescale but may take a couple of months, as Cllr Barrington will be leading on this project, he will be in contact with the Management Committee to obtain any information needed for a business plan which is a requirement for the stage two (2) process.

Cllr Todd confirmed that groups who regularly book the building will need to be consulted by the Parish Council; Sharon Kelly said she will contact them individually to seek their permission for their contact details to be sent to the Parish Clerk.

Cllr Todd also indicated that the Parish Council if it was successful in obtaining the Freehold would need to set up a succession plan, as regards the functions of the Management Committee, and asked Ms Kelly if the present Committee would be happy for the Parish Council to take over its functions, Ms Kelly replied she would need to consult the Management Committee on this.

Cllr Barrington will be in touch with Ms Kelly, the Parish Clerk was asked to pass her on her contact details to Cllr Barrington.

The Parish Council placed on record their thanks to Sharon Kelly for her years of hard work on the Management Committee.

RESOLVED

That the Parish Clerk to pass on the contact details of Sharon Kelly to Cllr Barry Barrington

Cllr Andy Dransfield left the meeting at 9:11pm.

FC 113/15 To report on Members attending external meetings:

(a) Loughton and Great Holm Neighbourhood Action Group – **Cllr Hilary Dyer**

A vote of thanks was given to Neighbourhood Action Group members who had cleared the brambles behind the goal posts outside the Great Holm Community Centre.

Cllr Peter Ballantyne tabled his report on the Neighbourhood Action Groups activities for last year.

NOTED

(b) Any Ward Councillors present to report on Milton Keynes Council meetings

Cllr Zoe Nolan reported that she had received complaints about the pathway around Loughton Lodge Lake and the water coming down the bank, Cllr Nolan has been in touch with Anglian Water who is dealing with the matter.

Surgeries are being held at the Shenley Church End Parish Council Offices on the first Saturday of the month, and at the Shenley Wood Retirement Village, at Holmwood School, Great Holm on the fourth Saturday of the month.

Cllr Matt Clifton now holds the Cabinet Portfolio for Economic Growth and Inward Investment, and Cllr Liz Gifford is the new Cabinet member responsible for Community Services which includes the landscaping services.

The budget requires £22 million worth of savings which equates to a 40% cut from the Government, there will not be a rise in Council Tax this financial year, proposals involving the Housing Revenue Account were voted down which will effect seventy seven (77) families already in Bed and Breakfast accommodation, a consultation on the budget is taking place with public meetings being held in various locations.

Cllr Nolan has raised with the Police the recent burglaries that have taken place; it would appear that entry is being forced via conservatories which are in most cases not well secured.

Building has commenced on the former Stratfield Leisure Park site on Great Holm although Cllr Nolan is concerned about the removal of trees and landscaping, the Parish Clerk was asked to write to Milton Keynes Council to enquire if they will be prosecuting the contractor who removed the trees as they were protected by Tree Preservation Orders (TPOs).

Sadly a fire had taken place in a property on Church Lane, Loughton where the occupant had died, an investigation is taking place by Thames Valley Police and the Buckinghamshire and Milton Keynes Fire Authority, Cllr Todd has spoken to the Milton Keynes Council Conservation Officer about the condition of the Grade two (2) listed building, the Council has powers to undertake emergency repairs, and will monitor the situation and intervene when necessary, the Officer is in contact with the deceased's family, residents have contacted Cllr Nolan with concerns about the possibility of the roof slates falling onto the lane.

RESOLVED

That the Parish Clerk to write to Milton Keynes Council to enquire if they will be prosecuting the contractor who removed the trees on the former Stratfield Park Leisure Centre site on Great holm, as they were protected by Tree Preservation Orders (TPOs).

(c) Members to report back on any other meetings that they may have attended

There were no reports by Members on attendance at any other meetings.

NOTED

FC 114/15 Finance:

(a) The Finance report for the month of December 2015 was

NOTED

(b) To decide whether to produce a precept leaflet for distribution with council tax bills giving information about the parish council's accounts and activities and to approve expenditure on that, the cost of the 2013/2014 precept leaflet for the printing and distribution was £318.18p.

RESOLVED

To approve expenditure on producing a precept leaflet for distribution with council tax bills giving information about the parish council's accounts and activities.

(c) To decide what action to take re monies owed by Prestige Homes for advertising including taking debt proceedings

RESOLVED

To defer this agenda item to the next meeting for further consideration

FC 115/15 Proposed Petworth, Great Holm Play Area Refurbishment:

(a) To discuss the design concept for the new Petworth Play area and what further action to take to progress the proposed project.

The Chair said that Phil Snell Play Development Officer at Milton Keynes Council is working on a design for the play area.

NOTED

(b) To inform members of the application dates for submission of a Parish Partnership Fund application for play areas, along with the criteria, to apply for a grant towards the refurbishment of the Petworth Play Park on Great Holm

The Parish Clerk informed the Meeting that the deadline is the end of May for the submission of a Parish Partnership Fund application to Milton Keynes Council. The criteria will be sent to Parish and Town Councils in February/March.

Once the design and costs have been finalised then residents will be consulted, and once all comments have been taken into consideration, then the Parish Partnership Fund application can be submitted to Milton Keynes Council.

NOTED

FC 116/15 To discuss the progress of the Loughton Conservation Area review consultation by Milton Keynes Council:

RESOLVED

To defer this agenda item to the next Parish Council meeting

FC 117/15 To receive a report from the Parish Clerk on recent issues relating to the Parish allotments:

The waiting list at present for the Greenhill Close allotment site on Loughton is twenty six (26), with the longest waiting since March 2012 and the most recent being June 2014, there are currently two (2) plots vacant with possibly a third one depending on whether the present tenant gets their plot up to a better standard, the Parish Clerk has recently sent out a warning letter.

The Site Agent Mr Ken Vaughan has been approached by some existing tenants who wish to take on additional half plots, and Members were asked to consider

whether those on the waiting list should have first priority, or whether to consider tenants that have already got a good track record to take on additional half plots as they become vacant.

The Parish Clerk works very closely with the Site Agent and had undertaken a site visit with him on Wednesday 17th September 2014, where each plot was audited and comments were written down and a follow up site visit took place on Tuesday 11th November 2014 to check if any improvements had been made on the plots which were causing concern, that has resulted in three (3) warning letters to tenants to improve the condition of their plot, and two (2) of those tenants terminated their tenancy, the site is generally in a very good condition and any issues or requests for maintenance work is notified by the Site Agent to the Parish Clerk.

There is an ongoing problem with several trees just beyond the boundary of the site which are causing significant shading problems for adjacent plots. The land where the trees are located (between the western boundary and Watling Street) is the responsibility of Milton Keynes Council. This was acknowledged by Mr Barnes earlier this year. The Site Agent asked that the trees could be removed to allow sufficient light for those plots affected to grow acceptable crops.

Milton Keynes Council's response was that the trees offer benefits to the community and visitors to Milton Keynes as part of the grid road corridor planting as well as other tangible benefits including air quality and biodiversity opportunities. However Milton Keynes Council had no objection in pruning the trees back to the boundary of the allotment. Milton Keynes Council further replied that the removal of these trees would significantly benefit the allotment in comparison to the amenity value which they already provide the community, this matter is still ongoing, and is being pursued with Andy Hudson Head of Environmental Services at Milton Keynes Council.

There are nine (9) tenants out of forty (40) plots still to pay their rent, although on past experience although there are a few late payers, so far a total of £437 has been received with £103.5p outstanding since the rent notices were issued in October 2014 by the Site Agent. All tenants do pay their rent, and there has not been an issue with non-payment, however further payments could have been made since the New Year but have yet to show up on the Bank Statements.

The second allotment site is on Pitcher Lane, Loughton, it has become apparent that the present tenant has been subletting the site, it was stipulated to him that it was felt that it was inappropriate to re sublet the site again when other plot holders leave.

The Parish Clerk late last year inspected the site, and felt that it had been maintained to a high standard.

The rent has been paid by the Tenant.

Members felt that those on the waiting list who live in the Parish area should have first priority when a plot becomes vacant.

That only those residents who live in the Parish area should be permitted to be allowed to go on the waiting list.

RESOLVED

- 1. To note the report.**
- 2. That only those residents who live in the Parish area should be permitted to be allowed to go on the waiting list.**
- 3. That those on the waiting list who live in the Parish area should have first priority when a plot becomes vacant.**
- 4. That an additional plot should not be let to a member of the same household who already is a tenant of a plot on the allotment site.**

FC 118/15 Devolution of the Landscaping Service in the Parish area:

Cllr Peter Todd and the Parish Clerk had recently attended a meeting with Andy Hudson Head of Environmental Services and John Price Landscaping Officer at Milton Keynes Council.

Costs will be worked out and a grant then would be handed over to the Parish Council quarterly, SERCO the present contractor with Milton Keynes Council will undertake the landscaping work and invoice the Parish Council monthly; the Parish Council will be able to claim back the VAT element.

The grant has to be ring fenced to be spent on the landscaping works, the service agreement with the Parish Council would be in force for three (3) years and extended for another two (2) years, the standard of the landscaping works has to be to a certain specified standard.

The Parish Council can carry out a tendering procedure to appoint its own contractor or appoint its own work force to undertake the work.

Milton Keynes Council has submitted a Service Level Agreement for the Parish Council to approve and sign if it was minded to do so.

The contract specification can be tailored to the Parish Council's needs, Cllr Isobel Procter asked if the prices were fixed for the three (3) years of the duration of the Service Level Agreement and what is the benefit to the Parish Council? Cllr Todd replied that a better response can be made to areas that need attention.

Cllr Hilary Dyer agreed that the landscaping in the Parish area needs improving, as in some parts it had completely disappeared, and the work will need to be kept on top of, the maps submitted with the Service Level Agreement appeared to be out of date, and someone would need to be employed by the Parish Council to oversee the contract, Cllr Hilary Dyer was not convinced that taking over the responsibility for the landscaping contract was the best way forward to achieve this.

Cllr Zoe Nolan suggested seeking out community champions who would report back on issues in their locality that need attention.

Cllr Barry Barrington was concerned about the management of the contract and a plan would need to be in place to tackle any problems that may arise.

Cllr Todd asked Marcus Young for his views; Mr Young felt that it was important to appoint a Liaison Officer and to hold monthly meetings with the contractor to agree a

work plan of action, Cllr Todd queried the Service Level Agreement which stated that the Parish Council would need third party liability insurance, and thought that would be up to the contractor to be covered, Mr Young said that his company has liability insurance, Cllr Procter said that it should be challenged.

RESOLVED

That a proposal is worked up on the devolution of the landscaping service, and to be brought back to a meeting of the Parish Council covering all the aspects raised by Members.

FC 119/15 Planning Applications:

There were no planning applications to be considered.

NOTED

FC 120/15 To consider any Grants that have been submitted:

There were no grants to be considered.

NOTED

FC 121/15 Ward Matters:

(a) Update on The Horseshoe Walk following the site visit with Stephen Narborough from Milton Keynes Council – **Cllr Hilary Dyer**

RESOLVED

To defer this agenda item to the next Parish Council meeting due to the lack of time

(b) To request that the Parish Clerk writes to the Milton Keynes Parks Trust asking that equipment of an acceptably high standard is installed in the two (2) places on Lodge Lake's Trim Trail where old equipment was removed last year. Currently only one (1) simple uninspiring piece of equipment has been installed, and the other site has nothing – **Cllr Hilary Dyer**

RESOLVED

That the Parish Clerk writes to the Milton Keynes Parks Trust asking that equipment of an acceptably high standard is installed in the two (2) places on Lodge Lake's Trim Trail where old equipment was removed last year.

(c) To request that the Parish Clerk writes to Milton Keynes Council /The Milton Keynes Parks Trust to report that water coming down the bank from Danstead Way is collecting on both sides of and standing on the Redway by Lodge Lake. This is on the section just past the weir near lamp post F1 6 LL and needs immediate attention as it will be a hazard to Redway users when it freezes. This problem had been addressed several years ago by the installation of French Drains but since the recent work by Anglian Water, for the Western Development, the problem has reoccurred – **Cllr Hilary Dyer**

RESOLVED

That the Parish Clerk writes to Milton Keynes Council /The Milton Keynes Parks Trust to report that water coming down the bank from Danstead Way is collecting on both sides of and standing on the Redway by Lodge Lake.

(d) To request that a meeting is arranged, and all interested agencies invited, to progress further with addressing the traffic issues at School Run Times in Great Holm – **Cllr Hilary Dyer**

RESOLVED

That the Parish Clerk to arrange a meeting and to invite all interested agencies to progress further with addressing the traffic issues at School Run Times in Great Holm.

FC 122/15 To note the update list of projects and other work:

The updated list of projects and other work as tabled by the Parish Clerk was

NOTED

FC 123/15 Cheques for Payment:

All cheques as presented were authorised for payment.

AGREED

Date and time of Next Meeting:

Monday 16th February 2015 7:30pm at the Loughton Memorial Hall, Bradwell Road, Loughton, Milton Keynes

THE CHAIRMAN CLOSED THE MEETING AT 10:19PM

Signed _____ Chair Date _____