

Loughton & Great Holm Parish Council

Full Council

Minutes of the meeting held on Monday 18th July 2016, 7:30pm at the Loughton Memorial Hall, Bradwell Road, Loughton, Milton Keynes

Present: Cllrs Peter Todd (Chair), Zoe Nolan (Vice-Chair), Peter Ballantyne, Sandra Boland, Andy Dransfield, Hilary Dyer, Thomas Gray, John Howe, Claire Jones, Andy Sargent

Also present: Brian Barton (Parish Clerk)

In attendance: Five (5) members of the public, PCSO Gemma Gibbs (Thames Valley Police).

FC 43/16 The Vice-Chair to sign the Declaration of Office Form:

The Vice-Chair signed the declaration of office form.

NOTED

FC 44/16 Apologies:

There were no apologies

NOTED

FC 45/16 Minutes of previous meetings:

To receive and approve as a correct record the minutes of the Annual Meeting held on Monday 20th June 2016.

FC 34/16 Committee appointments:

(a) To delete "Cllr Thomas Grey" and replace with "Cllr Thomas Gray"

FC 39/16 Grant Aid applications:

(b) Food Bank to delete "£400" and replace with "£500" running costs

With those amendments the Chair signed the minutes as a true and correct record.

AGREED

FC 46/16 Matters arising from the previous minutes not on the agenda:

There were no matters arising.

NOTED

FC 47/16 Questions from Members of the Public:

A member of the public asked about the future of the Great Holm Fire Station who lives opposite the site, and is concerned about the access road which is already very busy, and what will happen when the fire station is closed down.

Cllr Andy Dransfield said that any proposal will need planning permission and residents will be consulted by Milton Keynes Council's Planning Directorate.

Access would only be allowed from Haddon, and not the grid road, as this was Milton Keynes Council policy.

Another resident asked if there were any restrictions as to what the site can be used for?

Cllr Dransfield replied that a change of use would need to be agreed with planning permission.

The Chair Cllr Peter Todd proposed that the Area Commander is invited to a future meeting of the Parish Council, WHICH when put to the vote the motion was not carried.

Cllr John Howe proposed that nearby residents are consulted when any plans have been proposed.

The Chair further proposed that a consultation meeting is set up, and nearby residents leafleted to be invited to attend. This was put to the vote and was carried.

Another resident said that there is a road sign which is obscured due to a resident not cutting back their hedge, and there are potholes near to the obelisk and the Great Holm Community Centre, and wondered how to go about getting these matters resolved.

The Chair replied that they should be reported to Milton Keynes Council.

RESOLVED

That a consultation meeting is set up when plans have been proposed for the Great Holm Fire Station site, and nearby residents leafleted to be invited to attend.

FC 48/16 Declarations of interest:

There were no declarations of interest.

NOTED

FC 49/16 To receive a Crime Statistics Report from Thames Valley Police:

PCSO Gemma Gibbs presented the crime statistics report for June 2016.

Loughton

Assault occasioning ABH/GBH	One (1)
Burglary in a Dwelling	One (1)
Criminal damage to Dwellings	One (1)
Criminal damage - Other/Arson	One (1)
Harassment	One (1)
Making off without payment	One (1)
Total	Six (6)

Great Holm

Assault occasioning ABH/GBH	One (1)
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Assault without injury	One (1)
Burglary other than in a Dwelling	Five (5)
Criminal damage to Dwellings	One (1)
Criminal damage to vehicle	One (1)
Criminal damage - Other/Arson	One (1)
Theft Other	Two (2)
Other Crime	One (1)
Total	Thirteen (13)

Knowlhill

Theft of Pedal Cycle	One (1)
Total	One (1)

There then followed questions.

The Chair thanked PCSO Gibbs for her presentation.

NOTED

FC 50/16 Presentations:

Mr Graham Freer Station Commander and Mr Paul Holland Area Commander to discuss with the Parish Council the future for the Great Holm Fire Station site

The Parish Clerk informed the meeting that Mr Freer and Mr Holland were unable to attend due to circumstances beyond their control, and would be happy to attend a future meeting.

NOTED

FC 51/16 To report on Members attending external meetings:

(a) Loughton and Great Holm Neighbourhood Action Group - **Cllr Andy Sargent**

A meeting took place at Cavendish House, Loughton on the 4th July with thirteen (13) members in attendance.

Agenda items covered were the crime report, it was noted that Thames Valley Police attended the Picnic on the Green and undertook security markings.

A speed camera will be in place at Kensington Drive, Great Holm, to monitor the speed of vehicles in the area.

The EDC event was discussed, and the litter at Lodge Lake, which seems to be a problem at weekends, it was suggested that a litter pick takes place.

An EVA took place; £130 was raised from the Picnic on the Green event which will go to a charity.

A report was made on the work so far undertaken by the Parish Council.

(b) Any Ward Councillors present to report on Milton Keynes Council meetings

Cllr Zoe Nolan reported that the MK 2050 Futures Commission report has been released and was launched at the Open University; the report will be discussed at a Full Council meeting.

Cllr Nolan with Cllr Hilary Dyer had a meeting with the Manager of the Approved Premises on Great Holm, following on from complaints by neighbours.

A resident of the premises had absconded and was arrested by the Police in April.

The Manager has spoken to the neighbours and has taken on board their concerns, he has now ensured residents do not use the garden area after 7:00pm.

Staff numbers will be increased, and the amount of residents will be capped.

Cllr Nolan informed the meeting that she is now the Cabinet Member for Children and Young People.

Cllr Nolan also said that the Shenley Church End Post Office will be staying open with an extra counter when it moves into the Bargain Booze store.

Cllr Nolan further reported that the government is reducing funding for pharmacies.

Cllr Dransfield reported on the difficulty in resolving issues reported to Milton Keynes Council, the present administration is not delivering; long tributes at the last Full Council meeting from all parties were given for Mr Brian White, former MP and Mayor, who recently passed away.

(c) Members to report back on any other meetings that they may have attended

Cllr Sargent reported that he had attended with Cllr Peter Ballantyne a recent meeting of the Parishes Forum.

A presentation was given on youth service provision, which Cllr Sargent has a copy of.

A presentation was also given on the Diamond Club set up by Shenley Brook End & Tattenhoe Parish Council.

There was another presentation on the MK 2050 Futures report.

The Parish Partnership Grants can now be applied for. The Parish Clerk was asked to find out the closing date for applications.

Mr Rob Ward mentioned a proposed new cleansing cycle of eight (8) weeks.

Cllr Peter Ballantyne reported on the Community Drop In which he had attended with the Parish Clerk, the drop in has become very successful, a discussion needs to take

place on the future direction, and the setting up of a rota system so that other Parish Councillors attend and help out.

The Chair reported that he had met with Mr Richard Petty, and Cllrs John Howe and Thomas Gray to discuss the repairs to the Loughton Sports Pavilion roof.

Mr Petty said that he would come back with a proposal.

Mr Petty will also once a proposal has been agreed lodge a planning application with Milton Keynes Council.

The Chair had recently met with Mr Rob Ward at Milton Keynes Council outside Loughton Manor School to see for himself the parking issues.

Mr Ward said that he will speak to the Highway Engineer for advice, and will come back to the Parish Council with a possible solution.

The flooding at the Pirate Park was also pointed out to Mr Ward, who will get the engineer out to tackle the problem.

NOTED

FC 52/16 Update on the proposed Lodge Lake - interpretation boards by the Milton Keynes Parks Trust:

Cllr Peter Ballantyne proposed that the Parish Council contributes towards the interpretation boards.

The meeting agreed to a sub committee consisting of Cllrs Peter Ballantyne, Hilary Dyer, Thomas Gray and Andy Sargent to come up with proposals and bring back to a future meeting of the Parish Council.

RESOLVED

That a sub committee consisting of Cllrs Peter Ballantyne, Hilary Dyer, Thomas Gray and Andy Sargent to come up with proposals and bring back to a future meeting of the Parish Council on the interpretation boards at Lodge Lake.

FC 53/16 Grant Aid applications:

Loughton 2nd Girl Guides requested a grant of £150 to help a group get to Wellies and Wristbands 2016, a large-scale national camp held in the New Forest.

RESOLVED

To award a grant of £150 to the Loughton 2nd Girl Guides to help a group get to Wellies and Wristbands 2016, a large-scale national camp held in the New Forest.

FC 54/16 To update Members on the staff meeting held with the Parish Youth Programme Development Officer:

Cllr Sandra Boland reported to the meeting that she had met the Parish Youth Programme Development Officer along with the Parish Clerk.

The Parish Youth Programme Development Officer works on Monday, Thursday and a Friday Morning.

Cllr Boland tried to establish what her duties were; the majority of her hours seemed to cover research and administration.

Sessions are run with the help of volunteers from the Milton Keynes College.

Cllr Boland felt that there needed to be closer supervision and guidance.

Sessions on the Loughton Sports Ground had not taken place and needed to be progressed.

Since the meeting however the Parish Youth Programme Development Officer had tendered her resignation.

Cllr Nolan said that the Loughton after School Club was successful and is still running.

The Chair said that he will contact the head at Loughton School to say that the Parish Youth Programme Development Officer has now left the employment of the Parish Council.

Cllr Dransfield said in future a proper plan should be put in place with inputs and targets.

NOTED

FC 55/16 To discuss whether to appoint a replacement for the Parish Youth Programme Development Officer, following her resignation:

RESOLVED

To defer this agenda item and bring back to the next Parish Council meeting for discussion

FC 56/16 To agree the expenditure for landscaping work for the Great Holm area:

RESOLVED

To agree to the expenditure for the following landscaping work on Great Holm

- 1. Shrub replacement at top of Attingham Hill, Great Holm of 70m² at £1,528.**
- 2. Verge installation and shrub removal to verges in various locations on Attingham Hill and Kensington Drive, Great Holm at £746.**
- 3. Chestnut fence to protect new shrubs (supply, erect, maintain and remove as required) at £110/10yrd run.**
- 4. Lamps 32 opposite 103 Kensington Drive, Great Holm, replant with pyracantha 10m². For £302.81p**
- 5. Anyho Court, Great Holm replant 10m² of the junction at £302.81p**

FC 57/16 To agree to renew membership to the Milton Keynes Association of Local Councils 2016/2017 for £115:

RESOLVED

To renew membership to the Milton Keynes Association of Local Councils 2016/2017 for £115

FC 58/16 To agree to write to Milton Keynes Council to request a new street name and renumbering for the properties on the former Stratfield Park Leisure Centre site on Gatcombe, Great Holm:

The five (5) new houses in Gatcombe, Great Holm, are on the site of the old leisure centre whose address was 53 Gatcombe. The residents were told by the developer that they would have a new street name but instead they have been given the following numbers 53 a 53B, 53C, 53D and 53E.

They are very unhappy about this prospect, and it is leading to all sorts of problems. They have had difficulties with all essential services trying to find them. The system isn't working very well.

All residents are in agreement with having a new street name and individually numbered instead of having the same number.

Cllr Zoe Nolan has been told by Milton Keynes Council that there are available road names and with the agreement of the Parish Council and the ward Councillors this situation can be resolved.

RESOLVED

That Cllr Zoe Nolan to write to Milton Keynes Council approving of a new street name and number system.

FC 59/16 To agree the expenditure for tree pruning at the Greenhill Close, Loughton allotment site:

A Quote has been received from Broderick Tree Care.

To crown raise all round a large ash tree and cut back the second one to the fence line and reduce the hedge in between them to the fence height for £400 with all arisings removed off site.

RESOLVED

To agree to the expenditure of £400 To crown raise all round a large ash tree and cut back the second one to the fence line and reduce the hedge in between them to the fence height for £400 with all arisings removed off site. Within the permission granted as per the letter from the Milton Keynes Council Landscaping Directorate.

FC 60/16 To discuss the consideration of implementing an Community Emergency Response Plan:

Cllr Gray reported to the meeting that he had attended a conference on the implementation of a community emergency response plan, held by Campbell Park Parish Council.

The Chair said that a plan should be considered at a future date.

NOTED

FC 61/16 To discuss the EDC event and any problems experienced:

Members had not received any complaints; a helpline was made available on the day for residents to report any problems.

A resident had contacted the Parish Clerk regarding noise, but lived in Woolstones; his complaint was passed on to Campbell Park Parish Council.

NOTED

FC 62/16 To agree the following constitutional document:

(a) Risk Assessment Strategy

RESOLVED

To defer this agenda item to a future meeting of the Parish Council

FC 63/16 Planning Applications:

16/01604/FUL The Barn 1A School Lane Loughton Milton Keynes MK5 8AT Single storey extension forming a sun room and detached car port

RESOLVED

That the Parish Council has no objection to this planning application

FC 64/16 To note the update list of projects and other work:

NOTED

FC 65/16 Cheques for Payment:

All cheques as presented for payment were authorised.

AGEED

Date and time of Next Meeting:

Monday 19th September, 7:30pm at Holmwood School, Kensington Drive, Great Holm, Milton Keynes

THE CHAIRMAN CLOSED THE MEETING AT 10:36PM

Signed _____ Chair Date _____