



To: All members of the **Finance & Staffing Committee**

Councillors **Sandra Boland (Chair) Peter Ballantyne (Vice –Chair)**, Andy Dransfield, John Howe, Peter Todd

(Copies to other Councillors for information)  
Members of the public are welcome to attend

### **NOTICE OF MEETING**

You are hereby requested to attend a meeting of the **Finance & Staffing Committee** to be held on **Wednesday 30<sup>th</sup> March 2016** commencing at **7:30pm** at Holmwood School, Kensington Drive, Great Holm, Milton Keynes.

*B. Barton*

Brian Barton  
Parish Clerk

### **AGENDA**

#### **FS 15/16 Apologies:**

To receive and accept apologies from members unable to attend the meeting

#### **FS 16/16 Declarations of Interest:**

Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting.

#### **FS 17/16 Minutes of the previous meeting:**

To receive and approve as a correct record the minutes of the meetings held on:

- Thursday 14<sup>th</sup> January 2016  
(Attached)

#### **FS 18/16 Matters arising from the previous minutes not on the agenda**

#### **FS 19/16 Questions from the public:**

To allow questions from members of the public (twenty (20) minutes in total), up to five (5) minutes each in total

**FS 20/16 Update on the Business Plan for the year commencing 01/04/2016:  
(Attached)**

**FS 21/16 Finance Report:  
(Attached)**

**FS 22/16 Update on the 2016/2017 Budget:  
(Attached)**

**FS 23/16 To review the Protocol for the Loughton & Great Holm  
Neighbourhood Action Group payments:  
(Attached)**

**FS 24/16 To receive an update on the 2014/2015 External Audit:  
To note the recommendations of the External Auditors report.  
(Attached)**

**FS 25/16 To agree the following constitutional document:  
(a) Risk Assessment Strategy  
(Attached)**

**FS 26/16 Update on the hosting of the Parish Council website:  
(Quotes attached)**

**FS 27/16 To discuss any staffing related matters regarding the Parish  
Youth Programme Development Officer**

**Date of next meeting:  
To be agreed at the Annual Meeting of the Parish Council**

**Committee Members receive all documentation. Background papers are  
available to all Councillors on request.**