



To: All members of the **Finance & Staffing Committee**

Councillors **Peter Todd (Chair)** Peter Ballantyne Sandra Boland Andy Dransfield John Howe

(Copies to other Councillors for information)
Members of the public are welcome to attend

NOTICE OF MEETING

You are hereby requested to attend a meeting of the **Finance & Staffing Committee** to be held on **Thursday 14th January 2016** commencing at **7:30pm** at Holmwood School, Kensington Drive, Great Holm, Milton Keynes.

B. Barton

Brian Barton
Parish Clerk

AGENDA

FS 01/16 To elect a Chair for the Council year 2015/2016

FS 02/16 To elect a Vice-Chair for the Council year 2015/2016

FS 03/16 Apologies:

To receive and accept apologies from members unable to attend the meeting

FS 04/16 Declarations of Interest:

Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting.

FS 05/16 Minutes of the previous meeting:

To receive and approve as a correct record the minutes of the meetings held on:

- Monday 28th October 2013
(Attached)

FS 06/16 Matters arising from the previous minutes not on the agenda

FS 07/16 Questions from the public:

To allow questions from members of the public (twenty (20) minutes in total), up to five (5) minutes each in total

FS 08/16 Business Plan for the year commencing 01/04/2016:

To agree a draft business plan for the new financial year commencing on 1st April 2016

(Attached)

FS 09/16 To agree the requirements/specification for the updating and hosting of the Parish Council website:

(Specification attached)

FS 10/16 Finance Report:

To receive the Finance report for the month of November 2015

(Attached)

FS 11/16 Draft Budget for the year commencing 01/04/2016:

To agree a draft budget for the financial year commencing 01/04/2016

(Attached)

FS 12/16 Precept for the year commencing 01/04/2016:

To determine in the light of the draft budget a recommended precept

FS 13/16 To receive an update on the 2014/2015 External Audit:

To note the recommendations of the External Auditors report.

(Attached)

To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for agenda item FS 14/16 on the grounds that it could involve the likely disclosure of private and confidential information.

FS 14/16 To receive a report on the Parish Clerk's annual appraisal:

(Verbal report from the Chair of the Parish Council)

Date of next meeting:

To be agreed at the Annual Meeting of the Parish Council

Committee Members receive all documentation. Background papers are available to all Councillors on request.