



To: All members of the **Finance & Staffing Committee**

Councillors Peter Ballantyne, Sandra Boland, Andy Dransfield, John Howe, Peter Todd

(Copies to other Councillors for information)
Members of the public are welcome to attend

NOTICE OF MEETING

You are hereby requested to attend a meeting of the **Finance & Staffing Committee** to be held on **Wednesday 8th June 2016** commencing at **7:30pm** at Holmwood School, Kensington Drive, Great Holm, Milton Keynes.

B. Barton

Brian Barton
Parish Clerk

AGENDA

FS 01/16 To elect a Chair for the Council Year 2016/2017

FS 02/16 To elect a Vice-Chair for the Council Year 2016/2017

FS 03/16 Apologies:

To receive and accept apologies from members unable to attend the meeting

FS 04/16 Declarations of Interest:

Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting.

FS 05/16 Minutes of the previous meeting:

To receive and approve as a correct record the minutes of the meetings held on:

- Wednesday 30th March 2016

(Attached)

FS 06/16 Matters arising from the previous minutes not on the agenda

FS 07/16 Questions from the public:

To allow questions from members of the public (twenty (20) minutes in total), up to five (5) minutes each in total

**FS 08/16 Finance Report:
(Attached)**

**FS 09/16 To review the Protocol for the Loughton & Great Holm
Neighbourhood Action Group payments:
(Attached)**

**FS 10/16 To agree the following constitutional document:
(a) Risk Assessment Strategy
(Example attached)**

**FS 11/16 To consider quotes for the maintenance of the Parish Council
website:
(Report attached)**

**FS 12/16 To consider membership of the Society of Local Council Clerks:
Yearly membership fee is £70.00p.
(Membership benefits list attached)**

FS 13/16 To discuss any staffing related matters

Date of next meeting:

Monday 12th September 2016, 7:30pm at the Loughton Memorial Hall, Bradwell Road, Loughton, Milton Keynes

Committee Members receive all documentation. Background papers are available to all Councillors on request.