



To: All members of the **Finance & Staff Committee**

Councillors Barry Barrington, Ray Harrison, Andy Lovett, Peter Todd

(Copies to other Councillors for information)
Members of the public are welcome to attend

NOTICE OF MEETING

You are hereby requested to attend a meeting of the **Finance & Staff Committee** to be held on **Monday 28th October 2013** commencing at **7:30pm** at the Loughton Memorial Hall, Bradwell Road, Milton Keynes.

B. Barton

Brian Barton
Parish Clerk

AGENDA

FS 01/13 To elect a Chair for the Committee

FS 02/13 Apologies:

To receive and accept apologies from members unable to attend the meeting

FS 03/13 Declarations of Interest:

Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting.

FS 04/13 Finance in the current year

To receive a report from the Parish Clerk on the current state of the Parish Council's finances and reserves for the current year to date, and to review the budget for the current year and determine any appropriate budget changes

FS 05/13 Business Plan for the year commencing 1/4/14

To agree a draft business plan for the new financial year commencing on 1st April 2014

FS 06/13 Draft Budget for the year commencing 1/4/14

To agree a draft budget for the financial year commencing 1/4/14, in the light of the draft business plan

FS 07/13 Precept for the year commencing 1/4/14

To determine in the light of the draft budget a recommended precept

FS 08/13 Bank arrangements

To review the Parish Council banking arrangements and decide on changes required

**FS 09/13 To receive an update on the 2012/2013 External Audit:
(Verbal report)**

FS 10/13 To receive a report on the Parish Clerk's end of probation review and plans for annual appraisal

(Verbal report from the Chair of the Parish Council)

[This matter to be dealt with as a confidential item in accordance with standing orders]

Date of next meeting:

Monday 24th February 2013, 8:00pm at the Great Holm Community Centre, 87, Kensington Drive, Great Holm

Committee Members receive all documentation. Background papers are available to all Councillors on request.