



Loughton & Great Holm Parish Council

Finance & Staffing Committee

Minutes of the meeting held on Monday 11th December 2017 at Loughton Memorial Hall, Bradwell Rd, Loughton.

Present: Councillors Sandra Boland (Chair), Peter Ballantyne, John Howe and Peter Todd.

Also present: Bev Field (Parish Clerk)

FS 23/1 Apologies

Apologies were received from Councillor Andy Dransfield

FS 24/17 Declarations of Interest

There were no declarations of interest made.

FS 25/17 Minutes of the Previous Meeting

Resolved: That the minutes of the meeting held on Monday 25th September 2017 be agreed and signed by the Chair as a true and correct record.

FS 26/17 Matters Arising from the Previous Minutes

There were no matters arising from the previous minutes

FS 27/17 Questions from the Public

There were no members of the public present at the meeting.

FS 28/17 To note the finance report

The financial report was noted

FS29/17 To review the business plan for the year 2017/18

Resolved: That the clerk should contact Milton Keynes council regarding item P of the Business Plan: "Work together with MK Council to improve local landscaping services", as landscaping works were agreed in April but have not been delivered.

FS30/17 To discuss the precept and budget for 2018/19

Resolved: that 2 proposals for the parish precept should be considered by the full council on 18/12/17:

1. 0%increase
2. 3%increase

A handwritten signature in blue ink, appearing to be a stylized 'J' or 'L'.



FS31/17 To review the insurance premium payments agreed and received from the Loughton Sports and Social Club

The insurance premiums and payments received were reviewed.

Resolved:

- That the clerk contacts the club manager to ensure that payments continue to be received
- That the clerk arranges a Loughton Sports and Social Club committee meeting when the roofing project has been completed.
- That the clerk checks the insurance certificate for cover against a break-in.

FS32/17 To discuss and staffing related matters

Resolved:

- That the clerk investigates the local government pension scheme as a matter of urgency
- That the clerk ensures that the payroll is available for December salaries to be signed at the full council of 18/12/17

Date of next meeting: Monday 12th March 2018 at Holmwood School, Kensington Drive, Great Holm.

The Chair Closed the Meeting at 9.38pm

Chair

[Redacted Signature]

Date

12-3-2018.