



To all members of Loughton & Great Holm Parish Council, you are hereby **summoned** to attend the Parish Council Meeting to be held on **Monday 21st November 2022 at 7.30pm** at **Loughton Memorial Hall, Bradwell Road**. Members of the public and press are welcome to attend.

P Milford

Paula Milford, Parish Clerk.

Agenda

FC87/22 Apologies: To receive and note apologies from members unable to attend the meeting.

FC88/22 Declarations of interest: Councillors to declare any personal or pecuniary interest they may have in respect of any items on the agenda.

FC89/22 Minutes: To approve the minutes of the last meeting held on Monday 17th October 2022.

FC90/22 Public participation: For any resident of the parish to raise any issue, petition, question, or concern (10 minutes or by consent of the Chair.)

FC91/22 Pitcher Lane Allotments: To discuss plot-holders' objections to the rent increase at the Pitcher Lane allotment site. (Page 1)

FC92/22 Loughton Landscape Review: To discuss the quote received from Mark Frew following the Loughton Landscape review. (Pages 2,3,4)

In accordance with the Public Bodies (Admission to Meetings) Act 1960, to resolve that the public and press be excluded from the meeting for agenda items FC93/22 and FC94/22 on the grounds that they could involve the likely disclosure of private and confidential information.

FC93/22 Business Rates: To discuss the Business Rates payable for Loughton Pavilion and Great Holm Community Centre. (Page 5)

FC94/22 Staff Pay Increase: To note the nationally agreed pay increase from NALC for all Parish members of staff. Backdated to April 2022.

FC95/22 November Payment Schedule: To note November payment schedule and this month's authorising councillor Chris Bailey (Page 6)

FC96/22 Income and Expenditure: To note and discuss if needed the year-to-date income and expenditure against budget costs up to 31st October 2022. (Pages 7,8,9)

FC97/22 MK Council Cost of Living Funding: To discuss how to use the funding we will be receiving from MK Council to supply residents with "warm places" and informal social activities through the immediate winter months. (Page 10)

FC98/22 Bleed Kits: To discuss the costs and installation for 2 bleed kits within the Parish. (Page 11)

FC99/22 Community Drop-In Sessions Leaflet: To discuss and approve the leaflet to advertise the Community Drop-In Sessions and confirm a start date. (Page 12,13)

FC100/22 Interpretation Board: To Discuss the quote received for an Interpretation Board in the Loughton Conservation Area. Councillors to agree next steps. (Page 14,15)

FC101/22 Loughton Pavilion Carpark Barrier: To discuss the options for a car park barrier at Loughton Pavilion. Clerk to present quotes and options at assist councillors. (Pages 16,17)

FC102/22 Co-option of Parish Councillor: Clerk to give an update regarding the applications for a new Parish Councillor. Cllrs to discuss and agree next steps after the application deadline of Friday 25th November 2022.

FC103/22 Planning applications: To consider any representations to be made to Milton Keynes Council on the following planning applications:

- a) **Application no: 22/02582/TCA** Proposal: The reduction of overhanging oak branches by 4-5 metres and crown reduction by 1-2 metres of Large oak tree - T1. At: Salisbury House 3 Leys Road Loughton Milton Keynes MK5 8AZ
- b) **Application no: 22/02601/HOU** Proposal: Single storey rear extension with new bay window and a front roof dormer over garage space conversion. At: 48 Gatcombe Great Holm Milton Keynes MK8 9ET
- c) **Application no: 22/02724/HOU** Proposal: The erection of a single storey front extension At: 12 Farnham Court Great Holm Milton Keynes MK8 9DY
- d) **Application no: 22/02783/HOU** Proposal: Demolition of existing conservatory and construction of a part two storey rear extension and a two storey rear extension At: 4 Edy Court Loughton Milton Keynes MK5 8DU

FC104/22 Items for the next agenda: To note that all members must notify the Clerk of any items for the agenda in accordance with the Parish Council's standing orders.

Date, time, and Location of Next Meeting: Monday 19th December 2022 at 7.30pm at Great Holm Community Centre, Kensington Drive.

(Pages relate to Councillors internal documentation)