



To all members of Loughton & Great Holm Parish Council, you are hereby **summoned** to attend the Parish Council Meeting to be held on **Monday 17th April 2023 at 7.30pm** at **Great Holm Community Centre**. Members of the public and press are welcome to attend.

P Milford

Paula Milford, Parish Clerk.

Agenda

FC49/23 Apologies: To receive and note apologies from members unable to attend the meeting.

FC50/23 Declarations of interest: Councillors to declare any personal or pecuniary interest they may have in respect of any items on the agenda.

FC51/23 Minutes: To approve the minutes of the last meeting held on Monday 20th March 2023.

FC52/23 Public participation: For any resident of the parish to raise any issue, petition, question, or concern (10 minutes or by consent of the Chair.)

FC53/23 April Payment Schedule: To note April 2023 payment schedule and agree an authorising Councillor.

FC54/23 Income and Expenditure: To note and discuss if needed, the final 2022–2023, year end income and expenditure against budget costs up to 31st March 2023.

FC55/23 2022 – 2023 Year End Reserve Figures: Clerk to update the Council on the reserve figures held at the end of March 2023.

FC56/23 Grant Request from Old Bradwell Tennis Club: To consider the grant request from Old Bradwell Tennis club for the resurfacing of their tennis courts.

FC57/23 The Jubilee Graveyard: To discuss selling the Jubilee Graveyard to All Saints Church and decide next steps. (If any)

FC58/23 Meeting Calendar for 2023–2024: To approve the calendar of meetings for the 2023 – 2024 year.

FC59/23 Policies for 2023-2024: To approve policy and procedure documents updated for the 2023-2024 financial year as follows: Financial Regulations, Code of Conduct, Councillor

Dispensation, Disciplinary and Grievance, Equality, Freedom of information and publication scheme, Health and Safety, Privacy, Protocol on Officer Member Relations, Risk Management, Sickness and Absence, Risk Management Scheme, the Asset Register, Standing Orders, Anti Bullying and Harassment, Data Protection, Document Retention, Training and Development, Reserves Co-Option and Investment policies.

FC60/23 Allotment Tenancy Agreement: To review and approve the updated Allotment Tenancy Agreement.

FC61/23 Planning applications: To consider any representations to be made to Milton Keynes Council on the following planning applications:

a) **Application no: 23/00670/TCA** Proposal: The removal to ground level of three historically pollarded Hybrid Black Poplars (T1, T2 and T3) and replace all with Small-Leaved Lime (*Tilia Cordata*), grind out all 3 stumps At: Ride High Equestrian Centre 26 Leys Road Loughton Milton Keynes MK5 8AZ

b) **Application no: 23/00668/TCA** Proposal: The removal to ground level of Mulberry (*Morus spp*) (T1) due to poor union and bleed from inclusion. Replant with Small-Leaved Lime (*Tilia Cordata*) in appropriate location At: Ride High Equestrian Centre 26 Leys Road Loughton Milton Keynes MK5 8AZ

c) **Application no: 23/00608/HOU** Proposal: The erection of a two storey side/rear extension and a single storey rear extension At: 8 Bradwell Road Loughton Milton Keynes MK5 8AJ

d) **Application no: 23/00647/LBC** Proposal: Listed building consent for the installation of MVHR throughout (including external inlet/exhaust flues on south elevation roof), secondary glazing to arrowslit windows, insulating second floor of eastern gable wall, secondary glazing to second floor eastern gable wall window, insulating between and underneath existing rafters, addition of bathroom in secondary floor loft space, new roof light to north elevation, installation of integrated photovoltaic panels on south elevation roof At: Fullers Barn The Green Loughton Milton Keynes MK5 8AW

e) **Application no: 23/00646/HOU** Proposal: Installation of MVHR throughout (including external inlet/exhaust flues on south elevation roof), secondary glazing to arrowslit windows, insulating second floor of eastern gable wall, secondary glazing to second floor eastern gable wall window, insulating between and underneath existing rafters, addition of bathroom in secondary floor loft space, new roof light to north elevation, installation of integrated photovoltaic panels on south elevation roof At: Fullers Barn The Green Loughton Milton Keynes MK5 8AW

f) **Application no: 23/00720/HOU** Proposal: The demolition of the existing conservatory and the erection of a single storey rear extension, and the installation of new windows to the side elevation At: 35 Westwood Close Great Holm Milton Keynes MK8 9EE

i) **Application no: 23/00740/HOU** Proposal: The erection of a single storey ground floor rear extension, a first floor upwards extension, single storey front porch extension, and the installation of new windows to the side elevations At: 76 Bradwell Road Loughton Milton Keynes MK5 8AL

**j) LOCAL GOVERNMENT (Miscellaneous Provisions) Act 1982
Marys Kitchen, Knowlhill, Street Trading Consent – Renewal**

We have received a renewal application on the 30 March 2023

To sell: Hot takeaway food

Hours applied for Monday to Friday 07:00 - 15:00

The existing conditions on the consent are:

- A litter bin shall be provided for customers.

- The trading location shall be left in a clean and tidy condition.

FC62/23 Reports from Members: To receive verbal reports from members attending external meetings if applicable.

FSC63/23 Exclusion of the public - in view of the confidential nature of the business about to be transacted, public to be temporarily excluded, at the request of the Chair of the Committee for agenda item FC63/23 only.

FC64/23 Clerks Appraisal: To note the Clerks satisfactory appraisal, and note the increase to SCP 25.

FC65/23 Items for the next agenda: To note that all members must notify the Clerk of any items for the agenda in accordance with the Parish Council's standing orders.

Chair to formally thank all members of the Parish Council.

Date, time, and Location of Next Meeting: Monday 15th May 2023, 7.30pm at Loughton Memorial Hall, Bradwell Road