



Minutes of the Meeting of Loughton & Great Holm Parish Council Finance and Staffing Committee held at 6.30pm on Monday 12th December 2022 at the 31 Chawton Crescent, Great Holm

Councillors present: Altieri-Douglas (in the Chair), Todd and Nolan
Staff present: Paula Milford (Parish Clerk)
Members of the public present: 0

FSC41/22 Apologies: Apologies of absence were received from Cllrs Nayee and Howe.

FSC42/22 Declarations of interest: No interests declared.

FSC43/22 Public participation: There were no members of the public present.

FSC44/22 Minutes of previous meeting held on Monday 3rd October 2022: Minutes of the previous meeting and the confidential minutes of this same meeting were approved as an accurate record, and signed by the Chair.

FSC45/22 Greenhill Close Budget Expenditure: Councillors discussed the Allotment Plot Holders request for an expenditure budget of £1,400 for the 2023-2024 financial year. It was agreed to put forward a budget expenditure of £1,500 to full council at the next meeting.

Finance Matters

FSC46/22 Exclusion of the public - in view of the confidential nature of the business about to be transacted, public to be temporarily excluded, at the request of the Chair of the Committee

There were no members of the public present for the following agenda items **FSC47/22, FSC48/22, FSC49/22, FSC50/22**

**** Confidential Minutes Refer ****

FSC47/22 Finance Report: Year-to-date income and expenditure report up to 31st October 2022 was approved.

FSC48/22 Draft Budget for 2023 – 2024: The Clerk's draft budget was discussed and amended where required. A precept requirement was agreed, ready to recommend to Full Council at the next meeting.

Staffing Matters

FSC49/22 Caretaker Appraisal: Caretaker appraisal was completed in November 2022. The Parish Council and Clerk would like to thank him for his continued hard work in the Parish.

FSC50/22 Parish Clerk Probation Period: It was noted that The Parish Clerks probation period ended on 30th November 2022.

**** End of Confidential Minutes ****

FSC51/22 Agenda items for next meeting: Councillors to inform the Clerk in writing and within the required timeframe of any items requested to be placed on the agenda.

Date and time of Next Meeting: Monday 6th March 2023

Meeting was concluded at 10.10pm

L.J. Pivnik 2/10/23