



**Minutes of the Meeting of Loughton & Great Holm Parish Council Finance and Staffing Committee held at 7.30pm on Monday 3<sup>rd</sup> October 2023 at Great Holm Community Centre, Kensington Drive, Great Holm**

**Councillors present:** Piascik (in the Chair), McBride, Lee, and Altieri-Douglas

**Staff present:** Paula Milford (Parish Clerk)

**Members of the public present:** 0

**Cllr Altieri-Douglas will be arriving at approximately 20.15 therefore Cllr Piascik nominated himself for Chair and this was accepted by Cllrs McBride and Lee**

**FSC01/23 Apologies:** No apologies received.

**FSC02/23 Declarations of interest:** No personal or pecuniary interests declared.

**FSC03/23 Public participation:** No residents present.

**FSC04/23 Minutes:** Minutes of the last meeting held on 12<sup>th</sup> December 2022 were approved and signed by the Chair as an accurate record.

**Finance Matters**

**FSC05/23 Year-To-Date Finance Report:** The year-to-date finance report was noted and discussed.

20.15 – Cllr Altieri-Douglas arrived.

**\*\* Confidential Minutes Refer\*\***

**Exclusion of the public - in view of the confidential nature of the business about to be transacted, the public to be temporarily excluded, at the request of the Chair of the Committee for agenda item number FSC06/23**

**FSC06/23 Draft Budget for 2024 – 2025:** The first draft of next year's budget was discussed in depth.

There are some minor amendments to be made. The finance and staffing committee will meet again in December to finalise and agree a budget to recommend to Full Council with a precept requirement.

**\*\*End of Confidential Minutes\*\***

**FSC07/23 Agenda items for next meeting:** Councillors are to inform the Clerk in writing and within the required timeframe of any items requested to be placed on the agenda.

**Date and time of Next Meeting:** Monday 4<sup>th</sup> December 2023

*[Handwritten signature]*  
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