

## Loughton Parish Council

**Minutes of the meeting held on Monday 15<sup>th</sup> April 2013 7:30pm at the Loughton Memorial Hall, Bradwell Road, Loughton**

**Present: Cllrs Peter Todd (Chair), Peter Ballantyne (from 8:00pm), Barry Barrington, Hilary Dyer**

**In attendance:** Brian Barton (Parish Clerk)

**Also in attendance:** Five (5) members of the public

### **Annual Parish Meeting**

**01. Members of the public and press are invited to attend and an opportunity will be given for parishioners to speak and ask questions during this public session.**

The Chair welcomed everyone to the meeting, and asked the members of the public present if they wished to raise any matter or ask any question relating to the work of the Parish Council or on any matter in the Parish area.

One (1) member of the public who lives in Greenhill Close, Loughton wanted to thank Cllr Andy Sargent for his support in opposing his neighbours retrospective planning application (12/02543/FUL 22 Greenhill Close Loughton Milton Keynes MK5 8DG Part change of use from dwelling house to childminder use.) Although the application had been refused the childminding business seemed to be continuing and wondered what now can be done?

It would appear that the Children are now being kept inside, as before they were making a lot of noise when in the garden, after making enquires with Milton Keynes Council the advice given was that the applicant can still trade for up to six (6) months.

The Chairman advised the member of the public present to contact OFSTED and Milton Keynes Council to request that enforcement action is taken.

The Clerk was asked to write to OFSTED and Milton Keynes Council to seek enforcement action to cease trading as a childminding business at 22, Greenhill Close, Loughton.

Another member of the public had recently moved into Leys Road, Loughton and found the notice board to be very informative and saw that other people walking by stopped to look at it.

### **RESOLVED**

- 1. That the Clerk to write to OFSTED and Milton Keynes Council to seek enforcement action to cease trading as a Childminding business at 22, Greenhill Close, Loughton.**

Cllr Peter Ballantyne arrived at the Annual Parish meeting at 8:00pm.

**02. To receive and approve the minutes of the Annual Parish Meeting held on Monday 16th April 2012:**

The minutes of the Annual Parish Meeting held on Monday 16<sup>th</sup> April 2012 were **AGREED** and signed by the Chairman as a true and correct record.

At the conclusion of the Annual Parish Meeting there then followed a meeting of the Parish Council.

**Ordinary Meeting**

**Present: Cllrs Peter Todd (Chair)**, Peter Ballantyne (until 9:30pm), Barry Barrington, Hilary Dyer, Don Hoyle (from 9:19pm)

**In attendance:** Brian Barton (Parish Clerk)

**Also in attendance:** Five (5) members of the public

**01. Apologies:**

Cllrs Andy Sargent, Andy Dransfield

**NOTED**

**02. Declarations of interest:**

There were no declarations of interest.

**NOTED**

**03. Minutes of previous meetings:**

The minutes of the meeting held on Monday 18<sup>th</sup> March 2013 were **AGREED** and signed by the Chair as true and correct record.

**04. Matters arising from the previous minutes not on the agenda:**

There were no matters arising.

**NOTED**

**05. Questions from Members of the Public:**

There were no questions from members of the public.

**NOTED**

**06. Report from PC Albert Barnard of Thames Valley Police:**

PCSO Chelsea Boxell-Bull in the absence of PC Albert Barnard presented the February crime figures for the Loughton Parish Council area.

There were seventeen (17) crimes in total with six (6) being priority crimes three (3) of theft one (1) incident of criminal damage and two (2) assaults.

In March there were thirty one (31) crimes in total ranging from a burglary in Chawton Crescent, Great Holm, assault and criminal damage, there was a slight decrease on car crime.

Operation Dachshund has just commenced with plain clothes Police Officers in patrols to tackle burglaries and car theft.

There then followed questions from members.

The Chairman thanked PCSO Ms Boxell-Bull for attending and presenting the crime figures.

**NOTED**

#### **07. Resignation:**

The Chairman informed the meeting that following the resignation of Simon Kirkman the Clerk will following the meeting inform Milton Keynes Council who will administer the procedure for an election if one is called by ten (10) electors of the parish.

The meeting expressed their thanks for all his hard work and felt that he will be very much missed.

**RESOLVED**

- 1. That the Clerk to inform Milton Keynes Council of the resignation of Simon Kirkman for the Loughton Ward**

#### **08. Finance matters:**

a) To agree to the purchase of a printer at the cost off £199 with a £50 cash back

**RESOLVED**

**To purchase a printer at the cost off £199 with a £50 cash back**

b) To agree a quote for the repair of the notice board on Redland Drive (opposite the Loughton Sports and Social Club) and Leys Road, Loughton

The Clerk informed the meeting that he had received an incorrect quote and will chase the matter up.

c) To authorise expenditure on planting of trees in the Millennium Meadow

Cllr Hilary Dyer raised as to whether a Peach tree is appropriate in one of the locations considered in the list tabled by the Chairman, The Chairman proposed that if this was found to be the case then the Peach tree should be replaced with an apple tree instead.

**RESOLVED**

- 1. To authorise the Chairman to spend £475 for the planting of trees at the Millennium Meadow**
- 2. Chairman to be advised whether a Peach tree is appropriate in one of the locations proposed and if not to substitute an apple tree instead**

d) To authorise expenditure on the accounts software

**RESOLVED**

**To authorise the Parish Clerk to spend £627 to purchase the account package software**

e) To authorise expenditure on ground maintenance of the Loughton Sports ground including cutting, aerating, weed spraying, re-seeding and fertilising so as to restore the ground to good condition

**RESOLVED**

**To agree the expenditure in principal and to bring back to a future meeting three (3) quotes, to approach Frosts Landscapes Ltd, and Marcus Young Landscapes Ltd.**

**09. Allotments:**

**RESOLVED**

**To adopt the revised Allotment Rules as circulated and to add to the website.**

**10. Great Holm Community Centre:**

a) To review the accounts

**RESOLVED**

**The Clerk to ask the Chair of the Management Committee for a copy of the most recent accounts, and a list of the group booking fees**

b) To discuss progress of the Community Asset Transfer

A meeting will be held on Friday 26<sup>th</sup> April 2013 at 9:30am with Milton Keynes Council to discuss matters relating to the Community Asset Transfer

c) To agree what action to take

Members felt that the Community Centre should be secured for the local residents, there could be an opportunity to improve the present facility, and that further talks should take place with Milton Keynes Council.

**11. To report on external meetings:**

a) Loughton and Great Holm Neighbourhood Action Group

Cllr Hilary Dyer informed the meeting that quotes have been received for replanting and maintenance works to be carried out to a total cost of £939.50p which is within the budget for the Loughton Planters, with £150 to stain the planters with work to commence shortly.

Cllr Peter Ballantyne said that he is aware that Marcus Young has a Water Bowser which could be used to ensure the plants are watered when necessary, Cllr Ballantyne will obtain a quote from Marcus Young Landscapes Ltd.

Cllr Peter Ballantyne had recently attended a training event on Disclosure and Barring, which replaces the present CRB check, there are lots of new regulations to consider, and will be more portable meaning no new checks each time someone changes their job, Milton Keynes Play Association will continue to administer the checks under the new regulations.

The Chairman Cllr Peter Todd met with Mike Foster Chief Executive Officer of the Milton Keynes Parks Trust with Jenny Strutton Milton Keynes Council's Property Manager, and Peter Howard the Parish Councils Consultant for the Neighbourhood Development Plan, to request that the paddock at Lucy Lane near the brook and the Equestrian Centre is included in the proposed conservation area. Milton Keynes Parks Trust were in agreement with this. Peter Howard will update the draft consultation document, which will shortly be printed and go out to consultation.

The Chairman further reported that Milton Keynes Parks Trust has served a dilapidations schedule on the tenants of the Equestrian Centre to repair the buildings to a certain standard, and the tenants have appointed a surveyor who has subsequently submitted a counter schedule, the Chairman will seek a meeting with the tenants regarding the conservation area proposal.

Cllr Peter Todd informed the meeting that where the trees had been cleared on the bank at the A5 grid road to upgrade the rail track, part of the planning conditions was that a planting scheme would be part of the scheme. Network Rail were instructed to implement the works and the Milton Keynes Parks Trust have held a bond. Network Rail have still not undertaken the work and so the Chairman has written to Milton Keynes Councils Development Control Department asking them to take enforcement action and is still awaiting a reply three (3) weeks later.

Cllr Todd said that the Chief Executive Officer of the Milton Keynes Parks Trust had indicated to him that the outline planning application by the Badminton Centre proposed too many properties which was not suitable for the location.

**NOTED**

## **12. Ward Items:**

a) To consider membership of the Open Spaces Society for a fee of £45 – Cllr Peter Ballantyne

**RESOLVED**

**To pay the £45 for membership of the Open Spaces Society**

b) Report on the recent Milton Keynes Play Association Easter Play Schemes held in Loughton and Great Holm – Cllr Peter Ballantyne

Cllr Peter Ballantyne attended three (3) play schemes and Cllr Hilary Dyer one (1) play scheme on Great Holm, and Cllr Andy Sargent attended a play scheme on Loughton.

Cllr Ballantyne said when he attend the weather was very cold but the young children still seemed to be enjoying themselves, the parents that he had spoken to all indicated that they live in the Loughton Parish Council area, apart from one.

Cllr Ballantyne counted forty (40) children and twenty (20) adults, he also asked how they knew about the play schemes and all said either from flyers distributed by the local Schools, or on the Milton Keynes Play association website.

Cllr Ballantyne pointed out that the report from the Milton Keynes Play Association had indicated that a play scheme on Great Holm was held on Tuesday 9<sup>th</sup> April 2013, this was incorrect it should have read Thursday 11<sup>th</sup> April 2013.

The next planned play scheme will be held in the May School Half Term.

Future play schemes should be advertised in the notice boards and on the website.  
**NOTED**

Cllr Don Hoyle arrived at the meeting at 9:19PM

### **13. Planning Applications:**

Planning applications awaiting a decision by Milton Keynes Council:

a) **13/00592/CLUP** 49 Holyrood Great Holm Milton Keynes MK8 9DR Certificate of lawfulness for proposed first floor extension over garage - **Pending Consideration**

b) **13/00563/FUL** 3 Peckover Court Great Holm Milton Keynes MK8 9HA Front entrance porch - **Pending Consideration**

c) **13/00555/FUL** F C C Europe Ltd Roebuck Way Knowlhill Milton Keynes MK5 8HL Resurfacing of current vacant land, erection of a perimeter security fence and Armco barrier around land to be used for the storage of motor vehicles - **Pending Consideration**

Cllr Hilary Dyer had looked in to this planning application and noticed the comments on the Milton Keynes Council Planning website, from the Landscape Officer Mr Mark Hughes concerning the applicant's lack of a suitable landscaping scheme.

Cllr Dyer felt that the Parish Council should support the Landscaping Officer's proposals for a better landscaping scheme.

#### **RESOLVED**

**That the Parish Clerk writes to Milton Keynes Council supporting the Landscapes Officers proposal for a better landscaping scheme.**

d) **13/00642/FUL** 79 Bradwell Road Loughton Milton Keynes MK5 8BS Single storey front extension to provide garage - **Pending Consideration**

e) **13/00338/FUL** 72 Ashpole Furlong Loughton Milton Keynes MK5 8DX Part two storey, part single storey side extension linking existing annexe with main dwelling, single storey rear extension and insertion of window at first floor level to rear elevation - **Pending Consideration**

#### **NOTED**

To note the outcome on the following planning applications as decided by Milton Keynes Council:

a) **13/00554/NMA** 54 Haddon Great Holm Milton Keynes MK8 9HP Non material amendment to application 12/01026/FUL to make minor alterations to the circular

glazing on north east elevation and minor alterations to roof for approved lift on south east elevation of existing building - **Application Permitted**

b) **13/00547/NMA** 54 Haddon Great Holm Milton Keynes MK8 9HP Non material amendment to application 12/01026/FUL for alteration to gable end - **Application Permitted**

c) **13/00150/FUL** 114 London Road Loughton Milton Keynes MK5 8AQ Construction of a four bedroom dwelling with associated double garage and creation of new access - **Application Withdrawn**

d) **13/00056/FUL** 17 Church Lane Loughton Milton Keynes MK5 8AS Proposed new vehicular crossover - **Application Withdrawn**

e) **13/00370/FUL** 9 Loseley Court Great Holm Milton Keynes MK8 9HJ Erection of a part 2 storey and part first floor side extension including conversion of garage into living accommodation, and a single storey rear extension - **Application Permitted**

f) **13/00137/FUL** 4-42 Cavendish House Cavendish Court Loughton Milton Keynes Replacement of all windows and external doors with double glazed UPVC; replacement of front atrium glazing with aluminium double glazed system; replacement of side exit doors with aluminium double glazed units. Erection of a shed for mobility scooters. - **Application Permitted**  
**NOTED**

Cllr Peter Ballantyne left the meeting at 9:30PM

#### **14. Verbal Reports/Updates on the following Projects/Issues:**

To determine further actions on

a) The new Loughton play area

The Chairman informed the meeting that he received the contract from WREN, and the play equipment has been ordered by the contractor, the equipment should be delivered on site by Monday 20<sup>th</sup> May 2013 with roughly a six (6) – eight (8) week installation period.

A part of the WREN conditions is a publicity plan which Cllr Peter Todd has written.  
**NOTED**

b) The Jubilee Graveyard – and the opening on 2nd June 2013

The Chairman informed the meeting that plots are being purchased and there has recently been another enquiry.

The committee will be seeking a quote for the purchase and fitting of a plaque.

There will be an open day on the 2<sup>nd</sup> June at 11:00am with a service inside All Saints Church, Loughton, followed by a procession to the Jubilee Graveyard to unveil the plaque.

**NOTED**

c) The newsletter - to agree when the next edition will be published

In principle to produce a Summer edition, or if there is not enough content then to produce an edition for the Autumn.

**NOTED**

d) Conservation Area Review

This matter had been covered in agenda item 11, the consultant Peter Howard will inform the Chairman when the conservation area consultation document is ready, and then arrangements will be made to deliver to every household in the conservation area.

The Chairman felt that there may be a need to hold a special meeting to agree the expenditure for this.

**NOTED**

**15. Licence Application:**

121251 Street Trading Consent Renewal - Ozzies Kebab, Trading at Kensington Drive, Great Holm - Existing hours Monday to Sunday 17.30-22.00

**RESOLVED**

**That Loughton Parish Council does not object to the Street Trading Consent renewal for Ozzies Kebab trading at Kensington Drive, Great Holm.**

**16. Cheques for Payment:**

All cheques presented for payment were **AGREED**

**17. Date and time of Next Meeting:**

Monday 20th May 2013 at the Great Holm Meeting Place, 87, Kensington Drive, Great Holm. (Annual Meeting of Council).

**THE CHAIRMAN CLOSED THE MEETING AT 10:08PM**

Signed \_\_\_\_\_ Chair Date \_\_\_\_\_