

Actions	KPI's	Deadline	Ideas for improvement	Assessment Rating			Notes		
				August	Dec	April			
Research	To carry out a SWOT analysis on the community's existing sporting activities and to identify what is already in place and what could best be provided by date.	1st October 2015		Yellow	Green				
		1st October 2015		Yellow	Green				
		1st October 2015		Yellow	Green				
Family fun day planning. Contact and get quotes for activities for the day	List of prices	1st September 2015		Yellow	Green				
	List of activities	1st September 2015		Yellow	Green				
	Attendees for event	1st September 2015		Yellow	Green				
	Outreach & Advertisement	1st September 2015		Yellow	Green				
	Liasing with social club and PC for availability	1st September 2015		Yellow	Green				
Participation for 8 - 11 years	Appropriate safety paperwork and assessments completed	1ST July		Green	Green				
	Attendees to clubs and sessions	1st july		Green	Green				
Participation for 12-15 years	Secondary school outreach - literature, meetings with sports department	2nd May		Red	Yellow				
	Produce weekly attendance list	Ongoing		Red	Yellow				
Participation for 16 - 19 years	Main focus on social media	3rd August		Red	Red				
	Collate weekly data and produce written performance and participation report	Ongoing		Red	Red				
Apply for grants and funding	Monthly analysis of amount available & new opportunities	Ongoing		Yellow	Yellow				
Access to equipment	Constant contact with existing partners. Potential of new equipment	Ongoing		Yellow	Yellow				
Meetings	To identify and meet key stakeholders for sporting activities in the Parish or with an influence on proposed sporting activities within the Parish	Ongoing		Green	Green				
Research	To carry out a survey to ascertain the community's views on the type of need for sporting activities for children and young people in Loughton and Great Holm Parish	1st October 2015		Yellow	Green				
Delivery	To set up at least 5 sports sessions for children and young people after school in Loughton School	1st October 2015		Yellow	Green				70-90 - 6 clubs running
Research	To identify suitable venues for sporting activities for children and young people in or very near the Parish and assess health and safety needs of these venues for the proposed sporting activities	Ongoing		Green	Green				Loughton School, Holmwood, Loughton Manor, Firestation, Kensington Drive
Delivery	To carry out health and safety risk assessments for all proposed sports activities by date	Ongoing		Green	Green				

Budgets	To identify relevant funding for the activities working with the Parish Clerk and Chair and using ward allocated funds for these activities and the improvement of the field on Kensington Drive as appropriate	Ongoing		N/A		
Data Collection	Report back on the progress on each objective monthly to the clerk so he can present them in the monthly Parish meetings	Each month, before the 2nd Monday.		N/A		
Delivery	To run a Wednesday session from 5-7 and aim to attract between 15 - 20 children	2nd May		N/A		Holmwood

	Working on
	Unachieved
	Achieved