



Agenda Item: FC 151/16

Update of recent professional activity

Jessica Katsinas – Parish Youth Programme Development Officer

- Schools Sports Partnership Event – networking with other schools, networking with people from the sports industry. Getting ideas for summer activities from events and see how it is run. These ideas are to be used in sessions.
- Meeting with Cllr Zoe Nolan regarding KPI's and facilities. Overseeing current budget, collecting some information to prepare for meeting. Starting SWOT paperwork for older age group.
- Emailing relevant key stake holders for information on facilities. Arranging future meetings to launch Holmwood activities. I have created a plan of activities and sports. I have also been in touch with the college to replicate Loughton sessions at Holmwood, include use of the volunteers from MK College, on a rota basis.
- Met with Shirley Dewar from Holmwood for a viewing of the facility and exchange paperwork.
- Planning sessions for Holmwood. Preparing for meetings with facility/business managers. Preparing written paper work. Making case studies of each facility to see which would be more suitable and whether we could use both but on another day
- Researching work done in other parishes in holidays and term time. Discovering what could be transferable within our parish, reviewing budgets and contacting parish's to see what equipment they have.
- I have recently visited Kensington Drive to see what condition the area is in from the meeting and email exchange we had with the council and to see what really needs doing. This was documented and sent over to the council for review.
- Ongoing meetings with key stakeholders to build stronger relationships and see how these relationships could benefit the council.