



Members of the Finance and Staffing Committee of Loughton and Great Holm Parish Council: You are hereby **summoned to attend** a meeting to be held **at 6.30pm on Monday 08 November 2021**, at the Community Centre in Great Holm, MK8 9AY

Philip Farquharson, Clerk to the Parish Council

Agenda

FSC10/21 Apologies: To receive apologies from members unable to attend the meeting

FSC11/21 Declarations of interest: Councillors to declare any personal or pecuniary interest they may have in respect of any items on the agenda.

FSC12/21 Public participation: For any resident of the parish to raise any issue, petition, question or concern (10 minutes or by consent of the chair)

FSC13/21 Minutes of previous meeting held on Monday 13 September 2021: To approve the minutes as an accurate record of the proceedings of that meeting.

Staffing Matters

FSC14/21 Exclusion of the public - in view of the confidential nature of the business about to be transacted, public to be temporarily excluded, at the request of the Chair of the Committee.

FSC15/21 Staff: To note verbal report provided by the Chair of the Committee.

Finance Matters

FSC16/21 Parish Council insurance: to consider the quotes as provided and instruct the Clerk accordingly.

FSC17/21 year to date finance report: To note report and Parish Finances for current year

FSC18/21 draft budget setting for 2022-2023 and business plan: To consider business plan, Clerk's draft budget, amend where required, and agree a budget to recommend to Full Council with a precept requirement.

FSC19/21 Agenda items for next meeting: Councillors to inform the Clerk in writing and within the required timeframe of any items requested to be placed on the agenda.

Date and time of Next Meeting: Monday 14 February 2021 at 6:30pm at the Community Centre in Great Holm, 87 Kensington Drive, MK8 9AY