



Members of the Finance and Staffing Committee of Loughton and Great Holm Parish Council: You are hereby **summoned to attend** a meeting to be held **at 7.30pm on Monday 12th December 2022**, at the Community Centre in Great Holm, MK8 9AY

P Milford

Paula Milford, Clerk to the Parish Council

Agenda

FSC41/22 Apologies: To receive apologies from members unable to attend the meeting

FSC42/22 Declarations of interest: Councillors to declare any personal or pecuniary interest they may have in respect of any items on the agenda.

FSC43/22 Public participation: For any resident of the parish to raise any issue, petition, question, or concern (10 minutes or by consent of the chair).

FSC44/22 Minutes of previous meeting held on Monday 3rd October 2022: To approve the minutes as an accurate record of the proceedings of that meeting.

FSC45/22 Greenhill Close Budget Expenditure: To discuss plot-holder requests for an increased allotment expenditure budget for 2023 – 2024.

Finance Matters

FSC46/22 Exclusion of the public - in view of the confidential nature of the business about to be transacted, public to be temporarily excluded, at the request of the Chair of the Committee

FSC47/22 Finance Report: To consider and approve the year-to-date income and expenditure report up to 31st October 2022.

FSC48/22 Draft Budget for 2023 – 2024: To discuss Clerk's draft budget, amend where required, and agree a budget to recommend to Full Council with a precept requirement.

Staffing Matters

FSC49/22 Caretaker Appraisal: Clerk to give a verbal report on the performance, and the recent appraisal of the Caretaker.

FSC50/22 Parish Clerk Probation Period: To note the Parish Clerks probation period ended on 30th November 2022.

FSC51/22 Agenda items for next meeting: Councillors to inform the Clerk in writing and within the required timeframe of any items requested to be placed on the agenda.

Date and time of Next Meeting: Monday 6th March 2023