



To: All Members of Loughton & Great Holm Parish Council

NOTICE OF MEETING

You are hereby summonsed to attend a meeting of **Loughton & Great Holm Parish Council** to be held on **Monday 21st October 2013** commencing at **8:00pm** at the Great Holm Community Centre, 87, Kensington Drive, Great Holm Milton Keynes for the purpose of transacting the following items of business

Signed

Brian Barton
Parish Clerk

AGENDA

FC 108/13 Apologies:

To receive and accept apologies for absence.

FC 109/13 Declarations of interest:

Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting.

FC 110/13 Minutes of previous meetings:

To receive and approve as a correct record the draft minutes of the meeting held on

- Full Council Meeting held on Monday 16th September 2013 **(attached)**

To note the draft minutes of

- Planning Committee Meeting held on Monday 7th October 2013 **(Attached)**

FC 111/13 Matters arising from the previous minutes not on the agenda:

FC 112/13 Questions from Members of the Public:

To allow questions from members of the public (twenty (20) minutes in total), up to five (5) minutes each in total.

**FC 113/13 Report from PCSO Christine Capstick of Thames Valley Police:
(Verbal report)**

FC 114/13 Presentations:

Steve Harrison Community Play Development Officer – Milton Keynes Play Association (MKPA)

Report on the summer play sessions in Loughton and Great Holm **(attached)**

FC 115/13 Dispensations:

To note the dispensation granted to Cllr Peter Ballantyne relating to the following planning application:

13/02030/FUL Stratfield Park Leisure Centre 53 Gatcombe Great Holm Milton Keynes MK8 9EA Demolition of existing leisure centre and erection of 5 detached houses.

(Report attached)

FC 116/13 Finance matters:

To review and note the financial reports for financial year to 31st of September.

(Attached)

FC 117/13 Membership of Committees:

Cllr Peter Todd has resigned as a member of the Planning Committee, and nominations are now being sought for an additional member of the Committee.

FC 118/13 To agree the Allotment rent rates for 2013/2014:

Notices will be sent out to all allotment tenants in October, Members need to consider the rent rates for 2013/2014.

The 2012/2013 allotment rent rates are as follows:

- Residents - £18 a plot and £9 half plot
- Non residents - £30 a plot and £15 half plot

FC 119/13 Community Asset Transfer: Loughton sports ground, car park and pavilion to the Parish Council

- a) To authorise the execution of the transfer deed on behalf of the Parish Council for the transfer of the freehold of the Loughton sports ground, car park and pavilion to the Parish Council

(Attached)

b) To authorise the use of one of the Parish Council's two bank accounts as an account ring-fenced for this asset to receive the sum of £10k to be paid by MK Council and the rent from LSSC, pending the intended migration of the Parish Council's bank arrangements to a new supplier in due course.

c) To authorise expenditure on a structural survey of the pavilion
(Quote attached)

d) To authorise expenditure on the insurance for the property as per the quote from Zurich
(Quote attached)

e) Subject to receipt of the agreed £10k from MK Council following completion of the transfer, to authorise expenditure from the fund as follows:-

- 1) Up to £1,500 on improvements to the state of the pitch including rolling, slitting, spraying, close cylinder mowing, filling in worn areas and holes, applying top dressing, scarification, fertilising, re-seeding and other necessary repairs to the grounds.
- 2) Up to £1,500 on immediate necessary repairs to roofing tiles, fascia boards and guttering
- 3) Supply and installation of 6 aluminium signs 400x500mm portrait on 2m post as to instructions for and terms of use of the sports ground – quote of £718 by Fast signs (alternative quote by Signs express)

FC 120/13 Landscape Maintenance and Associated Services:

To resolve to take forward discussions with MK Council with a view to finalising an agreement over devolution of landscape services to the Parish Council – such agreement to be subject to the approval of the Parish Council once finalised.

(Verbal report)

FC 121/13 Model Publication Scheme:

To adopt the Freedom of Information Act Model Publication Scheme.

(Attached)

FC 122/13 Complaints Procedure:

To adopt a Complaints Procedure.

(Attached)

FC 123/13 Grant Aid Application:

Received from Young People are our Future for project work.

(Application attached)

FC 124/13 To report on external meetings:

- a) Loughton and Great Holm Neighbourhood Action Group – **Cllr Peter Ballantyne (Verbal Report)**

- b) To report on the Vital Signs Conference report launched by the Milton Keynes Community Foundation on Tuesday 1st October 2013 at the Open University - **Cllr Peter Ballantyne (Verbal Report)**
- c) To report on attendance of the LCSA Town and Parish Network Club and Policy Lab - **Cllr Peter Ballantyne (Verbal Report)**

FC 125/13 Lakeview Green, Great Holm:

To receive any update from Cllr Peter Ballantyne following the meeting of the Milton Keynes council Regulatory Committee meeting held on Wednesday 19th September 2013.

(Report attached)

FC 126/13 Purchase of a Roller banner:

To resolve to purchase a roller banner for the Parish Council to use at meetings of the Council and external events at a cost of £130 To be branded with the name and logo of the Parish Council and a list of the areas covered by the parish etc

(Quote and specifications attached).

FC 127/13 Planning Applications:

Planning applications awaiting a decision by Milton Keynes Council:

To note the outcome on the following planning applications as decided by Milton Keynes Council:

- a) 13/01690/FUL 32 Snaith Crescent Loughton Milton Keynes MK5 8HG Renewal of extant planning permission 07/01314/FUL for front and rear extensions to existing garage to create pool changing area - **Application Permitted**
- b) 11/02835/DISCON 34 Snaith Crescent Loughton Milton Keynes MK5 8HG Details submitted pursuant to the discharge of Conditions 6 (landscaping) and 7 (chimney details) attached to planning permission (11/01859/FUL) – **Details approved**
- c) 13/01663/CLUP 49 Holyrood Great Holm Milton Keynes MK8 9DR Two storey rear extension - **Lawful Use/Development s192**
- d) 13/01613/FUL 29 Chatsworth Great Holm Milton Keynes MK8 9AS Insertion of replacement bay window to front elevation (retrospective) - **Application Permitted**
- e) 13/01633/FUL 3 Kew Court Great Holm Milton Keynes MK8 9HH Two storey rear extension - **Application Permitted**
- f) 13/01591/FUL 19 Whitworth Lane Loughton Milton Keynes MK5 8EB Front and rear single storey extensions - **Application Permitted**
- g) 13/00623/FUL 46 Attingham Hill Great Holm Milton Keynes MK8 9BX Erection of detached double garage - **Application Permitted**

FC 128/13 Verbal Reports/Updates on the following Projects/Issues:

To consider what action is required including any expenditure on the following ongoing projects/matters

- a) The graveyard extension

- b) Neighbourhood Development Plan
- c) Parish Newsletter
- d) Conservation Area Review

FC 129/13 Parish & Community Summer Fayre event in 2014

Simon Kirkman has proposed that a fete is held in 2014 at the Loughton Sports Ground and is hosted by the Parish Council but involves the whole community coming together including churches, schools, community organisations, businesses, the Social Club, NAG, Scouts, Guides. To discuss and decide on whether to consult with local organisations on the proposal and to establish a working group

FC 130/13 Cheques for Payment:

To authorise all cheques presented for payment
(Attached)

FC 131/13 Date and time of Next Meeting:

Monday 18th November 2013 7:30pm at the Loughton Memorial Hall, Bradwell Road, Loughton