



To: All Members of Loughton Parish Council

### NOTICE OF MEETING

You are hereby summonsed to attend a meeting of **Loughton Parish Council** to be held on **Monday 18<sup>th</sup> February 2013** commencing at **7:30pm** at the Loughton Memorial Hall, Bradwell Road, Loughton, Milton Keynes, MK5 6JE for the purpose of transacting the following items of business

Signed

Brian Barton  
Parish Clerk

### AGENDA

#### 01. Apologies

To receive and accept apologies for absence.

#### 02. Declarations of interest

Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting.

#### 03. Minutes of previous meetings:

To receive and approve as a correct record the minutes of the meeting held on:

- Monday 21<sup>st</sup> January 2013

**(Attached)**

#### 04. Questions from Members of the Public:

To allow questions from members of the public (twenty (20) minutes in total), up to five (5) minutes each in total.

**05. Report from PC Albert Barnard of Thames Valley Police:  
(Verbal report)**

**06. Standing Orders:**

To agree the revised Standing Orders  
**(To follow)**

**07. Committee Structure:**

To adopt the following documents:

- a) Terms of Reference for the Finance and Staffing Committee
- b) Terms of Reference for the Planning Committee.

**(Attached)**

**08. Local Government Pension Scheme:**

To agree the Local Government Pension Scheme Discretionary Policy  
**(Attached)**

**09. Proposed name change to the Parish Council:**

To resolve to change the name of the Council to Loughton and Great Holm Parish Council.

**(Verbal report)**

**10. Electoral Boundary Review Consultation:**

To discuss the Electoral Boundary Review Consultation.

**(Attached)**

**11. Community Emergency Planning Committee:**

- a) Minutes of the Meeting held on Monday 4<sup>th</sup> February 2013. **(Attached)**
- b) To also decide the funding required to implement the plan.

**12. To authorise the payment for the Clerk to complete section 7 the  
General Power of Competence for the CILCA Qualification:**

The cost will be £20 to complete this section with an additional cost of training.

**13. Loughton Lodge Planning Application:**

- a) To determine the Parish Council's position on this application and whether to make representations on the application and in what terms.
- b) To resolve to authorise expenditure on the design, printing and delivery of a special A4 double sided colour leaflet to inform residents of the major planning application in Loughton Lodge and the issues which arise out of it and how residents can make representations on the application and what time limits apply.

**14. Community asset Transfer:**

- a) To report on any progress on the stage two (2) application for Loughton Sports and Social Club.
- b) To report on the meeting held on Monday 11<sup>th</sup> February 2011 at the Two Mile Ash Meeting Place to discuss the asset transfer of the Great Holm Community Centre.

**(Verbal report)**

**15. To report on external meetings:**

- a) Loughton and Great Holm Neighbourhood Action Group

**(Verbal report)**

**16. Ward Items:**

- a) To discuss works need to the Millennium Meadow Wildflowers along with the Table/Benches Refurbishment – Cllr Peter Ballantyne
- b) To discuss how to progress the Planters and its Refurbishment - Cllr Peter Ballantyne
- c) To update the meeting on Lakeview Green Great Holm to designate it as a Village Green - Cllr Peter Ballantyne

**17. Planning Applications:**

To determine representations to be made on the following pending planning applications:

Planning applications awaiting a decision:

- a) 13/00151/DISCON - MacIntyre Care 54 Haddon Great Holm Milton Keynes MK8 9HP - Details submitted pursuant to discharge of 12 (site fencing), 13(wheel cleaning facilities), 16(site compound details/onsite car parking) and 19(tree protection arrangement) attached to planning permission 12/01026/FUL - **Pending Decision**
- b) 13/00022/FUL - 37 Edgecote Great Holm Milton Keynes MK8 9ER - Erection of a single story side extension - **Pending Consideration**
- c) 12/02647/MKCOD3 - Loughton Manor First School Paynes Drive Loughton Milton Keynes MK5 8FA - Proposed detached teaching facility and associated parking (including new parking layout at Loughton Sports and Social Club) - **Pending Decision**
- d) 13/00056/FUL - 17 Church Lane Loughton Milton Keynes MK5 8AS - Proposed new vehicular crossover - **Pending Consideration**

To note the outcome on the following considered planning applications:

- a) 12/02454/FUL - 7 Hatchlands Great Holm Milton Keynes MK8 9DN - Two-storey side extension - **Application Permitted**
- b) 12/02083/FUL - 64 Kensington Drive Great Holm Milton Keynes MK8 9AN - First floor side extension and garage conversion - **Application Permitted**

**18. Verbal Reports/Updates on the following Projects/Issues:**

- a) The graveyard extension
- b) Loughton play area renewal - To resolve what action is required to be taken
- c) Neighbourhood Development Plan
- d) Conservation Area Review
- e) March/April Parish Newsletter

**19. Cheques for Payment:**

To authorise all cheques presented for payment

**(Attached)**

**20. Date and time of Next Meeting:**

Monday 18<sup>th</sup> March 2013 8:00pm at the Great Holm Community Centre, 87,  
Kensington Drive, Great Holm