

LOUGHTON PARISH COUNCIL AGENDA

You are summoned to attend the MEETING of Loughton Parish Council

at Great Holm, Monday 17th September commencing at 730pm

Press & Public are invited to attend

<u>1</u>	To receive apologies for absence
<u>2</u>	To receive any declarations of interest from Members
<u>3</u>	To approve the minutes of the meetings held on 16 th / 23 rd July 2012
<u>4</u>	To hear from Marcus Landscapes on the dog hygiene bins and litter bins service
<u>5</u>	To hear from church warden Mr David Thom and the Reverend Bell re the extension of the Parish Graveyard at All Saints
<u>6</u>	To hear from Milton Keynes Play Association CEO re children's play sessions held in Parishes during the school holidays
<u>7</u>	To adopt the MK Council model code of conduct for parishes (circulated) (or on an interim basis the NALC code if the MK Council parish code is still not available) and the MK Council model equality code (we are required to have one of these) (circulated)
<u>8</u>	To resolve to increase the Parish Clerk's contracted hours to 28 hrs per week and deal with matters arising therefore including (due to the current Clerk's inability to agree to provide the additional hours) advertising of the position, short listing, an interview panel, appointments process and arrangements for termination of the existing Clerk's contract of employment.
<u>9</u>	ACCOUNTS <ul style="list-style-type: none">•To review the management accounts for the 5 months to end August 12 (circulated)•To Review the budget - Chair•To review the Parish Finances and sign Cheques (Document list)•To Review and agree the required Asset Control Register (circulated)
<u>10</u>	To decide what further actions are required in relation to the on-going matters of:- <ol style="list-style-type: none">a. The renewal of the children's play area at Loughton sports groundb. The Conservation area reviewc. The lease and sub-lease of the Loughton Sports & Social Club and repairs required theretod. The Parish newslettere. The extension of the Parish graveyard at All Saintsf. The Loughton parking Order extension and enforcementg. The dog hygiene bins and litter bins service
<u>11</u>	To review and adopt draft policies and procedures (circulated)
<u>12</u>	To receive reports from Councillors attending External Meetings
<u>13</u>	To review actions for neighbourhood development plan(NDP)

**Clerk: Mrs J. Wilcox, C/O 55 London Road, Loughton, Milton Keynes MK5 8AF
Tel: 01908 662823**

Email: parish.clerk@loughtonmk-pc.gov.uk

<http://www.loughtonmk-pc.gov.uk/>

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<u>14</u>	To consider correspondence received and any grant requests
<u>15</u>	To agree Councils comments on Planning Applications as notified by Milton Keynes Council. Weekly/Monthly lists, by Parish, are available to view online : (http://publicaccess2.milton-keynes.gov.uk/online-applications/weeklyListResults.do?action=firstPage)
<u>16</u>	To review progress on the Emergency Response Plan (ERP)
<u>17</u>	To confirm the date of the next Meeting – proposed for Monday 15 th Oct 730pm Loughton

Signed: J. Wilcox

Dated: 10.09.12

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