



To: All Members of Loughton & Great Holm Parish Council

NOTICE OF MEETING

You are hereby summonsed to attend a meeting of **Loughton & Great Holm Parish Council** to be held on **Monday 16th September 2013** commencing at **7:30pm** at the Loughton Memorial Hall, Bradwell Road, Loughton Milton Keynes for the purpose of transacting the following items of business

Signed

Brian Barton
Parish Clerk

AGENDA

87/13 Apologies:

To receive and accept apologies for absence.

88/13 Declarations of interest:

Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting.

89/13 Minutes of previous meetings:

To receive and approve as a correct record the minutes of the meetings held on:

- Full Council Meeting held on Monday 15th July 2013
- Planning Committee Meeting held on Monday 2nd September 2013

(Attached)

90/13 Matters arising from the previous minutes not on the agenda:

91/13 Questions from Members of the Public:

To allow questions from members of the public (twenty (20) minutes in total), up to five (5) minutes each in total.

**92/13 Report from PC Albert Barnard of Thames Valley Police:
(Verbal report)**

93/13 Presentations:

To agree the membership of the following organisations for the Council Year 2013/2014:

- a) Milton Keynes and Buckinghamshire Association of Local Councils
John Gibbs (Chief Executive Officer) and Cllr Isabella Fraser (Chair of the Executive Committee)
- b) Milton Keynes Association of Local Councils
Cllr Isabella Fraser (Member of the Steering Group)
- c) To discuss plans for the Loughton Sports and Social Club
Neil Cairns (Club Secretary) and Peter Rockell (Club Chairman)

94/13 Finance matters:

Financial report for July/August
(Attached)

95/13 Membership of Committees:

To agree the membership of Cllr Zoe Nolan to the Neighbourhood Development Plan Committee

96/13 To discuss concerns regarding possible Development Brief Sites on Great Holm:

Cllr Hilary Dyer was concerned about possible development briefs for Great Holm, (see minute PL12/13 Planning Committee) and wanted to know the Category A site on Great Holm referred to by Neil Sainsbury in a reply to an email from the Parish Clerk.

Milton Keynes Development Partnership is currently revising their Business Plan and it is thought that it will be going to the Milton Keynes Council Cabinet in October, so it will then become apparent what Development Briefs will be in the Business Plan.

It has not been possible to ascertain what a Category A site is.

97/13 Lakeview Green, Great Holm:

To receive an update from Cllr Peter Ballantyne on proceedings from the meeting of the Milton Keynes Regulatory Committee, a copy of the report to the committee is **(attached)**

98/13 Pop up Banners:

To consider quotes for the purchase of Pop Up Banners
(Attached)

99/13 Model Publication Scheme:

To adopt the Freedom of Information Act Model Publication Scheme
(Attached)

100/13 Complaints Procedure:

To adopt a Complaints Procedure
(Attached)

101/13 Grant Aid Application:

Received from Young People are our Future for project work.
(Application attached)

102/13 To report on external meetings:

- a) Loughton and Great Holm Neighbourhood Action Group – **Cllr Hilary Dyer (Verbal Report)**
- b) To receive an update on the meeting held with Cllr Peter Todd, Peter Howard Architect and Sharon Kelly of the Management Committee - **Cllr Peter Todd (Verbal Report)**

103/13 Ward Items:

To decide what action to take (including expenditure) in respect of the following matters

- a) To agree to the issuing of an identification badge for Councillors when undertaking community work and dealing with members of the public – **Cllrs Peter Ballantyne and Andy Sargent (example attached)**
- b) To consider the principle of the printing and issuing of business cards to Councillors – **Cllrs Peter Ballantyne/Zoe Nolan**
- c) To consider the purchase of high visibility jackets for Councillors when undertaking duties in the community and when engaging with members of the public - **Cllrs Peter Ballantyne/Zoe Nolan (Quotes attached)**
- d) The impact of the proposed development on the site of the National Badminton Centre on bats on Lodge Lake **(Report attached)**
- e) Great Holm Community Centre external decoration – **Cllrs Peter Ballantyne/ Hilary Dyer**
- f) Increasing problems with litter around the small car park at the bottom of Attingham Hill and also by dog bins near Lodge Lake – **Cllr Hilary Dyer**

104/13 Planning Applications:

To determine representations to be made to Milton Keynes Council on the following pending planning applications:

Planning applications awaiting a decision by Milton Keynes Council:

- 13/01800/FUL 2 Weldon Rise Loughton Milton Keynes MK5 8BW Erection of side and rear extensions (Resubmission) - **Pending Consideration**
- 13/01709/LBC Manor Cottage Leys Road Loughton Milton Keynes MK5 8AZ Listed building consent for demolition of existing double garage, erection of granny annexe, new double garage - **Pending Consideration**
- 13/01714/FUL Manor Cottage Leys Road Loughton Milton Keynes MK5 8AZ Demolition of attached outbuilding, alterations and erection of two storey extension - **Pending Consideration**
- 13/01707/FUL Manor Cottage Leys Road Loughton Milton Keynes MK5 8AZ Demolition of existing double garage, erection of granny annexe, new double garage - **Pending Consideration**
- 13/01715/BC Listed Building Consent for demolition of attached outbuilding, alterations and erection of two storey extension Manor Cottage Leys Road Loughton Milton Keynes MK5 8AZ - **Pending Consideration**

To note the outcome on the following planning applications as decided by Milton Keynes Council:

- 13/01446/FUL 87 Redland Drive Loughton Milton Keynes MK5 8FL Erection of a two storey rear extension, a first floor side extension and conversion of garage - **Application Refused**
- 13/01371/CLUP 3 Redland Drive Loughton Milton Keynes MK5 8EJ Single storey rear extension - **Lawful Use/Development s192**
- 13/01287/FUL 40 Bradwell Road Loughton Milton Keynes MK5 8AJ Erection of a single storey rear extension and summerhouse - **Application Permitted**
- 13/01262/FUL MacIntyre Care 54 Haddon Great Holm Milton Keynes MK8 9HP Variation to conditions 4 and 11 attached to planning permission 12/01026/FUL regarding landscaping and parking – **Application Permitted**
- 13/01114/FUL 30 Holyrood Great Holm Milton Keynes MK8 9AF Erection of a single storey front porch and two storey rear extension - **Application Withdrawn**
- 13/00955/FUL 51 Vyne Crescent Great Holm Milton Keynes MK8 9EJ Single storey front extension - **Application Permitted**
- 13/00884/FUL 4 Lucy Lane Loughton Milton Keynes MK5 8EP Erection of two storey annexe and single storey link to main dwelling and single storey side extension - **Application Permitted**
- 13/01615/FUL 1 Littlecote Great Holm Milton Keynes MK8 9EZ Prior notification for a proposed single storey rear extension measuring 7.975 metres from the rear wall of the existing dwelling with a maximum ridge height of 3.9 metres and maximum eaves height of 2.6 metres - **Prior Approval Not Required**
- 13/01529/DISCON 8 The Meadway Loughton Milton Keynes MK5 8AN Details submitted pursuant to discharge of conditions 8 (ground

surface excavation, 10 (Revised parking plans), 13 (first floor windows eastern elevation) attached to planning permission 13/00716/MMAM -
Details approved

105/13 Verbal Reports/Updates on the following Projects/Issues:

- a) The graveyard extension
- b) Neighbourhood Development Plan
- c) Parish Newsletter

106/13 Cheques for Payment:

To authorise all cheques presented for payment
(Attached)

107/13 Date and time of Next Meeting:

Monday 21st October 2013 8:00pm at the Great Holm Community Centre, 87,
Kensington Drive, Great Holm