

LOUGHTON PARISH COUNCIL MEETING AGENDA

You are summoned to the next meeting which will be held at
Great Holm Meeting Place
on

Monday 20th February commencing at 730pm

<u>1</u>	To Receive Apologies for absence
<u>2</u>	Declaration of interest in items on agenda
<u>3</u>	To Receive Police Report - Martin Camp TVP (10mins)
<u>4</u>	To agree Minutes of the previous Parish and Budget meetings / actions (10 mins)
<u>5</u>	To receive reports from Councillors attending External Meetings (15mins)
<u>6</u>	ACCOUNTS <ul style="list-style-type: none">• To review the Parish Finances and sign Cheques – see appendix A• To consider and agree paying of Cllr's expenses and define the requirements for claims• To authorise direct debit payments to HMRC for the employers tax liability so that payments are received automatically and before the 19th of each month (10 mins)
<u>7</u>	To approve the terms of reference of the Parish Council committee for the neighbourhood development plan(NDP) (15 mins)
<u>8</u>	To review the audit of parish play areas in the parish and action to take (20 mins)
<u>9</u>	To decide whether to join BALC (5 mins)
<u>10</u>	To review standing orders (15 mins)
<u>11</u>	To review risk assessments and Internal audit (10 mins)
<u>12</u>	To decide whether to seek Quality status accreditation under the Parish Council scheme (10 mins)
<u>13</u>	To review actions re the LSSC following the meeting with MK Council and to determine whether to make a grant of £1,000 to LSSC (20 mins)
<u>14</u>	To review actions on the Loughton Graveyard project and approve lease (10mins)
<u>15</u>	To decide on the tenders for the dog hygiene bins contract (10mins)
<u>16</u>	To consider correspondence received and grant requests – see appendix A (10 mins)
<u>17</u>	To review the recent Parking order in Loughton and Parish Council notifications (10 mins)
<u>18</u>	To agree Councils comments on Planning Applications – (previously circulated to Cllrs)
<u>19</u>	To review and agree actions on the Parking obstructions caused by patrons of The Harvester, London Road (10 mins)
<u>20</u>	To decide whether to hold an event or events to commemorate the Diamond Jubilee of Queen Elizabeth II (15mins)
<u>21</u>	To review progress on the Disaster Recovery Plan (DRP) (10mins)
<u>22</u>	To decide whether to migrate the Parish website to a .gov domain (15 mins)
<u>23</u>	To confirm the date of the next Meeting – proposed for Monday 19 th March 715pm Loughton

Signed: J. Wilcox

Dated: 06/02/12