

LOUGHTON PARISH COUNCIL

Clerk: Mrs J. Wilcox
55 London Road, Loughton, Milton Keynes MK5 8AF
Tel: 01908 662823

Action to be
taken by:

MINUTES OF THE MEETING HELD ON MONDAY 18th July 2011

PRESENT: Councillors: P Todd (Chairman), Andy Dransfield (left after the presentation), H. Dyer, D. Blackburn, J. Ballantyne, P Ballantyne, S Kirkman, A, Sargent, A Lovett, Martin Camp - TVP

Apologies: None received

01. Shenley Church End Retail Proposal Presentation

Jeremy Pyatt, Director Savills (L&P Ltd), Zara Hosford from Local Dialogue and Damian Wood, Development Director, Frontier Estates attended and gave a 20 mins presentation on the Retail Proposal. Questions were raised from members of the Council. The presentation and answers were duly noted.

02. DECLARATION OF INTEREST

Andy D. declared an interest in Shenley Leisure Centre.

03. MINUTES

Minutes of the last meeting were amended, agreed, accepted and signed by the Chairman. **Minutes to be sent to M Jones to be added to the website.**

JW

04. Parking - Harvester Loughton

Andy L. was asked to liaise with MKC and report back to the PC at the next meeting.

AL

05. PPF Application (10K total) – Play Areas

The matched funding Grant looks likely be approved at £5k. MKC will send confirmation to the Clerk.

HD

06. Two mile ash and Grt Holm Allotment Association name change request

Andy Dransfield said he objected to this because as far as he was aware the residents of Great Holm were entitled to allotments on Two Mile Ash. **Clerk to inform Association that Council did not now agree to the change.**

JW

07. Parish Council Assembly Meetings

Dates of next meetings to be obtained and sent to the PC representatives.

JW

08. REPORTS

The Chair noted that there were no Ward Cllrs in attendance. Hilary reported from the NAG meetings. Joyce agreed to attend future Bail Hostel Meetings with Hilary.

AD/
DH

09. LOUGHTON GRAVEYARD

Peter reported back on developments and Cllrs agreed unanimously to go ahead the Archaeology dig before planning expires in March 2012.

PT

10. PARKING HOLMWOOD SCHOOL – CPF grant

Peter B. discussed dates for the project and the 2 quotes received. Procedures for **obtaining the CPF grant to be requested.**

JW

11. RISK ASSESSMENT Sports and Social Club, Loughton

Simon and Peter B. reported positively from the meetings with the S&SC. Andy D. had no progress to report on the freehold costs.

AD

12. Community Policing

Crimes in the Parish – Total 22 - Great Holm 9, Loughton 8, Knowlhill 5, The Bowl 0
Theft related offences:9 - 2 robberies both empty handed and 7 thefts
Non Dwelling Burglaries:3 – non domestic
Criminal damage:4
Low level Assault:2

July figures are expected to be higher due to the Foo Fighters concert at the Bowl.
Reported drugs found at Lodge Lake to be handed into the police station.

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13. Litter Bins/Dog Bins
Costs required to provide, install and empty 2 new litter bins - 1 larger bin at Lodge Lake and 1 standard bin at the end of station bridge footpath Loughton. Also 1 new dog bin requested by the resident of 15 Ashpole Furlong Loughton as MKC were called to clear the dog poo bags that people are leaving in the alley way next to his house. **JW**
14. ALLOTMENTS
Karen Kenny to be invited to attend a Parish meeting to advise how funds can be raised. Victoria said delayed for 6 months when asked at the AGM. **PT**
15. Village Green Status - Grt Holm
Victoria **Whalley chasing MKC.** **PT**
16. PLANTERS – Loughton School
Andy S. agreed to evaluate the requirements and report back to the PC on his proposal to maintain them. **AS**
17. GH Table Tennis
Order to be confirmed and install arranged. **JW**
18. Loughton Memorial Hall CLOCK
Cllrs agreed to £65 for the cost of a plaque. **Invoice to be sent to the Clerk.** **PT**
19. MKC Environmental Services – GH Pergola maintenance
The pergola work was complete. Issues raised by Hilary to be reported to **MKC.** **JW**
20. Conservation Area Review process
To chase Simon Peart for a response to the letter sent regarding the Conservation Area review. **SK**
21. Gatcombe New PC Board
MKC Environmental Services had installed the new board and also repaired the old one. Issues raised by Hilary to be reported to **MKC.** Chair and Clerk to review all of the Parish boards. **PT/JW**
22. Weldon Rise Planning Application
It was agreed to write to the Chief Executive, MKC, complaining that an original planning condition had not been enforced. Response received. **SK**
23. Watercourse maintenance - Loughton
It was agreed that Andy S would discuss with the drainage board and report back at the next meeting. **AS**
24. MKC Service/Asset transfer to Parishes - Expression of Interest form
It was agreed to complete and submit. **PT**
25. Meeting rooms
It was agreed to book for the next 6 months. **JW**
26. The Budget
The budget was discussed. A statement of accounts was requested for the next meeting. The Clerk advised the PC of the agreed financial regulations for quotations for work. **JW**
27. PC Info pack and CD from planning
Peter B agreed to review and report back. **PB**

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28. Review of the Audit process

To be reviewed at the next meeting.

ALL

29. Parking at Loughton School

To be discussed at the next meeting.

ALL

30. ACCOUNTS

The following expenses were agreed and cheques signed:

£258.53 J. Wilcox - June

£507.72 AH Contracts – June Dog Bins

£18.00 Loughton Memorial Hall – June

£540.00 Connolly Accountants – Audit fees

**PT/HD/
AD/JW**

Signed by the Chair:

Dated:

Signed by the Clerk:

Dated: