

LOUGHTON PARISH COUNCIL

Clerk: Mrs J. Wilcox
55 London Road, Loughton, Milton Keynes MK5 8AF
Tel: 01908 662823

Action to be
taken by:

MINUTES OF THE MEETING HELD ON MONDAY 16th May 2011

PRESENT: Councillors: V. Walley (Chairman), Andy Dransfield, H. Dyer, D. Blackburn, P. Todd, M. Jones, D. Hoyle, J. Ballantyne and 4 parishioners including P Ballantyne (NAG Chair)

01. ACCEPTANCE OF OFFICE

All Councillors signed their acceptance of office forms.

JW

02. ELECTION OF OFFICERS

P. Todd was elected Chairman. D Hoyle declined The Vice Chair and election was deferred to next meeting. Clerk was reaffirmed as RFO.

ALL

03. CO-OPTIONS

A Lovett, S Kirkham and A Sargent attended but were not co-opted as Andy Dransfield pointed out that the Clerk had not put the necessary item on the Agenda advertised on the Parish Boards. Therefore the signing of acceptance of office forms to fill the 3 vacancies on the Loughton ward would have to wait until the next meeting. Clerk had realised this item had been missed and amended the Agenda but agreed it had not been placed on the boards within the required time frame. Clerk apologised, she was still learning and had not been involved in an Election before and would seek clarification from SLCC.

JW/
ALL

04. DECLARATION OF INTEREST

None

05. MINUTES

Minutes of the last meeting were agreed, accepted and **signed by the Chairman**

PT

06. Parking Harvester Loughton

MKC Proposal discussed and response agreed. MKC to be informed of Cllrs proposal. **Andy will arrange a site visit.**

AD

07. Millenium Meadow WPD essential work for the Talbot.

MKC had requested PC's go ahead for essential work. **Peter to visit site with MK Surveyor to ensure work carried out to PC;s standard.**

PT

08. PPF Application (10K total) – Play Areas

The Clerk had submitted the PPF application. Cllrs were asked for a response to Martin Small for the play area improvements location to be agreed. Don and Hilary informed Cllrs that they had met with Robbie Craddock, MKC, and had an approx cost of £4k for a Boules pitch at Loughton S&SC. Don agreed £1k from his funding towards this. Adult Exercise at Great Holm (part2) was also mentioned.

DH/HD

09. Internal Auditors

It was agreed to use Stantonbury Round Robin.

JW

10. Two mile ash and Grt Holm Allotment Association name change request

It was agreed to respond in agreement to Grt Holm being dropped from the name.

JW

11. Parish Assembly

No nominations therefore item back on Agenda for next month

JW

12. REPORTS

Hilary reported from the NAG and Bail Hostel. Don reported on the Play Areas meeting.

ALL

13. GRAVEYARD

Victoria, Peter and David will meet on 18th May and report back after the meeting. Victoria has the names of 3 people for the Archaeological Dig.

PT

LOUGHTON PARISH COUNCIL

Clerk: Mrs J. Wilcox
55 London Road, Loughton, Milton Keynes MK5 8AF
Tel: 01908 662823

Action to be
taken by:

14. PARKING NEAR HOLMWOOD

It was agreed by all the Councillors present to contribute £1k towards the cost of increasing the car parking in Holmwood School by 13 spaces. A £10k Lottery Fund award has been obtained by the NAG towards the £13k required for this community project. This contribution by the Parish Council will enable the work to go ahead and be carried out during the school summer holidays. The remaining £2k has already been promised by other parties involved. An application to the Community Parking Scheme for funding towards this project has already been submitted by the Parish Council but unfortunately a decision will not be made until September. If this funding is granted the Parish Council will be reimbursed the £1k.

HD

15. RISK ASSESSMENT Sports and Social Club, Loughton

Andy would request the Head of Legal department provide a position statement within 2 months.

AD

16. Community Policing

Martin apologised for not being able to attend the APM. He reported on the annual Crime figures for the Parish which overall were up. Hilary asked if Martin's job had changed but Martin said he had to provide duty cover as required and this meant that he was sometimes unable to attend meetings of the PC and NAG.

MC

17. Litter Bins

The problem of litter at the end of station bridge footpath Loughton had been reported to Daniel Mullins to re-raise the request for a bin here and for a sign to inform the public of who to contact if rubbish seen.

JW

18. ALLOTMENTS

Karen Kenny to be invited to attend a Parish meeting to advise how funds can be raised. Victoria said delayed for 6 months when asked at the AGM.

PT

19. Village Green Status - Grt Holm

Currently unknown.

PT

20. PLANTERS – Loughton School

No response still from the Head. Andy Lovett, Governor at the school said that he would raise this at their next meeting (tomorrow) and advised that the school already had a maintenance company and felt sure that the school would be pleased to receive £20 a month to maintain the tubs.

PT

21. GH Table Tennis

3 quotes required. Clerk advised Don that only £1k funding had been received. Don assured the Council that £2k had been sent. The Clerk confirmed that MKC had agreed to the £1000 matched PPF funds for GT Holm Shelter be transferred to the Table Tennis Project.

HD

22. Loughton Memorial Hall CLOCK

With Victoria.

PT

23. Environmental Services

Clerk advised there was no progress with maintenance of Gt Holm Pergola and posts. Daniel Mullins had been asked to assist. Clerk informed delays due to staff changes and a new team was now in place to carry out the work. Clerk still awaiting start date.

JW

24. Conservation Area Review process

MKC Planning response indicated that the dept had yet to know the outcome of budget and personnel cuts and until such time would be unable to provide any reply regarding

PT/JW

LOUGHTON PARISH COUNCIL

Clerk: Mrs J. Wilcox
55 London Road, Loughton, Milton Keynes MK5 8AF
Tel: 01908 662823

Action to be
taken by:

Loughton Conservation Area Review. **The Chair asked Simon Kirkman to write a response to send to MKC. The Parks Trust to be invited to the next meeting to discuss how the Parks Trust consult over land use.**

25. Gatcombe LPC Board

Order placed delivery awaited.

JW

26. ACCOUNTS

The following expenses were agreed and cheques signed:

£18.00 Loughton Memorial Hall Hire – April

£258.53 J. Wilcox – Clerk- April

£46.19 Anglian Water Allotments – Oct 10-Apr 11

ALL

Additional Monies received:

£1000.00 D Hoyle funding

Signed by the Chair:

Dated:

Signed by the Clerk:

Dated: