

# LOUGHTON PARISH COUNCIL

Clerk: Mrs J. Wilcox  
55 London Road, Loughton, Milton Keynes MK5 8AF  
Tel: 01908 662823

action to  
be taken by:

## MINUTES OF THE MEETING HELD ON MONDAY 15<sup>th</sup> November 2010

PRESENT: Councillors: V. Walley (Chairman), H. Dyer, D. Blackburn, J. Ballantyne, A. Dransfield and Peter Todd

APPOLOGIES: M Eaton M. Jones

Amendment to previous minutes: 04. PARKING NEAR HOLMWOOD

Hilary asked for the minutes to include that "The PC agreed to apply for a grant for the School Car Park on behalf of NAG and will give priority with Parish Partnership Funding"

VW

### 01. MINUTES

Minutes of the last meeting were agreed, accepted and **signed by the Chairman**

VW

### 02 GRAVEYARD

Notification received from the Solicitors, via email, that LPC now owns the land. Copy of Land Registry shows completion on 8<sup>th</sup> November 2010. **Clerk to add the land to the LPC Public Liability Insurance – details of the Insurers required from previous Clerk. Awaiting Solicitor's response as to whether land should be leased or licensed to the Church and how to arrange.**

JW

### 03. PERGOLA

Mandy Legg said that she would arrange for the maintenance to be handled by MKC. It was agreed that the cost of materials would be paid for from Parish funds. Awaiting Mandy to arrange.

MKC

### 04. PARKING NEAR HOLMWOOD

**Clerk to diarise for Parish Partnership funding application when forms received. Expected Feb 2011.**

VW  
JW

### 05. RISK ASSESSMENT Sports and Social Club, Loughton

Andy to obtain clarification from MKC regarding S&SC/MKC responsibilities for building insurance and repairs.

### 06. Crime Figures

No figures received to date and no attendance from Martin Kemp

### 07. LITTER BINS

1. End of station footpath Loughton – Mark E to advise.  
**Cllr advised the area was clear and much improved by the regular street cleaning.**
2. Litter bin in Lodge Lake car park – lot of bags around it – Tony (AH Contracts) to see if it is being emptied regularly or if he thinks it needs to be bigger.  
**Tony reported that bags are still being left at the base but not as bigger problem as during the summer time. They do not have time to collect all of these.**
3. Dog bin near Chinese Restaurant – Councillors to monitor area to see if litter bin needed there as well.

### 8. ALLOTMENTS

**Clerk to produce Allotment Accounts. Is Tony Higgins able to provide bulbs for a Tub planting project in Loughton. Clerk to request.**

JW

### 9. PLANTERS – Loughton School

Cllrs agreed that Lucas Landscapes were not providing value for money. **Peter suggested that The Friends of Loughton be contacted as they had expressed an interest in maintaining the Tubs.**

JW

### 10. GH Table Tennis

Hilary had reviewed the quotes/information provided by the Clerk and said that **MKC will send a new quote. Parish Partnership matched funding.**

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## 11. CLOCK

The clock for the memorial hall had been received – Victoria to present to Treasurer.

## 12. Environmental Services

Mandy Legg – new MKC Neighbourhood Manager West Environmental Services – presented. Cllrs asked to see a change and if this would see work on the Pergola and other maintenance areas being undertaken/ completed by environmental services. Mandy said yes. **Clerk to liaise over the Pergola and Holm Base sign requirements.**

## 13. Conservation Area Review process

Conservation Area Review process - Simon Kirkman, LRA chairman reported.

Following actions to be taken:

- a) Clerk to obtain a copy of the Loughton Conservation statement from MKC.
- b) Clerk to write to the Parks Trust and establish if they are aware of the re siting of the pond/newts ref planning 10/02034/FUL
- c) Martin Ellis (MKC) to be informed of the urgency of the Conservation Review with regard to the latest planning application
- d) Objection to be placed on the latest application 10/02034/FUL:
  - 1) to the moving of the pond
  - 2) usage of open space contravenes the original development
  - 3) It contravenes Loughton Conservation Statement
  - 4) A delegation of Loughton residents attended the PC Meeting and Cllrs heard their concerns and issues.the land was to remain undeveloped as sited on the previous development in Weldon rise, newts,

## 14. ACCOUNTS

**The following expenses were agreed and cheques signed:**

£450.93 AH Contracts - dog bins Nov 2010  
£20.00 Lucas Landscapes – planters Nov 2010  
£258.53 Mrs J. Wilcox – Clerk mthly salary

## 15.Outstanding Business

- a) **LPC Website – Mike to update all at the next meeting.**
- b) **Wreath Royal Legion** – The Wreath is placed in the Church on Remembrance Sunday.
- c) **Gatcombe LPC Board** – Quotes forwarded from Clerk. **Dennis will obtain a further quote from his handyman.**

## 16. AOB

- a) **Parish Review** – Andy said this was agreed.
- b) **GH Drs Surgery car park** - Gritting –MKC agreed to include in the gritting route.
- c) **It was agreed the Clerk should book the Meeting Halls for the 1<sup>st</sup> six months of 2011 pending the Fire Station room availability.**
- d) **The Parish Leaflet to be reviewed by Victoria before being included with the Council Tax Bills. Clerk to forward to Victoria.**